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## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Alexandria FY 2017 Action Plan serves as the application for the Federal Fiscal Year (FFY) 2016 allocations of federal Community Development Block Grant (CDBG) and HOME Investment Partnerships program funds. The FY 2017 Action Plan covers the period beginning July 1, 2016 to June 30, 2017. It describes how City programs and activities will be carried out to promote the second year of the City's FY 2016 – FY 2020 Consolidated Plan goals to address the housing and community development needs of low- to moderate-income populations, homeless and special needs populations, and households living in target areas the City has identified. The U.S. Department of Housing and Urban Development (HUD) requires that entitlement grantees submit an Annual Action Plan if they receive any of the four federal entitlement funds:

- Community Development Block Grant (CDBG) funds, used to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low- and moderate-income persons.
- HOME Investment Partnerships Program (HOME) funds, used to provide decent and affordable housing, particularly housing for low-and very low income households. HOME program activities include rehabilitating, acquiring, and/or developing rental or owner occupied housing; also used to provide rental assistance to low-income households.
- Emergency Solutions Grant (ESG) funds, used to engage homeless individuals and families; improve the number and quality of emergency shelters for homeless individuals and families; help operate shelters; provide essential services to shelter residents; rapidly re-house homeless individuals and families; and prevent families and individuals from becoming homeless.
- Housing Opportunities for Persons living with HIV/AIDS (HOPWA) funds, used to provide housing assistance and related supportive services to low-income persons living with HIV/AIDS and their families

The City is an entitlement grantee under the CDBG and HOME programs, but not under the ESG and HOPWA programs. However, the City and local nonprofits receive ESG funds through the Commonwealth of Virginia's allocation and HOPWA funds from a HUD allocation that is provided to the entire Washington, DC Metropolitan area.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City is required to use HUD's Performance Measurement System for all entitlement programs. These performance measurements include an objective/goal category (Creating Suitable Living Environments, Providing Decent Affordable Housing, and Creating Economic Opportunities), and an outcome category (Accessibility/Availability, Affordability and Sustainability). The purpose of performance measurement is to help entitlement communities better demonstrate program results, compare local outcomes to national performance, and inform their citizens and other stakeholders about the many positive outcomes of the investments made in the communities using federal, state, and local resources.

HUD's performance measurements have been incorporated into the City's FY 2017 Action Plan and can be found on page 21. The table shows the objective/goal and goal outcome to address the needs of Alexandria's low-and moderate-income renters, homebuyers, homeowners and homeless persons or persons at risk of homelessness. The needs are addressed by administering the City's CDBG and HOME-funded programs that serve households with incomes at or below 80% of HUD's area median income limits.

Through the Housing Opportunities Fund which combines developer contributions, local and federal funding, the City's FY 2017 Action Plan goals will continue to preserve and/or create affordable rental housing; improve living conditions/maintain affordability for low-income homeowners under the rehabilitation loan program; provide shelter for homeless persons under the Winter Shelter Program; provide homeless intervention and prevention services for persons who are homeless or at risk of homelessness under the Transitional Housing Program; provide accessibility modifications for disabled renters under the Rental Accessibility Modification Program; provide affordable homeownership opportunities for first-time homebuyers; and provide fair housing testing to determine the presence of discrimination in the local housing market. The City will also continue to provide economic opportunities to create and sustain jobs for low- and moderate- income people through a prior year CDBG-funded program which offers microenterprise loans to low- and moderate-income entrepreneurs in underserved areas.

In addition, the City administers other programs and services funded through local, state, private or other federal monies to address the needs of its low -and moderate -income population. These programs and services are described in the Plan beginning on page 22.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City's FY 2017 programs and program goals continue those established in the City's 2016 to 2020 Consolidated Plan and FY 2016 Action Plan. The City will evaluate its FY 2016 program performance at the end of its program fiscal year ending June 30, 2016. The evaluation of the FY 2016 past performance will be further discussed in the City's FY2016 Consolidated Annual Performance and Evaluation Report (CAPER) during the fall of 2016.

### **4. Summary of Citizen Participation Process and consultation process**

During the fall of 2015, the City sponsored a public hearing to obtain citizen input on the development of the Draft FY 2017 Action Plan. Notices of the public hearing were advertised in The Washington Post in English and El Tiempo in Spanish newspapers. The public hearing was advertised on the City's website and in the City's four public libraries, and the information was provided to interested parties through emails. Staff consulted with various City departments, nonprofit organizations and agencies to assess the housing, homeless, and community services needs of the City's extremely low to moderate-income households, and to evaluate special needs populations related to affordable housing and community development, homeless persons, and non-homeless persons. Consultations with staff were conducted through meetings, phone calls and or emails.

During the early spring of 2016, the Draft FY 2017 Action Plan was made available to the public during the HUD-required, 30-day public comment period and was available for review on the City's website at alexandriava.gov/Housing and at the City's four public libraries. Two additional public hearings were plan to be conducted to obtain public comments on the developed Draft Plan: one to be held at the Alexandria Housing Affordability Advisory Committee on April 7, 2016 and one to be held before the City Council on April 26, 2016. Notices of the spring public hearings and the availability of the Draft FY 2017 Action Plan were also place on the City's website and in The Washington Post in English and El Tiempo in Spanish.

In addition, notification was provided in the City's four public libraries, and through the City's eNews. Along with a Citizen Summary which highlights the Draft FY 2017 Action Plan, notices were sent to groups, agencies, and organizations that provide housing or services to low- and moderate- income Alexandrians. Comments were solicited from the City of Alexandria Partnership to Prevent and End Homelessness (the City's continuum of care partners), the Alexandria Redevelopment and Housing Authority, and other individuals or parties who had previously participated in the development of the Consolidated Plan or asked to receive information.

**5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

**7. Summary**

The City of Alexandria FY 2017 Action Plan serves as the application for the Federal Fiscal Year (FFY) 2016 allocations of federal Community Development Block Grant (CDBG) and HOME Investment Partnerships program funds for the period beginning July 1, 2016 to June 30, 2017. The Action Plan describes how City programs and services will be carried out to promote the second year of the City's FY 2016- 2020 Consolidated Plan to address the housing and community development needs of the City's low- to moderate-income, homeless and special needs populations, and any target areas the City has identified.

The City's FY 2017 programs and program goals are a continuation of those programs and program goals that are identified in the City's 2016 to 2020 Consolidated Plan and FY 2016 Action Plan. The City will be able to evaluate its FY 2016 Action Plan program performance at the end of its FY 2016 program fiscal year ending June 30, 2016. The evaluation will be further discussed in its FY2016 Consolidated Annual Performance and Evaluation Report (CAPER) that will be reported to HUD during the fall of 2016.

The City's FY 2017 Action Plan goals will continue to preserve and/or create affordable rental housing for renters, improve living conditions/maintain affordability for existing homeowners, provide shelter for homeless persons, provide homeless intervention and prevention services for persons who are homeless or at risk of homelessness, provide accessibility modifications for disabled renters, provide affordable homeownership opportunities for first-time homebuyers, and provide fair housing testing to determine the presence of discrimination in the local housing market. The City will also continue to provide economic opportunities to create and sustain jobs for low and moderate income people through a prior year CDBG-funded program, which offers microenterprise loans to assist low and moderate - income entrepreneurs in underserved areas.

During FY 2017, the City will also continue to administer other programs and services funded by local, state, private or other federal monies to address the needs of its homeless and low and moderate and income populations.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
CDBG Administrator		Office of Housing
HOME Administrator		Office of Housing

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City’s Office of Housing prepares the Five-Year Consolidated Plan, Action Plan, and the Consolidated Annual Performance and Evaluation Report (CAPERS). The development of the FY 2016- 2020 Consolidated Plan was a joint effort with staff from the City’s departments and local private and public organizations that provide affordable housing and homeless and community services to extremely low- to moderate-income households and persons with special needs. Departments and organizations included the City’s Department of Community and Human Service (DCHS); Alexandria Redevelopment and Housing Authority (ARHA); the Partnership to Prevent and End Homelessness in the City of Alexandria, and other City departments.

The Office of Housing implements CDBG and HOME programs and, upon City Council approval, awards these funds through an application process and provides grants and loans to subrecipients or The funds assist local agencies and non-profit organizations in providing and preserving affordable housing, and in implementing other public services programs. State, local, private , and other federal funds are expended in conjunction with the federal entitlement grants for housing and community development activities. The Office of Housing is responsible for monitoring subrecipients to ensure compliance with all applicable program requirements.

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**P-10 Consultation – 91.100, 91.200(b), 91.215(l)**

**1. Introduction**

The City of Alexandria used a variety of methods to consult with representatives from agencies, groups, organizations, and others who participated in developing the FY 2017 Action Plan. The consultation methods consisted of emails, meetings, one-one-one interviews, and phone conversations.

A public hearing was held on September 24, 2015 to obtain input on the development of the FY 2017 Action Plan. Notice of the hearing and a request for input was emailed to approximately 250 individuals, agencies and organizations that are listed on the City's Interested Parties list and that have expressed interest in receiving Action Plan notices and related documents. A request for public input and notice of the hearing was also placed in The Washington Post in English and El Tiempo in Spanish.

During April 2016, the City plans to hold two public hearings on the Draft FY 2017 Action Plan, one at the Alexandria Affordable Housing Advisory Committee held on April 7, and one before City Council on April 16.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

During FY 2017, the City will undertake the following activities to enhance coordination between

- public and private housing providers
- private and governmental health agencies
- mental health and other service providers:

Provider for Housing Assistance and Services for Homeless and Chronically Homeless Individuals and Families. The City works with various non-profit organizations to provide housing assistance and services for homeless and chronically homeless individuals and families in the City. These partners include Carpenter’s Shelter Continuum of Care, which provides emergency shelter and supportive services for the homeless; New Hope Housing, Inc., which provides temporary emergency shelter and comprehensive services to homeless families, single women and men; and ALIVE! House, Community Lodgings, Inc. (CLI), Bridge to Independence, and Salvation Army-Cornerstone, all of which provide transitional housing, case management and other supportive services to help homeless persons transition from homelessness to self-sufficiency.

Public and Assisted Housing Providers. The City and ARHA work cooperatively to preserve, maintain, and produce public/assisted housing.. In 1981 ARHA and City Council adopted Resolution 830, an agreement to replace any redeveloped public or assisted housing units owned by ARHA. In addition to providing funding for the renovation, improvement, and acquisition of ARHA properties, ARHA and the City collaborate on redevelopment plans to replace and/or rehabilitate deteriorating public housing, in some instances through the creation of mixed-income communities which serve households at a variety of income ranges including very low-income households.

The City also works with the Alexandria Housing Development Corporation, Community Lodgings, Inc., Wesley Housing Development Corporation, AHC, Inc., and other non-profit organizations, to identify and develop opportunities for affordable housing preservation and production within the City. These organizations provide rental apartments affordable for households with incomes at or below 60% of the area median income (AMI).

The City and Rebuilding Together Alexandria work in partnership using state funding for the Alexandria Neighborhood Stabilization Program (ANSP). Foreclosed properties are purchased and renovated and then resold to low income households at an affordable sales price with resale restrictions. Households also receive homebuyer counseling and financial assistance with down payment and closing costs.

Private and Governmental Health, Mental Health, and Service Agencies Providers. The City works with Neighborhood Health to provide outpatient health care to low-income Alexandrians. Neighborhood Health is a federally qualified health center and functions as a public health clinic operating in City owned facilities to administer health care services uninsured and underinsured persons. Care includes outpatient primary medical, behavioral and dental health services for adults and children; lab services;

free/low-cost medications; family support; insurance enrollment assistance for those who qualify; and HIV/AIDS case management services. Patients who are not eligible for health insurance are assisted in applying for the health center's deeply discounted sliding fee scale, which is available to earn up to 200% of the Federal Poverty Level.

**State and General Local Governments.** The Virginia Housing Development Authority (VHDA) and the Virginia Department of Housing and Community Development (VDHCD) work with the City to provide financial support for the ANSP and the City's first-time homeownership programs. The Office of Housing staff stay abreast of new homeownership funding programs and underwriting requirements that benefit households of various income levels.

**Economic Development.** The City continues to work with Enterprise Development Group (EDG), a private non-profit organization that promotes opportunities for self-sufficiency to low and moderate-income entrepreneurs through sustainable economic and community development initiatives. A previous allocation of City funding continues to support EDG's Microenterprise Loan Program. Under the program, loans are issued to small business entrepreneurs who cannot access traditional business financing.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Partnership to Prevent and End Homelessness in the City of Alexandria (The Partnership), which functions as the Continuum of Care (CoC), collaborates with community providers to submit the annual HUD CoC Competition application and the Virginia Department of Housing and Community Development Housing Solutions Grant. Funded programs provide housing and services for individuals and families experiencing or at risk of homelessness. The Homeless Management Information System (HMIS) lead agency is the City's Department of Community and Human Services (DCHS). DCHS conducts the annual Point-in-Time (PiT) Count of sheltered and unsheltered persons experiencing homelessness on a designated night in January of each year. All providers (emergency shelters, transitional housing, safe haven, winter shelter, and permanent supportive housing for special needs populations) contribute data. In addition, a manual count is conducted of unsheltered individuals. Data gathered during the PiT provides the Partnership with the information necessary for appropriate allocation of federal, state, and local funds. The Partnership also revisits its FY 2014-FY2020 Strategic Plan annually to update its goals and objectives to address the needs of the people it serves.

**Coordination with systems of care that may discharge persons into homelessness, such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions.** Through memorandums of understanding (MOUs), The Partnership coordinates housing services with various private and public institutions to prevent individuals from being discharged into

homelessness. Housing needs are assessed through the Centralized Assessment System operated by DCHS to ensure that appropriate placement is made with a homeless services provider.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

As a member of The Partnership, the City's Office of Housing staff meets with the Partnership's Governing Board members to determine the allocation of ESG funding and provide input on developing performance standards and policies and procedures governing the administration of the HMIS. ESG recipients are monitored and a report of program progress toward The Partnership's strategic plan goals is submitted to The Partnership's members. The Partnership's Gaps & Needs Committee reviews HMIS data and monitors HMIS procedures. Funding may be reallocated as needed.

ESG Allocation. The City and local nonprofits receive ESG funds from the Virginia Department of Housing and Community Development (VDHCD) through a competitive grant process. In 2014, VDHCD issued a CoC collaborative application, combining the ESG, Homeless Solutions Grant (HSG), and the Homeless Prevention Program (HPP). Provider agencies within The Partnership collaborated to prepare and submit the competitive grant application which demonstrated community needs and existing resources. Funding was awarded to the CoC to continue its efforts to address homelessness using such strategies as homeless prevention, rapid re-housing, and shelter operations, as well as data collection applicable to CoC planning and HMIS. As part of the funding allocation process, VDHCD encourages CoC input into allocation of all grant funding, including ESG.

Performance Standards and Outcomes. The Partnership's members have adopted written performance standards and outcomes for programs funded by ESG such as the rapid rehousing, emergency shelter, and homeless prevention programs. Quarterly reports partially generated through the HMIS are submitted to VDHCD to provide program specific performance outcome information.

HMIS Policies and Procedures. The Partnership designated the City's DCHS as the HMIS Lead Agency. DCHS staff developed an HMIS Policy and Procedures manual, which was approved by The Partnership. Members of The Partnership that receive federal or state funding to provide homeless services must meet the minimum HMIS participation standards as defined in the manual.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

<b>1. Agency/Group/Organization</b>	The Partnership to Prevent and End Homelessness in the City of Alexandria
<b>Agency/Group/Organization Type</b>	Services-homeless
<b>What section of the Plan was addressed by Consultation?</b>	Section AP-10 and Section AP-65.
<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Partnership members were consulted through email and phone call conversations and through a Partnership meeting. Members were consulted to describe efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness. Members were also consulted to determine how the City will allocate its ESG funds, develop performance standards and evaluate outcomes of projects and activities assisted by ESG state funds. Members were also consulted to determine the development of funding, policies and procedures for the operation and administration of HMIS. Members were consulted to determine the FY 2017 program objectives in meeting the needs of homeless persons identified in Section AP-20, and also to determine homeless and other special needs activities for FY 2017 as identified in Section AP-65.
<b>2. Agency/Group/Organization</b>	Alexandria Redevelopment and Housing Authority
<b>Agency/Group/Organization Type</b>	Redevelopment and Housing Authority
<b>What section of the Plan was addressed by Consultation?</b>	Section AP-60 (Public Housing)
<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	ARHA staff were consulted by phone call conversations and emails. ARHA staff was consulted to determine its actions to address the needs of public housing current and future residents during City FY 2017 and also to determine how the agency would plan to encourage residents to become more involved in management, to participate in homeownership programs, and to become self-sufficient.

<b>3. Agency/Group/Organization</b>	Office of Housing
<b>Agency/Group/Organization Type</b>	City
<b>What section of the Plan was addressed by Consultation?</b>	Sections AP-90 (Program Spent Requirements) and AP-55 (Affordable Housing Needs).
<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Office of Housing staff were consulted through personal one-on-one conversations, phone calls, emails, and group meetings to determine the FY 2017 goals in meeting affordable housing needs for low- and moderate-income renters, homeowners, and homebuyers, as well as meeting its goals to preserve and develop affordable housing units in the City and addressing fair housing issues.
<b>4. Agency/Group/Organization</b>	Department of Community and Human Services (DCHS)
<b>Agency/Group/Organization Type</b>	City
<b>What section of the Plan was addressed by Consultation?</b>	AP-10 (Consultation) and AP-20 (Annual Goals and Objectives)
<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	DCHS staff were consulted by phone call conversations, emails, and through The Partnership meetings--DCHS is the lead agency for The Partnership). DCHS was consulted to determine its actions to address the needs for homeless persons and persons who are at-risk of becoming homeless during City FY 2017.

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

All agency types were consulted.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Alexandria Redevelopment and Housing Authority (ARHA) Strategic Plan 2015-2020	Alexandria Redevelopment and Housing Authority	The Consolidated/Strategic Plan and ARHA goals both aim to meet affordable housing and related needs of the community.
Analysis of Impediment to Fair Housing Choice (AI) 2015	City of Alexandria's Office of Housing	The AI and Consolidated/Strategic Plan identify location, supply and accessibility of affordable housing in Alexandria as the greatest barrier to housing choice.
Strategic Plan to Prevent and End Homelessness in Alexandria (PPEH) 2014-2020	The City of Alexandria Department of Community and Human Services	The Strategic PPEH plan goals are to reduce and prevent homelessness and increase affordable housing. These goals are incorporated into the Consolidated/ Strategic Plan.
City of Alexandria Housing Master Plan 2013	City of Alexandria's Office of Housing	The Housing Master Plan's initiatives include identifying zoning, land-use tools, and strategies to incorporate affordable housing in the development and redevelopment efforts in the City. Such strategies are also included in the Consolidated/ Strategic Plan.
City Council Strategic Plan 2010	City of Alexandria	The Consolidated/Strategic Plan and City Council Strategic Plan goals(Goal #7, Objective #1) overlap regarding promoting a continuum of affordable housing opportunities for all residents, especially those most in need.
The Strategic Plan on Aging, 2013-2017	City of Alexandria's Department of Community and Human Services	A goal for the Consolidated/Strategic Plan and the Strategic Plan on Aging are to increase safe, decent and affordable housing opportunities for very low-income elderly and frail elderly residents of the City of Alexandria.
The Metropolitan Washington Council of Governments Region Forward Plan (MWCOG) 2010	MWCOG	The Region Forward Plan focuses on helping the Metropolitan Washington region meet future challenges in creating affordable housing as well as maintaining aging infrastructure. Meeting the challenges to create affordable housing is also a goal indicated in the Consolidated/ Strategic Plan.

Beauregard Small Area Plan 2012	City of Alexandria	A goal indicated in the Plan is to ensure that over time, at least 32% of the existing 2,475 market affordable units to be demolished, are replaced with new and existing committed affordable and workforce units. The Consolidated/Strategic Plan is to promote and preserve affordable units.
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**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Alexandria's Citizen Participation Plan is designed to ensure that Alexandria's low-and moderate-income residents have an understanding of their role in the development, implementation, and assessment of housing and community development activities, and encourage their participation in the development of the Action Plans.

Each fall, the City sponsors a public hearing to obtain the citizens' input on the development of the upcoming Action Plans. During the early spring, the draft Action Plans are made available to the public for the HUD-required 30-day public comment period, during which the plans can be accessed through the City's website at [alexandriava.gov/Housing](http://alexandriava.gov/Housing) and at four public libraries. The City also provides a public hearing notice along with a Citizen Summary of the Action Plans report to its agencies, organizations and individuals listed on the City's Interested Parties List. The Interested Parties List includes those who have expressed interest in receiving notices or documents pertaining to the Action Plans. During the spring, two additional public hearings are conducted, one by the Alexandria Affordable Housing Advisory Committee (AAHAC), and one by the Alexandria City Council.

Announcements of public hearings and the availability of the Action Plans are also published in two local area newspapers, one in English and one in Spanish. All public comments received are taken into consideration in the development of the Plans.

**Citizen Participation Outreach**

<b>ort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of Response/ attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
1	Public Meeting	Non-targeted broad community	Three public hearings are scheduled. The first public hearing was held on September 24, 2015. The second public hearing is scheduled on April 7; and the third scheduled on April 16	No public comments were received on the September 24 <sup>th</sup> public hearing	n/a	alexandriava.gov / Housing
2	2 <sup>nd</sup> Public Meeting	Non-targeted broad community				
2	Other- Newspaper article	Non-targeted broad community				
3	E-mail Outreach	Interested Parties 250 emails				
4	3 <sup>rd</sup> Public Meeting	Non-targeted broad community				

**Table 3 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The following table shows the amount of funds expected to be available in year one of this Consolidated Plan and the subsequent four years.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	805,792	250,000	360,000	1,415,792	0	CDBG funds will be used to support community development programs for low- to moderate-income households. Programs include: Rehab Loan Program (will serve 9 households in FY 2017); Winter Shelter program (will serve 229 homeless persons in 220 households in FY 2017); and the Transitional Assistance Program (will serve 20 household and 45 individuals in FY 2017)
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction	395,517	100,000	0	495,517	0	HOME funds will be used to serve persons with low- and moderate-incomes. Programs include Flexible Homeownership Assistance Program (will serve 7 households in FY 2017); and development or preservation of

		Multifamily rental rehab New construction for ownership TBRA						affordable units through acquisition/rehabilitation or new construction (will develop or preserve 7 housing units in FY 2017).
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**Priority Table**

**Table 4 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

HOME match requirements will be satisfied with local City General Funds. HOME match for FY 2017 is anticipated to be \$93,541. The City receives ESG from the state. Match requirements for ESG will be satisfied with City General Funds, private resources, volunteer hours, and the City federal funds will be leveraged with other local and private resources.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

A number of recommended policies and actions in the form of principles, goals, strategies, tools, and funding strategies are noted in the City’s Housing Master Plan. One recommendation is the establishment of a policy of maximizing public land for the development of affordable housing on City-owned land. This tool will be studied during the Consolidated Plan years.

**Discussion**

## Annual Goals and Objectives

### **AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)**

The following table shows the amount of funds expected to be available in year one of this Consolidated Plan and the subsequent four years.

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding (formula grants)	Goal Outcome Indicator
1	Preserve and/or Create Affordable Rental Housing	2017	2018	Affordable Housing	City of Alexandria	Renter households with incomes at or below 60% AMI	HOME \$374,164	Rental Units developed or preserved: 100
2	Provide Affordable Ownership Housing Opportunities	2016	2017	Affordable Housing	City of Alexandria	First-time homebuyers with incomes at/below 80%AMI	CDBG PI: \$50,000 HOME PI\$100,000	Direct Financial assistance to Homebuyers: 1 Households Assisted
3	Improve living Conditions/ Maintain Affordability	2017	2018	Affordable Housing	City of Alexandria	Existing homeowners with incomes at/below 80% AMI	CDBG: \$503,187; CDBG Program income-\$200,000; HOME PI-\$100,000	Homeownership Housing Rehabilitated Housing Units: 8
4	Provide Shelter Facility for Homeless Households	2017	2018	Homeless	City of Alexandria	Persons who are homeless	CDBG \$20,000	Homeless Persons Overnight Shelter: 229 Persons Assisted (220 households)
5	Homeless Intervention and Prevention Services	2017	2018	Homeless	City of Alexandria	Persons who are homeless/at risk of homelessness	CDBG: \$50,000	Homelessness Prevention: 110 Persons Assisted (55 households)
6	Homeless Intervention and Prevention Services	2017	2018	Homeless	City of Alexandria	Persons who are homeless/at risk of homelessness	CDBG: \$2,000 Carryover	Persons Assisted:45 individuals (20 households)
7	Provide Accessibility Modifications for Renters	2017	2018	Affordable Housing Non-Homeless Special Needs	City of Alexandria	Disabled renter households at or below 80% AMI	CDBG :\$57,500	Other: 1
8	Provide Fair Housing Testing	2017	2018	Fair Housing	City of Alexandria	Disabled renter households at or below 80% AMI	CDBG: \$21,882	Other: 1 Round Testing
9	Planning and Administration	2016	2017	Affordable Housing	Citywide	Planning and Administration	CDBG \$153,223 HOME \$21,350	<b>Other:</b>
10	Economic Development	2016	2017	Economic Development	Citywide	Economic Development (ECDC)	CDBG \$50,000 carryover	<b>Jobs</b> Created:18 <b>Jobs</b> Retained: 18

## Goal Descriptions

Table 5 – Goal Descriptions

1	<b>Goal Name</b>	<b>Preserve and/or Create Affordable Rental Housing</b>
	<b>Goal Description</b>	Through the Housing Opportunities Fund , the City will preserve and/or construct affordable sales and rental housing using federal dollars, along with City General Fund and monies from City Housing Trust Fund. Funds will be provided to non-profit and for-profit developers for use in approved acquisition, rehabilitation, pre-development, development, and construction projects.
2	<b>Goal Name</b>	<b>Improve Living Conditions/Maintain Affordability</b>
	<b>Goal Description</b>	Under the Home Rehabilitation Loan Program, eligible households may receive zero-interest, deferred payment rehabilitation loans up to \$135,000 for non-condominiums and \$75,000 for condominiums to cover construction costs. All loans must be repaid in full in 99 years; however, loans become immediately due and payable if the property is sold or transferred during this period of time.
3	<b>Goal Name</b>	<b>Provide Shelter Facility for Homeless Households</b>
	<b>Goal Description</b>	Through the Carpenter’s Shelter Winter Shelter program, the City will provide seasonal shelter, workshops and linkages to community services from November 1 to April 15 to protect persons experiencing homelessness from exposure-related conditions such as hypothermia and frostbite during cold weather months.
4	<b>Goal Name</b>	<b>Homeless Intervention and Prevention Services</b>
	<b>Goal Description</b>	Under the Transitional Housing Program, the City will provide security deposit and rental assistance to households experiencing or at-risk of homelessness. Also, under the Eviction Storage Program, the City will provide assistance to households that have been evicted and lack a suitable place to store their possessions.
5	<b>Goal Name</b>	<b>Provide Accessibility Modifications for Renters</b>
	<b>Goal Description</b>	Through the Rental Accessibility Modification Program, the City provides grants for accessibility modifications to rental units for tenants with disabilities. For cases in which the landlord requests that the unit be

		returned to its non-accessible state after the disabled tenant moves out, an appropriate source of non-federal funding will be identified.
<b>6</b>	<b>Goal Name</b>	<b>Provide Fair Housing Testing</b>
	<b>Goal Description</b>	Conduct ongoing fair housing testing to determine the presence of discrimination in the local housing market
<b>7</b>	<b>Goal Name</b>	<b>Planning and Administration</b>
	<b>Goal Description</b>	General management, oversight, and coordination of all HOME program-funded activities and programs.
<b>8</b>	<b>Goal Name</b>	Provide Affordable Ownership Housing Opportunities

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

During FY 2017, the City will assist extremely low- to moderate- income families who meet HUD’s existing income limits by providing down payment and/or closing cost to 3 households that purchase previously assisted, resale-restricted units in the City. Affordable housing will be provided to low- to moderate-income families through the preservation and development of 100 affordable housing units in the City.

## AP-35 Projects – 91.220(d)

### Introduction

Below is a summary of the eligible CDBG and HOME projects that will take place during the program year that address the City's priority needs. Specific objectives are detailed in the individual project descriptions below.

Projects #	Project Name
1	CDBG Program Administration
2	HOME Program Administration
3	Submissions & Applications for Federal Program/Public Information
4	Fair Housing Testing
5	Flexible Homeownership Assistance Program (FLEX)
6	Home Rehabilitation Loan Program
7	Rental Accessibility Modification Program (RAMP)
8	Eviction Assist and Furniture Storage Program
9	Transitional Assistance Program (TAP)
10	Winter Shelter
11	Housing Opportunities Fund

**Table 6 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

In 2013, the City developed its first Housing Master Plan that examined current and future housing demands for various households, including those with low- to moderate-incomes and with limited housing options in the City. The unmet need for housing units to serve the very low income population was over 3,500 units. In addition, 4,000 households with mental and/or physical disabilities faced affordable housing barriers. Comments received from the public during the development of the HMP showed great concern for the lack of affordable housing in the City., During the development of the FY 2016-2020 Consolidated Plan, HUD data showed that a large percentage of, low-to moderate-income renters, homeowners and first time homebuyers have an affordable housing need such as eliminating housing cost burdens or eliminating substandard housing problems. During FY 2017, the City plans to continue investing federal funds in affordable housing projects that preserve and/or develop affordable housing units. It also plans to invest federal funds into programs that help alleviate the financial burdens of homeowners so they can make the necessary repairs to their homes. The City plans to invest federal funds in programs to prevent homelessness, and into programs that help first-time homebuyers to purchase homes in the City.

## Projects

### AP-38 Projects Summary

#### Project Summary Information

**Table 7 – Project Summary**

1	Project Name	CDBG Program Administration
	Target Area	City of Alexandria
	Goals Supported	Planning and Administration
	Needs Addressed	General Management
	Funding	CDBG: \$153,253
	Description	General management, oversight, and coordination of all CDBG program-funded activities
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City of Alexandria
	Planned Activities	Provide general management, oversight, and coordination of all CDBG - funded activities and programs
2	Project Name	HOME Administration
	Target Area	City of Alexandria
	Goals Supported	Planning and Administration
	Needs Addressed	General Management
	Funding	HOME: \$21,350

	Description	General management, oversight, and coordination of all HOME-funded activities
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City of Alexandria
	Planned Activities	Provide general management, oversight, and coordination of all HOME -funded activities and programs
3	Project Name	Submissions & Applications for Federal Program/Public Information
	Target Area	City of Alexandria
	Goals Supported	Planning and Administration
	Needs Addressed	General Management
	Funding	CDBG: \$6,000
	Description	Funding for the preparation and submittal of funding applications for required federal reports and plans.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	N/A

	Location Description	
	Planned Activities	Prepare and submit federal funding applications
4	Project Name	Fair Housing Testing
	Target Area	City of Alexandria
	Goals Supported	Provide Fair Housing Testing
	Needs Addressed	General Management
	Funding	CDBG: \$21,882
	Description	Test rental properties and realtors in the City to identify any discriminatory practices in the rental and sales housing market.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	City of Alexandria
	Planned Activities	Ensure one round of testing of rental properties or realtors in the City to identify any discriminatory practices in the rental and sales housing market
5	Project Name	Flexible Homeownership Assistance Program (FLEX)
	Target Area	City of Alexandria
	Goals Supported	Provide Affordable Ownership Housing Opportunities

	Needs Addressed	First-time homebuyers with incomes at/below 80% AMI
	Funding	CDBG-\$150,000 ( Program Income: \$50,000; HOME: \$100,000)
	Description	Provide downpayment and closing cost assistance to eligible first-time homebuyers for the purchase of previously assisted resale-restricted units and for special projects through deferred-payment second trust loans.
	Target Date	July 1, 2016-June 30, 2017
	Estimate the number and type of families that will benefit from the proposed activities	3 moderate-income families
	Location Description	City of Alexandria
	Planned Activities	Assist 3 eligible first-time homebuyers with downpayment and closing cost for the purchase of previously assisted resale-restricted units
6	Project Name	Home Rehabilitation Loan Program
	Target Area	City of Alexandria
	Goals Supported	Improve Living Conditions/Maintain Affordability
	Needs Addressed	Existing homeowners with incomes at/below 80% AMI
	Funding	CDBG: \$1,063,187 (New CDBG - \$503,187; Carryover - \$360,000; Program Income - \$200,000)
	Description	Provide no-interest deferred payment loans to low- and moderate-income homeowners for home rehabilitation activities. Includes energy efficiency improvements.
	Target Date	July 1, 2016-June 30, 2017

	Estimate the number and type of families that will benefit from the proposed activities	9 low- and moderate-income families
	Location Description	City of Alexandria
	Planned Activities	Assist 9 low- and moderate- income homeowners providing no-interest deferred payment loans for home rehab and bringing homes into compliance with the International Property Maintenance Code.
7	Project Name	Rental Accessibility Modification Program (RAMP)
	Target Area	City of Alexandria
	Goals Supported	Provide Accessibility Modifications for Renters
	Needs Addressed	Disabled renter households with incomes at or below 80% AMI
	Funding	CDBG: \$57,500
	Description	This program provides grants for accessibility modifications to rental units for tenants with disabilities. For cases in which the landlord requests that the unit be returned to its non-accessible state after the disabled tenant moves out, an appropriate source of non-federal funding will be identified.
	Target Date	July 1, 2016-June 30, 2017
	Estimate the number and type of families that will benefit from the proposed activities	1 low- and moderate-income disabled family renter
	Location Description	City of Alexandria

	Planned Activities	Provide assistance to 1 disabled family household renter to make accessible modifications to their rental unit. For cases in which the landlord requests that the unit be returned to its non-accessible state after the disabled tenant moves out, an appropriate source of non-federal funding will be identified.
8	Project Name	Eviction Assistance and Furniture Storage Program
	Target Area	City of Alexandria
	Goals Supported	Homeless Intervention and Prevention Services
	Needs Addressed	Persons who are homeless/at risk of homelessness
	Funding	CDBG: Carryover \$2,000
	Description	This program will provide assistance to households that have been evicted or about to be evicted to store their household possessions.
	Target Date	July 1, 2016-June 30, 2017
	Estimate the number and type of families that will benefit from the proposed activities	Assistance will be provided to 20 households (45 individuals) that have been or are about to be evicted and lack a suitable place to store their possessions.
	Location Description	City of Alexandria
	Planned Activities	This program will provide assistance to households that have been evicted or are about to be evicted to store their household possession.
9	Project Name	Transitional Assistance Program (TAP)
	Target Area	City of Alexandria
	Goals Supported	Homeless Intervention and Prevention Services

	Needs Addressed	Persons who are homeless/at risk of homelessness
	Funding	CDBG: 50,000
	Description	This program provides security deposit and rental assistance to households experiencing homelessness or at-risk of homelessness.
	Target Date	July 1, 2016-June 30, 2017
	Estimate the number and type of families that will benefit from the proposed activities	55 low- and moderate-income families (including 110 individuals) that are homeless or at risk of being homeless
	Location Description	City of Alexandria
	Planned Activities	This program will provide security deposit or rental assistance to 55 households that are experiencing homelessness or at-risk of becoming homeless.
10	Project Name	Winter Shelter
	Target Area	City of Alexandria
	Goals Supported	Provide Shelter Facility for Homeless Households
	Needs Addressed	Persons who are homeless
	Funding	CDBG: \$20,000
	Description	This program provides seasonal shelter to homeless households, along with workshops and linkages to community services, from November 1 to April 15, to protect them from outside exposure-related conditions such as hypothermia and frostbite during cold weather months.
	Target Date	
	Estimate the number and	220 homeless households and 229 individuals

	type of families that will benefit from the proposed activities	
	Location Description	City of Alexandria
	Planned Activities	220 homeless households will have access to shelter, along with workshops and linkages to community services, from November 1 to April 15, to protect them from outside exposure-related conditions such as hypothermia and frostbite during cold weather months.
11	Project Name	Housing Opportunities fund
	Target Area	City of Alexandria
	Goals Supported	Preserve and/or Create Affordable Rental Housing
	Needs Addressed	Renter households with incomes at or below 60% AMI
	Funding	HOME: \$335,908
	Description	Housing Opportunities Fund (HOF) supports the development of affordable sales and rental housing projects. Funds are provided to developers for activities such as acquisition, rehabilitation, predevelopment, development, and construction for affordable rental housing projects.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Low- and moderate-income renters with incomes at or below 80% AMI.
	Location Description	City of Alexandria

	Planned Activities	
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**AP-50 Geographic Distribution – 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

100% of funds will be targeted citywide

**Geographic Distribution**

Target Area	Percentage of Funds
Citywide	100%

**Table 58 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

The FY 2016-2020 Consolidated Plan needs assessment indicates that households with incomes 0-80% AMI have the greatest housing needs. These households are located in various areas of the City including interspersed areas of minority concentration. Due to the dispersal of minority concentrations throughout the City, the geographic area to be served by programs supported with CDBG and HOME funds during FY 2017 will be the entire City of Alexandria. Due to the City’s small size and the fact that minority concentrations are located throughout the City, CDBG- and HOME-funded programs are not specifically targeted on a geographic basis according to minority concentration. However, minorities have always constituted the majority of the beneficiaries of activities supported with such monies. As indicated in the most recent Consolidated Annual Performance and Evaluation Report (CAPER), minorities constituted over 80% of the City’s CDBG and HOME beneficiaries for the program year ending June 30, 2015. Staff anticipates that minority persons or households will continue to constitute the majority of CDBG and HOME program beneficiaries during City FY 2017.

**Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The tables below are based on the CDBG and HOME program goals expected to be accomplished during City FY 2017.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	220
Non-Homeless	55
Special-Needs	
Total	275

**Table 8 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	
The Production of New Units	100
Rehab of Existing Units	8
Acquisition of Existing Units	
Total	108

**Table 9 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The Production of New Units: During FY 2017, the City anticipates developing or preserving 100 affordable units through acquisition, rehabilitation, or new construction for households at or below 60% AMI.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Alexandria Redevelopment and Housing Authority (ARHA) offers 1,150 of Public Housing/ Replacement units to extremely low- to moderate-income households in the City. The City's and ARHA's primary objective for affordable rental units is to maintain the supply, at a minimum, of the 1,150 publicly-assisted rental units as required by Resolution 830.

### **Actions planned during the next year to address the needs to public housing**

- Preserve and maintain the existing supply of 1,150 public housing and replacement units in the City;
- Preserve up to 1,500 Housing Choice Vouchers from its 1,926 allocation to low- to moderate-income households;
- Implement Planned Disposition Application and mixed-finance redevelopment (acquisition/rehabilitation) of the Ladrey Highrise Project using 4% Low Income Housing Tax Credits and tax exempt bond financing; and
- Implement Planned Disposition Application and mixed-finance redevelopment of the Ramsey Homes Project using 9% Low Income Housing Tax Credits, only after City Council approves a complete development plan.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

ARHA is engaging in a community outreach process related to its planned Disposition Applications and the redevelopment of the Ladrey Highrise and Ramsey Homes sites. Meetings with the residents began in the fall of 2014 and will continue on a regular basis for the duration of the effort. Residents are strongly encouraged to come out and participate, especially as it relates to the local government efforts related to the development review process, so that their voices are heard along with those voices of the surrounding communities

ARHA supports the Alexandria Resident Association (ARA) and is working with ARA officers to increase participation among its residents. ARA provides mentoring and tutoring programs for youth and encourages parent participation in local school activities. In addition, ARHA has worked with the City to provide homeownership loans to participants in ARHA's Family Self Sufficiency (FSS) program.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City's public and private homeless service providers offer a comprehensive array of services and facilities through a continuum of care system designed to address the needs of persons in the City who are homeless or threatened with homelessness. The goal is to promote successful placement in permanent, affordable housing without recurring episodes of homelessness.

Each year, The Partnership to Prevent and End Homelessness in the City of Alexandria (The Partnership) members participate in a HUD Continuum of Care (CoC) program competition to obtain grant funding for projects that provide housing and services to individuals and families experiencing homelessness. This grant opportunity requires the submission of a collaborative application for the funding of programs that fit within specific eligibility guidelines. The Commonwealth of Virginia has also adopted a collaborative process for all homeless service funding.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

#### **1. Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.**

In FY 2017, the City's Department of Community and Humans Services (DCHS) will continue service delivery through outreach, assessment, case management, mental health emergency services, emergency shelter, domestic violence shelter, and counseling services. Services in the City will continue to operate in conjunction with New Hope Housing, Inc., a private non-profit emergency shelter, the Alexandria Health Department, and Neighborhood Health. Through the Project for Assistance in Transition from Homelessness (PATH), DCHS will provide community-based outreach, mental health, substance abuse, case management and housing services to unsheltered adults with serious mental illness. Catholic Charities Christ House, in partnership with the City, will continue operating its food assistance program, in which it anticipates providing 60 meals a night/365 days of the year.

#### **2. Addressing the emergency shelter and transitional housing needs of homeless persons**

During FY 2017, the City will provide the following emergency shelters and transitional housing programs to address the needs of homeless persons in the City:

Carpenter's Shelter Continuum of Care will provide 60 beds in its emergency shelter, and provide case management, community case management and supportive services to homeless families and single adults.

The Alexandria Community Shelter, a City-owned, 65 bed emergency shelter operated by New Hope Housing, Inc., will provide temporary emergency shelter and comprehensive services to 163 homeless families (245 individuals).

The Alexandria Women's Shelter, under DCHS, will provide emergency shelter to 67 households who are victims of domestic violence (126 persons)

Carpenter's Shelter, Winter Shelter Program, through a contract with the City, will provide seasonal shelter, workshops and linkages to community services from November 1 to April 15 to protect 220 households (229 individuals) experiencing homelessness from exposure-related conditions such as hypothermia and frostbite during cold weather months.

**During FY 2017, the City will also continue to support the housing and service needs of homeless persons and at-risk populations through the competitive Alexandria Fund for Human Services. The following agencies received these funds:**

ALIVE! House will provide four housing units with 14 beds for transitional housing, as well as case management and other supportive services to help 8 families (28 persons), transition from homelessness to self-sufficiency.

Community Lodgings, Inc. will provide case management and other supportive services to help 6 homeless families (consisting of 36 persons) transition from homelessness to self-sufficiency.

Bridges to Independence is a scattered site permanent housing program serving both the Alexandria and Arlington communities. Under the program, 30 homeless persons in 11 families in Alexandria will receive rental subsidies through rapid re-housing funding provided by a Continuum of Care Competitive HUD grant for up to 12 months.

Christ House, a shelter and soup kitchen for men, will provide transitional services for up to six months for 50 men who are seeking to become self-sufficient, and will provide hot meals each night during the year.

Guest House will provide 17 transitional housing beds in a group home setting along with supportive services to help female ex-offenders re-entering the community after incarceration to transition to self-sufficiency.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Through the City's continuum of care system, homeless persons are able to receive assessment for housing needs and referral to appropriate housing and services. Individuals and families who are at risk of homelessness may be able to avoid becoming homeless through prevention programs. Those who are literally homeless are assessed for appropriate housing and services and may be placed directly into permanent or transitional services. When emergency shelter is necessary, case management promotes

rapid housing and employment.

**The following facilities and programs will be provided during FY 2017 to help homeless persons make the transition to permanent housing and independent living:**

New Hope Housing, Inc., a non-profit agency, administers the Rapid Re-housing Assistance program, through the Alexandria Community Shelter, to assist families and individuals who are experiencing homelessness become quickly re-housed and stabilized. It is anticipated that 30 households will receive rapid re-housing assistance in FY 2017. New Hope Housing, Inc. also provides permanent shelter and comprehensive services to chronically homeless single men and women. During FY 2017, the agency's objective is to maintain 13 permanent supportive housing beds to serve chronically homeless individuals.

Under the Homeless Prevention Program, the Centralized Assessment, located within the City's Department of Human Services (DCHS), provides homeless prevention services. Prevention is the first strategy explored for an individual or family at risk of homelessness. Prevention funds may be used to pay rent arrears and/or utility arrears. Prevention staff may also provide interventions within the home to ease tension and enable individuals and families to remain housed.

The Transitional Assistance Program, funded with CDBG, provides security deposit and rental assistance to households experiencing or at risk of homelessness. The Program, administered by DCHS, is expected to assist 55 households, consisting of 110 individuals, during FY 2017.

The Eviction Assistance and Furniture Storage Program, also funded with CDBG and administered by DCHS, provides furniture storage and emergency shelter referrals for eligible low-income households facing immediate eviction. It is anticipated that 20 households, consisting of 45 individuals, will receive assistance during FY 2017.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The Alexandria Continuum of Care (CoC), The Partnership to Prevent and End Homelessness in the City of Alexandria (The Partnership), has memoranda of understanding (MOU) with private and public care institutions and the criminal justice system, which are designed to keep individuals from being discharged into homelessness. Also, DCHS is required by state code to provide discharge planning services to individuals who are in state psychiatric hospitals. Policies are in place to ensure that adequate discharge planning takes place and housing options are available at discharge.

Beginning at age 14, any youth receiving foster care services has an annual transitional living plan meeting within 90 days of each upcoming birthday. The youth participates in the development of a

transitional living plan that outlines goals and objectives in self-identified skill areas. Several life skills programs are made available to youth 14 or older in foster care. Youth 18 and over can continue to receive services to age 21 as long as they remain in school.

The following programs will be provided during FY 2017 to help low income persons avoid becoming homeless:

### **Prevention and Intervention Programs for the Homeless**

The Rent Relief Program will provide financial assistance to income-eligible renters who receive no other rental subsidies, and who are 65 or older or have a complete and total disability.

Safe Haven, administered through the Alexandria Community Services Board, will continue to provide supportive housing and services for homeless or chronically homeless individuals with mental illness or co-occurring mental health and substance use disorders.

DCHS in conjunction with The Alexandria Community Services Board (ACSB) and Sheltered Homes of Alexandria (SHA) will provide permanent supportive housing for persons who are mentally ill and /or have substance use disorders.

### **Housing, Health, Social Services, Employment, Education, or Youth Programs for Low Income Individuals**

The Rental Accessibility Modification Program (RAMP) will provide accessibility modifications to privately-owned units for 3low income disabled renter households.

The Flexible Homeownership Assistance Program (FHAP) will provide deferred-payment second trust loans of up to \$50,000 for down payment and closing cost assistance to 3 income qualified, first-time homebuyer households, specifically for resale of previously assisted resale restrict units and special projects.

The Home Rehabilitation Loan Program will provide no-interest, deferred payment loans to 8 low- and moderate-income homeowners for home rehabilitation activities that include energy efficiency improvements, accessibility modifications, or code compliance.

The Alexandria Neighborhood Stabilization Program (ANSP) will provide funding to Rebuilding Together Alexandria to acquire, rehabilitate and sell housing units to first-time, low-to moderate-income homebuyers.

Real Property Tax Relief Program will relieve the housing tax burden for about 1,037 income-eligible elderly and/or disabled homeowners.

The Northern Virginia Family Services (NVFS) will provide long-term Tenant Based Rental Assistance (TBRA) to 11 persons in Alexandria living with HIV/AIDS in the City.

## Discussion

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	1
Tenant-based rental assistance	11
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated	
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	
<b>Total</b>	<b>12</b>

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing are described below.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

**State Restrictions.** The City continues to work toward eliminating barriers to affordable housing development. One of the greatest regulatory barriers to the development of affordable housing may be State restrictions prohibiting the City from requiring mandatory contributions of affordable housing in new developments, except where they are in exchange for bonus density. Currently, with the exception of contributions in exchange for bonus density, all other contributions are voluntary.

A Developer Contribution Work Group convened in FY 2011 to review the City's developer's contribution formula and recommend changes to provision of affordable housing in the event of bonus density. The Group's findings are incorporated into the final Housing Master Plan, which was adopted by City Council in January 2014. The Housing Master Plan identifies a number of tools and strategies and some are anticipated to be implemented during FY 2017, including establishing a development fee relief program, enhancing the Home Rehabilitation Loan Program, and maximizing public land for affordable housing.

### **Discussion**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

As noted in the City's Housing Master Plan, the City has identified programmatic, zoning and funding tools that could be implemented to address obstacles in meeting underserved needs and fostering and maintaining affordable housing. While several identified tools could be implemented immediately, some tools will require additional study, community processes, and changes to state law in order to enable the City to enact legislation to encourage or require affordable housing development. .

### **Actions planned to address obstacles to meeting underserved needs**

The City's Office of Housing is the lead entity for ensuring that progress is made toward the goals and priorities established in the Consolidated Plan. Ongoing tracking of activities and programs will be provided through regular reporting of current and planned activities. The City's Office of Housing will also track progress through compilation of data and information that will be used for the Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER for each year will include information regarding the use of federal, state, local, and private funds to provide affordable housing, provide supportive services, and promote community development for extremely low- and moderate-income families.

The Office of Housing will also be responsible for ensuring that CDBG and HOME funded programs are administered in a manner consistent with program regulations. Subrecipients of CDBG or HOME funds will be subject to the requirements of a grant or loan agreement with the City, and will be required to submit progress reports to the City on a regular basis. The Office of Housing will also conduct onsite and desk monitorings to determine that subrecipients are in compliance with program requirements. When appropriate, the Office will notify subrecipients of any corrective actions that may be needed.

### **Actions planned to foster and maintain affordable housing**

One of the City's primary goals for rental housing is to preserve the existing supply of public housing and replacement units covered by Resolution 830 (See Section NA-35 of the Consolidated Plan). In addition, subject to available resources, the City seeks to preserve the supply of other assisted rental housing, and to preserve and expand the supply of affordable private market rental housing. Affordable rental housing is generally defined as having rent levels that do not exceed those used for Low Income Housing Tax Credits (LIHTC) Program purposes, which are affordable to households at 60% of the area median income paying no more than 30% of their income for rent. With regard to homeownership, the primary goal is to provide homeownership opportunities for households with incomes between 60% of the median income for the area and the City-established maximum income limit.

### **Actions planned to reduce lead-based paint hazards**

During the Consolidated Plan period, the City will continue to ensure that applicable programs are operated in accordance with HUD's Title X regulations on lead-based paint. All Flexible Homeownership

Assistance Program (FHAP) and Alexandria Neighborhood Stabilization Program (ANSP) purchasers receiving federally-funded home purchase loans will be provided with a copy of the Environmental Protection Agency pamphlet "Protect Your Family from Lead in Your Home" and will receive a disclosure form from the seller noting any known presence of lead-based paint. Units identified for purchase must be visually inspected for scaling, cracked, peeling or chipped paint by a certified risk assessor or Housing Uniform Physical Condition Standards (UPCS) inspector trained in visual assessment.

For federally-funded cases in which deteriorated paint surfaces are identified, the City will continue to require that such surfaces are stabilized before the homebuyer moves into the home. Such work will be conducted using safe work practices, and clearance testing will be conducted to determine that the lead hazard mitigation activities are complete. Prior to loan closing, and within 15 calendar days of the completion of lead hazard reduction activities, the homebuyer will be notified of the results of the clearance examination in a detailed report.

Assessments will also be conducted when painted surfaces are disturbed or replaced through the City's Home Rehabilitation Loan Program. All costs associated with soil analysis tests (which must be done by the state) and the abatement of lead-based paint hazards will be included as part of the client's rehabilitation loan. For this program, the level of assistance being provided determines the actions that need to be taken to meet the requirements of the Title X regulations.

All testing and risk assessments, as well as clearance of any identified lead hazards, will be performed by a certified lead-based paint inspector and a certified risk assessor to determine if rehabilitated units are safe for future occupants. At all times during rehabilitation, the City will ensure that interim controls and standard treatment practices are followed. These include addressing friction and impact surfaces, creating smooth and cleanable surfaces, encapsulation, removing or covering lead-based paint components, and paint stabilization. The City will continue to follow regulatory requirements regarding abatement and permanently remove lead-based paint hazards, often through paint and component removal and enclosure. In addressing these hazards, the City will continue to follow safe work practices for all work to be completed on lead-based paint surfaces.

Alexandria Health Department no longer provides lead testing; however, they respond to reports of elevated lead levels from pediatricians. When levels above 10  $\mu\text{g}/\text{dL}$  are reported to AHD, appropriate care coordination and follow-up using CDC Guidelines and Virginia Regulations are implemented, including education and recommendations by the public health nurse as well as home inspections by environmental health specialist when appropriate.

The Health Department will continue its case management and investigation of abnormal lead levels in children (at a projected cost of \$6,200). Screening tests done by Alexandria's community health center and by private healthcare providers on children will be monitored and followed up on if they are above acceptable levels. The Health Department will recommend that children with screening (capillary) levels above 10  $\mu\text{g}/\text{dl}$  have venous blood tested for lead levels. For children determined to have venous blood

lead levels above 15 µg/dl, the Health Department will conduct environmental tests (e.g. lead-based paint analyzer) on suspect buildings where these children live or play. Children with marked elevations will receive case management for appropriate treatment and follow-up.

### **Actions planned to reduce the number of poverty-level families**

The City's strategy regarding assistance to households with incomes below the federal poverty line is generally to support those programs, within available funds, that will help reduce the number of poverty level households by improving their economic status through education, job training and placement, and other support services. Many of the supportive housing and services for the extremely low- and low-income previously described in this Plan, especially those for homeless and at-risk persons, coincide with this strategy. As noted below, many of the City programs and services are offered in coordination with other public, private and non-profit organizations.

### **Actions planned to develop institutional structure**

The organizational structure for carrying out the City's affordable and supportive housing strategy is well developed and involves a variety of public and private entities. This established structure is very effective in implementing activities and programs to meet community needs. The City, public agencies such as ARHA, and the network of private provider agencies which offer housing and/or supportive services in collaboration with public agencies, actively pursue opportunities to provide additional resources for particular steps on the continuum of care services.

**The Department of Community and Human Services (DCHS).** DCHS provides essential safety net services that improve or maintain the quality of life for Alexandrians, including social services and public benefits assistance, and mental health, intellectual disability and substance abuse services. DCHS continues to promote affordable housing and improve services to homeless Alexandrians by partnering and advocating with Alexandria Redevelopment and Housing Authority (ARHA), Alexandria Housing Development Corporation (AHDC), the Virginia Department of Behavioral Health and Development Services (DBHDS) and other housing organizations, community partners, and stakeholders to advocate for more affordable housing opportunities and funding for housing options.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

Office of Housing staff will continue to work in cooperation with staff from the City's Department of Community and Human Services, and with non-profit organizations to address affordable housing and supportive housing needs of the homeless and other persons with special needs.

**Partnership to Prevent and End Homelessness (The Partnership).** The Continuum of Care group, which is the City's Partnership to Prevent and End Homelessness in the City of Alexandria, also known as The Partnership, consists of public and private homeless service providers, philanthropic organizations and other interested groups, that work together to implement the FY 2014-2025 City Council-approved Strategic Plan to Prevent and End Homelessness in the City. The Partnership ensures the planning, coordination and implementation of an effective and efficient system-wide response to homelessness within the City; coordinates funding for efforts to rapidly rehouse homeless individuals and families; promotes access to mainstream resources; optimizes self-sufficiency among persons experiencing homelessness; and analyzes community performance by data collection measurement.

**The Alexandria Council of Human Service Organizations (ACHSO)** is formed to improve human services through cross sector collaboration to benefit the entire Alexandria community, resulting in an innovative and integrated human services model. ACHSO provides networking opportunities through quarterly meetings and committees. Members work closely with colleagues from other sectors and fields of interests, creating opportunities for meaningful collaboration. Quarterly meetings also offer professional development through training and in-depth education programs. A membership directory can be found on ACHSO's Web site at [www.alexandriava.gov/ACHSO](http://www.alexandriava.gov/ACHSO). In 2015 ACHSO conducted a needs assessment study and found that the number one unmet need in the City was for development of more affordable housing.

**The Alexandria Redevelopment and Housing Authority (ARHA) and City agencies** frequently coordinate efforts to serve public housing residents. In addition, the Family Self-Sufficiency Coordinating Group, with representatives from ARHA, City agencies, and community members, coordinates service delivery efforts. The Office of Housing continues to provide support to ARHA's redevelopment effort.

**The Office of Housing** also works with various agencies such as the Virginia Housing Development Authority (VHDA) to stay abreast of new homeownership funding programs, changes in underwriting requirements, or other changes that program changes that may benefit households of various income levels. Ongoing foreclosure prevention workshops as well as individual counseling have been presented by First Home Alliance, a HUD-approved housing counseling agency working under contract with the City of Alexandria. These workshops provide guidance and counseling to Alexandrians who may be facing foreclosure or who are simply having trouble balancing their monthly expenses. Participants are individually assessed and given the opportunity to schedule a default and delinquency counseling session immediately.

## **Discussion**

## **Program Specific Requirements**

### **AP-90 Program Specific Requirements – 91.220(I)(1,2,4)**

#### **Introduction**

##### **Introduction:**

Activities planned with respect to all CDBG and HOME funds expected to be available during the program year (including program income that will have been received before the start of the new program year) are guided by the principals, strategies, and goals established in the 2014 City Council-approved Housing Master Plan, including the following:

1. Preserve the long-term affordability and physical condition of the existing stock of publicly assisted rental housing, as well as market rental housing where affordability commitments can be secured.
2. Provide or secure long term affordable and workforce rental housing through strategic new development and redevelopment
3. Provide and support the provision of affordable and workforce home purchase opportunities for Alexandria residents and workers
4. Enable homeowners to remain in their homes safely, comfortably, and affordably.
5. Provide a variety of safe, quality housing choices that are affordable and accessible to households of all ages and abilities
6. Enhance public awareness of the benefits of affordable housing and promote available housing and partnership opportunities
7. Enhance public awareness of the benefits of healthy, well-designed, and energy efficient housing that fosters the well-being of our children, families and community

The recommended principles, goals, strategies, and tools contained in this Housing Master Plan provide a framework for the City to achieve a range of affordable housing options to serve a wide variety of housing needs, preserve and enhance its diversity, and contribute to a strong and vibrant economy.

#### **Community Development Block Grant Program (CDBG)**

##### **Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$250,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	
3. The amount of surplus funds from urban renewal settlements	
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	
5. The amount of income from float-funded activities	
<b>Total Program Income</b>	<b>\$250,000</b>

**Other CDBG Requirements**

1. The amount of urgent need activities	0
The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate-income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income. Specify the years covered that include this Annual Action Plan.	
	100%

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The Consolidated Plan requires that the City describe other forms of investment proposed for use of HOME Program funds that are not included in the HOME Program regulations. The regulations include the following eligible forms of assistance: equity investments; interest-bearing loans or advances; non-interest bearing loans for advances; interest subsidies; deferred payment loans; and grants. The City does not plan to utilize any other additional forms of investment that are not included in the HOME Program regulations.

**Definition of Modest Housing for HOME-Assisted Ownership Units.** To comply with the Home Program requirement that HOME-assisted ownership housing units qualify as affordable housing (i.e., that a unit's value does not exceed 95% of the median purchase price for single-family housing in the area), the City is required to define "modest housing" and describe the procedures to be used to determine that HOME-assisted ownership units fall within that definition.

As allowed by the HOME regulations for activities involving homeownership housing, the City will qualify a unit as modest housing for HOME purposes if the value of the unit falls within the Single Family Mortgage Limits under Section 203(b) of the National Housing Act (\$625,500 for one-family home as of 11/17/2015). When the HOME-funded activity involves homebuyer assistance, the City will utilize an appraisal to determine the property value of the assisted housing unit. When the activity involves rehabilitation of an owner-occupied housing unit, the City will generally utilize the property tax assessment to determine value. However, if the owner's equity is inadequate to secure the City's loan, the City may order an after-rehabilitation appraisal to establish whether or not the loan-to-value ratio will be acceptable upon completion of the rehabilitation.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

**Recapture Provision.** The City will provide home purchase assistance in the form of no interest, deferred payment, second trust loans up to the Flexible Homeownership Assistance Program's maximum loan limit (currently \$50,000). The sale of all HOME-assisted properties during the required affordability period will be governed by the recapture guidelines below which have been previously approved by HUD:

- i. The City's HOME-funded loan shall be repaid in full from the net proceeds of the sale of any HOME-assisted property. In the event that the net proceeds of the sale are inadequate to repay the amount otherwise due and payable, the City will waive that amount and under no circumstance will the total repayment to the City exceed the net proceeds of the sale.
- ii. The sale of all HOME-assisted properties occurring in the first five years following HOME-assisted purchase, an anti-speculation surcharge will be assessed equal to 25 percent of the loan value in the first year and decreasing by 5 percent in each subsequent year. The applicable surcharge, in combination with the loan repayment, shall not exceed the net proceeds of the sale. The City has amended its deed of trust to include the following statement to further clarify when the surcharge may apply:

In the event that the net proceeds of the sale are inadequate to repay the amount of the surcharge otherwise due and payable, the City will waive that amount and under no circumstance will the total repayment to the City exceed the net proceeds of the sale as defined below.

Further, the City's deed of trust note will include the following statement:

Upon a fair market value sale of the property by the Borrower or Borrower's heir, the entire indebtedness shall be paid in full, provided, however, that after payment of prior deeds of trust, and closing costs, the net proceeds of the sale, if any, shall be applied to the indebtedness herein; and the same shall be accepted by the City as payment in full for the indebtedness, including any and all surcharges, provided that any net proceeds of the sale remaining after application of such net proceeds to the prior deeds of trust and closing costs be applied to any and all surcharges.

The City reserves the right to waive the surcharge in cases where potential speculation is not a factor (e.g., limited equity cooperatives).

iii. Funds repaid to the City from the sales of HOME-assisted properties shall be used to assist other first-time homebuyers.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

N/A

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

N/A

## **Discussion**