DAY CARE IN A CHURCH OR SCHOOL BUILDING

Zoning Ordinance Section 11-513(D)

Qualify for Administrative Review?

Will the day care be located in any one of the residential zones? ☑ Yes ☐ No

Will the day care be located in a church or school building? ☐ Yes ☑ No

If yes to all questions, the business qualifies for administrative review. If no to any question, speak to P&Z staff about the full SUP process.

Note: City staff will need to determine if the proposed location provides adequate drop off and pick up, and if there is an adequate buffer between the day care and near-by residents.

WORKSHEET – Answer each question. Attach a separate sheet of paper if necessary.

DROP OFF AREA

☑ **There must be an area that is large enough to pick up and drop off the children without interfering with other cars and pedestrians.**

Where will the pick-up/drop-off area be located?

On the side of the house and in front of the house.

How many cars will fit in the area at one time?

Five cars.

The pick up/drop off area must be shown on the site plan which is part of the application.

PROTECTION FOR NEARBY HOMES

☑ **The location must be far enough away from nearby homes and apartments so they will not be affected by the operations of the day care facility.**

Where in the church or school building will the day care be located? (i.e. basement, upper floors, west side of the building)

In the basement

How large an area is proposed for day care's operations? 450 sq. feet

What steps will be taken to buffer the day care from nearby residences (ex. shrubbery, fencing, etc.)?

Fencing.

The location of the child care in relation to nearby homes and apartments must be shown on the site plan which is part of the application.

Complete the Administrative Special Use Permit Application on the following pages.

SUP #

Administrative Special Use Permit Application

PROPERTY LOCATION: 5201 Dover Place Alexandria VA 22311

ZONE: RT TAX MAP REFERENCE: _____

APPLICANT'S INFORMATION:

Applicant: Sara Tezera Berhanemeskel Business/Trade Name: _____

Address: 5201 Dover Place, Alexandria, VA. 22311

Phone: 571 299 7412 Email: satezera@yahoo.com

PROPOSED USE:

- [X] Family Day Care Center
- [ ] Light Auto Repair
- [ ] Overnight Pet Boarding
- [ ] Outdoor Garden Center
- [ ] Catering Business
- [ ] Valet Parking
- [ ] Restaurant
- [ ] Outdoor Dining (exclude King Street Retail
- [ ] Live Theater
- [ ] Outdoor Food and Crafts Market Center
- [ ] Outdoor Display
- [ ] Massage Establishment

Please read and sign after the statement:

I have read and understand the general standards and the requirements for the use for which I am applying and have attached the Worksheet for the use.
Signature: Sara

Please submit the following with this application form:

Site Plan - At a minimum, show and label the subject property, surrounding buildings, and streets. Show, label and give dimensions for all parking spaces, entrances and exits, and trees and shrubbery.

Floor Plan - At a minimum, show and label all interim features inside and outside seats, tables, counters, equipment, etc. as appropriate to the use. Show, label and give dimensions for all entrance and exit doors and windows, rooms/areas, staircases, elevators and bathrooms.

Worksheet for specific use from Checklist and Worksheet package.

SUP #

PROPERTY OWNER'S AUTHORIZATION

As the property owner, I hereby grant the applicant use of 5201 DOVER PLACE, ALEXANDRIA, VA (property address), for the purposes of operating a FAMILY DAY HOME (use) business as described in this application.

I also grant permission to the City of Alexandria to visit, inspect, photograph and post placard notice on my property.

Name: SARA TEZERA BERHANEMESKEL Phone 571 299 7412

Address: 5201 DOVER PLACE, ALEXANDRIA, VA 22311 Email: satezera@gmail.com

Signature: Sara Date: 6/29/2016

1. The applicant is the (check one):
   - [ ] Owner
   - [ ] Contract Purchaser
   - [ ] Lessee or
   - [x] Other: WIFE OF THE OWNER

   of the subject property.

State the name, address and percent of ownership of any person or entity owning an interest in the applicant or owner, unless the entity is a corporation or partnership, in which case identify each owner and the percent of ownership.

It is owned ~~not~~ 100% by Sara T Berhanemeskel

If property owner or applicant is being represented by an authorized agent such as an attorney, realtor, or other person for which there is some form of compensation, does this agent or the business in which the agent is employed have a business license to operate in the City of Alexandria, Virginia?

- [ ] Yes. Provide proof of current City business license
- [ ] No. The agent shall obtain a business license prior to filing application, if required by the City Code.

N/A

SUP #

USE CHARACTERISTICS

2. Please give a brief statement describing the use:

I would like to provide care to children from 6 weeks to 13 years old. This home based day care will provide clean and safe learning environment while the children still having fun.

3. Please describe the proposed hours of operation:

Days	Hours
Daily	13

Or give hours for each day of the week

Monday	6:00 am - 7:00pm
Tuesday	6:00am - 7:00pm
Wednesday	6:00am - 7:00pm
Thursday	6:00am - 7:00pm
Friday	6:00 am - 7:00pm
Saturday	6:00 am - 7:00pm
Sunday	6:00 am - 7:00pm

4. Please describe the capacity of the proposed use:

A. How many patrons, clients, pupils and other such users do you expect? Specify time period (i.e., day, hour, or shift).

I expect to provide service for 9 kids from Monday to ~~Friday~~ Sunday between 6:00 am to 7:00pm which include my seven month old son.

B. How many employees, staff and other personnel do you expect? Specify time period (i.e., day, hour, or shift).

I have a plan to hire two assistances that work with me seven days a week from 6:00 am - 7:00 pm

5. A. How many parking spaces of each type are provided for the proposed use:

2 Standard and compact spaces

____ Handicapped accessible spaces

5 Other

SUP #

B. Please give the number of:

Parking spaces on-site 2

Parking spaces off-site 5

If the required parking will be located off-site, where will it be located?

Next to the house.

6. Please provide information regarding loading and unloading for the use:

A. How many loading spaces are available for the use?

TWO

B. Where are off-street loading spaces located?

Next to the house

C. During what hours of the day do you expect loading/unloading operations to occur?

From- 6:00 am - 9:0 am &
3:00 Pm - 7:00 Pm

D. How frequently are loading/unloading operations expected to occur per day or per week?

Between 6:00 am - 9:00am or 3:00Pm - 7:00 PM every 30 minute there is going to be loading/ Undoading of 2 kids

7. If any hazardous materials or organic compounds (for example paint, ink, lacquer thinner, or cleaning or degreasing solvent), as defined by the state or federal government, be handled, stored, or generated on the property, provide the name, monthly quantity, and specific disposal method below: N/A

SUP #

APPLICANT'S SIGNATURE

Please read and initial each statement:

Initial: THE UNDERSIGNED, hereby applies for a Special Use Permit in accordance with the provisions of Article XI, Section 11-500 of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

Initial: THE UNDERSIGNED, hereby attests that all of the information herein provided and specifically including all surveys, drawings, etc., required to be furnished by the applicant are true, correct and accurate to the best of their knowledge and belief. The applicant is hereby notified that any written materials, drawings or illustrations submitted in support of this application and any specific oral representations made to the Director of Planning and Zoning on this application will be binding on the applicant unless those materials or representations are clearly stated to be non-binding or illustrative of general plans and intentions, subject to substantial revision, pursuant to Article XI, Section 11-207(A)(10), of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

Sara T Berhanemeskel

Print Name of Applicant or Representative

Signature

06/29/2016

Date

If this application is being filed by someone other than the business owner (such as an agent or attorney), please provide the information below:

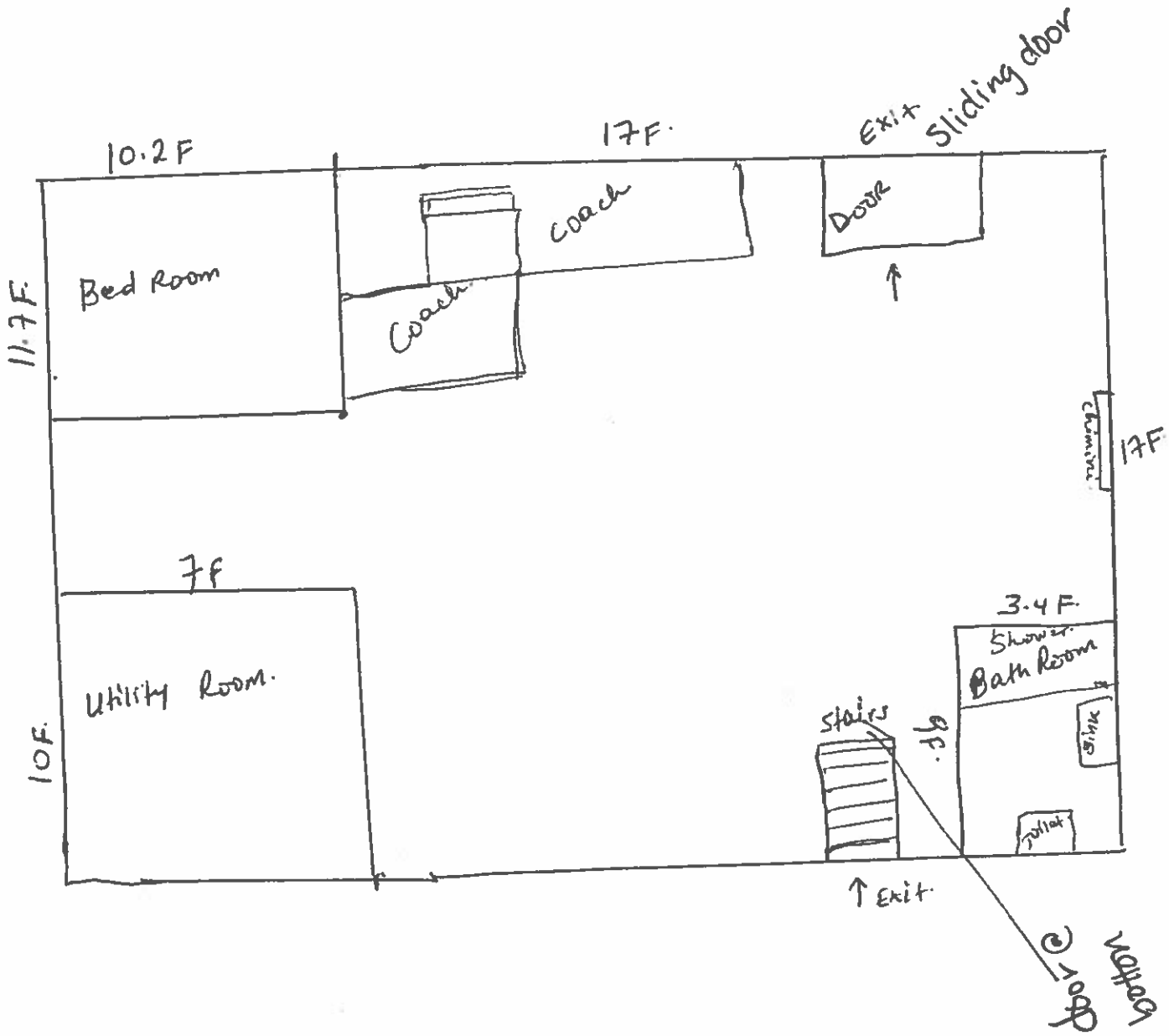
Representative's Address:

Phone: _____

Email: _____

Fax: _____

Back yard



10.2F
17F.
Exit
Sliding door
Bed Room
Coach
Coach
Door
11.7F.
Chimney
17F
7F
3.4F.
Shower
Bath Room
Utility Room.
10F.
Stairs
9F.
Sink
Toilet
Exit.
door @ bottom

SUP # _____

APPLICATION - SUPPLEMENTAL

CHILD CARE

This Supplemental information is to be filed by applicants requesting special use permit approval of a child care home or child care center. All applicants must submit a plot plan of the property, showing play areas and parking, and an interior floor plan. If a play area that is not owned or leased by the operator is to be used by the children, written permission from the owner must be obtained and a copy submitted with this application.

CHILD CARE HOMES

Applicants requesting special use permit approval of a child care home for six to nine children within a home shall complete this section.

1. Is the proposed facility the principal residence of the operator? ✓ Yes _____ No

2. Is the operator registered with the City of Alexandria Office of Early Childhood Development to provide child care in the home? ✓ Yes _____ No

3. How many children, including resident children, will be cared for? Nine

4. How many children reside in the home? One

5. How old are the children? (List the ages of all children to be cared for)

Resident: Eight Months

Non-resident: From ~~three month~~ 6 weeks to thirteen years old

6. A minimum of 75 square feet of outdoor play area on the lot must be provided for each child above age two.

Play area required:
Number of children above age two: 8 x 75 square feet = 600 square feet

Play area provided: 2000 square feet

7. If the lot does not have room for on-site play area, is the child care home within 500 feet of a park or playground available for the children to play in? _____ Yes ✓ No

If yes, please describe the park's play area:

_____

_____

_____

NOTE: Child care homes are not permitted to display signs.

SUP # _____

CHILD CARE HOMES and CHILD CARE CENTERS

Applicants for both child care homes and child care centers (day care center, day nursery and nursery schools) shall complete this section.

1. How many employees will staff the child care facility, including the operator?
Two

How many staff members will be on the job at any one time? Two

2. Where will staff and visiting parents park? There is a guest parking area

3. Please describe how and where parents will drop off and pick up children.
The house has two parking spaces for two cars. In addition there is ~~six~~ five guest parking area next to the house. Parents can pick up and drop off children in those areas.

4. At what time will children usually be dropped-off and picked-up?

Drop-off	Pick-up
6:00 AM to 9:00 AM	3:00 PM to 7:00 PM

5. What type of outdoor play equipment is proposed for the child care facility, if any? Where will it be located on the property?
Swings and slides equipment is proposed. It will be located inside the compound.

6. Are play areas on the property fenced? ✓ Yes ____ No
If no, do you plan to fence any portion of the property? ____ Yes ____ No

Please describe the existing or proposed fence.
There is a 6 feet wood fence

SUP # _____

CHILD CARE CENTERS ONLY

Applicants for child care centers (day care center, day nursery and nursery schools) shall complete this section.

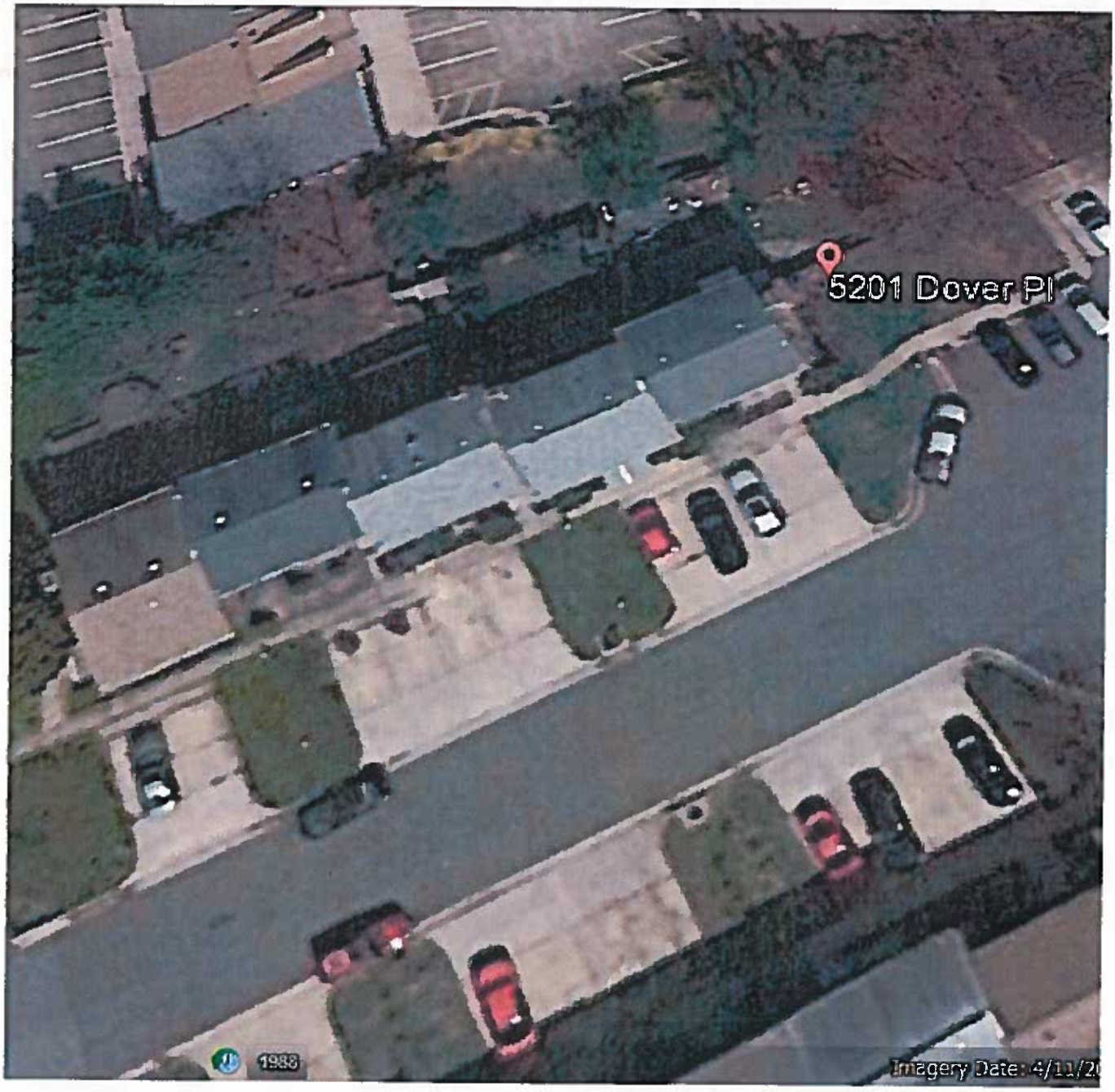
1. How many children will be cared for during one day? Nine

2. What age children do you anticipate caring for? ~~Three months to~~ 6 weeks 13 years

3. Does the operation have a license from the State of Virginia for a child care facility?

_____Yes ✓ No

If yes, provide a copy of the license.


5201 Dover Pl
1988
Imagery Date: 4/11/2