

**City of Alexandria, Virginia
Park and Recreation Commission**

**REGULAR MEETING
Thursday, January 19, 2012, 7:00 p.m.
Charles Houston Recreation Center
901 Wythe Street, Alexandria, Virginia**

Agenda

- I. Call to Order by Chair.
- II. Approval of Summary Minutes from October 20, 2011, November 17, 2011.
- III. South Washington Street Streetscape Information Update - Rashad Friday, T&ES.
- IV. Discussion on Friends Groups:
- V. Division Updates:
 - A. Recreation Programs and Service Update - William Chesley
 - B. Park Operations Report - Jack Browand
 - C. Office of the Arts Update - Alisa Carrel
 - D. Park Planning Updates – Ron Kagawa and Division Team
 - i. Division Updates.
 - External Project Requests- Update to November 17 Parks & Recreation Commission Meeting
 - Active Park Projects including Capital Improvement Projects-Updates
 - Capital Facilities Maintenance Projects (CFMP) -Update January 2012
 - Memorandum to City Council dated January 4, 2012
 - E. Marketing, Public Relations & Special Events – Cheryl Lawrence
- VI. Director’s Report - James Spengler (verbal updates):
 - A. Metro station location and impact on Potomac Yard Park
 - B. RPCA FY13 Budget and CIP Update
 - C. School 10-year CIP
 - D. Jefferson Houston School Open Space and K-8 sport field planning
 - F. New City Manager organizational chart
 - G. Jones Point Park Update
- VII. Nomination of Officers for 2012 - Elections to be held in February
- VIII. Report from Commissioners (verbal updates):
 - A. Waterfront Committee –Gina Baum
 - B. Youth Sport Committee – Bob Moir
 - C. Four Mile Run - Ripley Forbes
 - D. Freedman’s Cemetery - Bob Moir
 - E. ACPS & Capital Improvements- Judy Guse-Noritake
 - F. Jones Point Park Liaison Group- Judy Guse-Noritake
 - G. Community Gardens Policy- Next Steps-Judy Noritake
 - H. Ft. Ward- Ripley Forbes, Bob Moir
 - I. ACPS School Projects- Judy Noritake
 - J. Jefferson Houston School - William Cromley

IX. Agenda Items for February meeting and location.

X. Adjournment

At the close of the meeting, the Commission will take comments on any other topic from the public.

City of Alexandria, Virginia
Park and Recreation Commission

REGULAR MEETING
Thursday, October 20, 2011, 7:00 p.m.
T.C. Williams High School
3330 King Street- Alexandria, Virginia
Rotunda, Room 205

Summary Minutes

Commission Members: Chairperson, Judy Guse-Noritake, Gina Baum, Richard Brune, William Cromley, Ripley Forbes, Robert Moir, Jeffrey Murphy, Caleb Vogt. Absent: Clark Mercer, John Sullivan, and Mollie Timmons.

RPCA Staff: Director James Spengler, William Chesley, Deputy Director Recreation Services, Jack Browand, Acting Deputy Director Park Operations, Cheryl Lawrence, Acting Director Special Events/Marina, Ron Kagawa, Division Chief Park Planning and Capital Projects, Dana Wedeles, Park Planner, Laura Durham, Open Space Planner, David Ghezzi, Architect and Robin DeShields, Executive Assistant. Absent: Alisa Carrel, Director Office on the Arts.

Guests: none.

- I. Call to Order by Chair: The meeting was called to order at 7:10 p.m. The Chair welcomed Caleb Vogt, new high school member, and senior at T.C. Williams H.S. to the meeting.
- II. Approval of Summary Minutes from September 15, 2011: Richard Brune motioned to approve the minutes, Robert Moir seconded motion, the minutes were approved.
- III. **DIVISION UPDATES:** See Staff Reports - to view full Staff Reports go to www.alexandriava.gov/Recreation/Commission reports.
 - A. **Recreation Programs and Service Update** - William Chesley - See Staff Report:
 - **Safe Place Initiative** – The Department of RPCA has been designated a new Safe Place site for children. Staff is promoting the program throughout the community. Recreation Centers are designated Safe Place sites as well as Fire Stations since both operate seven days a week.
 - **Miracle Field** - Jack Taylor, Alexandria Toyota donated \$10,000 to the Miracle League of Alexandria in a ceremony prior to the Miracle League game on October 15. Dana Wedeles said another \$10,000 was received on behalf of Toyota USA. Funds will help build a miracle field at the City's Lee Center. Project funds donated to date total \$60,000. The project goal is \$130,000. The Chair P&RC will write a thank you letter to Mr. Taylor.
 - RPCA and ACPS collaborated to create the Titans Lounge at T.C. Williams. This program is for students that want to stay after school but are not in extracurricular activities. The program meets in the cafeteria and daily attendance is approximately 100 students.
 - **Warwick Pool Incident Progress Report** -See Attached Report. Mr. Chesley said that staff has completed a thorough review of the procedures that were in place at the time of the near drowning incident. Based on the review, several recommendations will move forward for implementation to enhance pool safety.

- B. **Park Operations Report** - Jack Browand – See Staff Report.
- **Friends of Dora Kelly Park Sponsor Annual Fall Cleanup**, Saturday, October 22, rain date is Sunday, October 23. The Chair requested that a meeting be set-up with the “Friends of Dora Kelly Park” before the Beaugard Corridor Plan proceeds much further, to discuss the impact the proposed field, may have on existing tree canopy. Staff plans to present an update at the November P&RC meeting.
 - **Other-Tree Reports**: Mr. Browand reported that tree related issues are now fully reportable using the City’s new CRM system. The CRM system allows for the inputting of comments codes, and uploading of photos.
- C. **Office of the Arts Update** – report by Alisa Carrel- See Staff Report.
- Mr. Spengler highlighted the upcoming Alexandria Film Festival, November 3- 6, and some of the feature films that will be shown. The event will kick-off with a donor reception on November 2, at the Morrison House. The Film Festival will take place at various Alexandria locations. The events details are at: www.AlexandriaFilm.org.
 - **Update on the purchase of a stage for the “Duron” site**. Staff was anticipating doing it in-house; however, the cost was too much. Staff will revisit using a contractor for project. Funding is available - \$20K has been set aside, plus \$5,000 from an Arts grant.
 - The Living Landscape Fund received an anonymous donation of \$10K for the Four Mile Run Park expansion improvements.
- D. **Park Planning Updates** - Ron Kagawa, Laura Durham, Dana Wedeles.
- i. **Division Updates- See Staff Report –Activities Updates**.
- **Hammond Upper Field Lighting Update**:
 - **Discussion**: The Board of Zoning Appeals (BZA) held a hearing on October 13. The BZA reviewed a technical issue regarding the authority of the Planning Commission to approve the lighting. Several staff, the Chair, and members attended, including Bill Rivers, Secretary YSAB. The Chair said it was a win for Hammond lights and the City’s Planning and Zoning (P&Z) Department.
 - **Kagawa** - the BZA denied the first two challenges on appeal, regarding the process, and the determination of the Planning Director regarding setback requirements. The third item, regarding the impact of the lights on the adjacent residential community is still pending. The BZA will approve their findings in November and then the item will go to City Council in December. The Seminary Hills Association may appeal the BZA decision before the Alexandria Circuit Court. A Circuit Court appeal would still not bar the lights even upon appeal, the project can still go to City Council, if approved, the project can go immediately for bid and construction. There has been a series of discussions with Planning, and the City Attorney to understand the process.
 - **Chair**- one person testified at the BZA hearing concerning home values. **Kagawa**-said impact of lights is not just about light levels, but a belief that placing lights adjacent to residences, devalues homes. Chair commented - a Planning Commission member said that there is no action taken in the City that has a zero effect on residents. The Chair asked staff to keep her informed of when this case proceeds to City Council.
 - **Witter Field Update**: See Staff Report. Mr. Kagawa said that the project is slightly behind schedule due to rain. Rectangular fields - anticipated completion - Spring 2012. Diamond field and remainder of site - anticipated for completion is Fall of 2012.

ii. **CIP/CFMP Process:** See Staff Reports:

CIP Update: Dana Wedeles, Park Planner, gave a brief slide presentation on the new **Park CIP Framework**. See Staff Report and Handout.

Wedeles: The goal is to establish a list of priorities based on three items: the 2011 Needs Assessment, Park Standards, and a park inventory conducted over the summer. Three interns documented and photographed all amenities within the parks. All information is now in the City's GIS system. Staff can use the GIS system to view the conditions of each park. A full photo database is also available for every park. Staff developed a draft set of standards over the summer. Also developed was a new centralized database to document all parks properties and capital projects. The database will generate monthly reports, project budget information, and project updates. Within the database, there are tabs to tag projects as either long-term or short-term. This will help to prioritize the CIP list. See Summary of Park CIP. In response to a question from the Chair, Ms. Wedeles said that staff hopes to meet with the City's GIS staff prior to end of year, to review and develop a public version of the report. Currently report is for internal use.

Capital Facilities Maintenance Projects (CFMP) process for Recreation Centers and facilities projects - Ron Kagawa. Kagawa said that David Ghezzi, Architect was responsible for completing this project. Ghezzi presented the report - New system will provide RPCA staff the ability to identify, track, determine funding, and schedule facility maintenance. System also allows coordination with General Services (G.S) to help prioritize projects. Health and safety issues are a priority. Memorandum dated October 5, to Recreation Centers and Facilities Center Directors, outlines the processes and procedures for identifying, procuring, and executing CFMP projects, See Steps 1-10. While work is in process, it will be important to ensure customers understand that they may experience inconvenience. There will be a Project Closeout process with G.S. and Center Directors. The Closeout process will include ensuring all projects have warranties. Park Planning will work with Center Directors, and G.S. staff to ensure follow-up on warranties. New CFMP process will provide RPCA and G.S. with a better guide for the future. General Service will conduct a facility analysis of all City Recreation Centers. Kagawa - once data is collected, the database will track information along with G.S., e.g., if ballast fails frequently, staff will switch to another more reliable part in the future. Staff will use data to look at trends to help make improvements.

The Chair asked if this new system will help track needed replacements of artificial turf on fields. Kagawa- said yes.

Bob Moir asked a question about the cycle for replacing rubberized pellets on artificial turf fields, and if the City had line-painting equipment. Kagawa responded that RPCA replaces the rubberized pellets periodically. Additionally, the City has a line painter for painting /restripping fields.

Cromley commented that while pre-marked fields are beautiful, lines can sometimes be confusing.

iii. **External Citizen CIP Requests for Review -Fall 2011-** Laura Durham, Open Space Coordinator. See Staff Report.

- The Park and Recreation Commission, and RPCA staff held a lengthy discussion about the new process for reviewing external CIP project requests.

- Durham- clarified that not all submissions would actually be CIP Projects and some are already in out years of the CIP. The P&RC review method will help filter requests. An information/memo was on the Commission March 2011 agenda (Copy attached). The memo details two P&RC review cycles, one in November, and another in June. For the first cycle, November 2011, RPCA received eight (8) requests shown by Park District. Five are from the Waterfront District (submitted by the Waterfront Committee). The remaining three requests are for: Mt. Jefferson Greenway Area, Simpson Field- Batting Shell Fencing, and Ben Brenman Park community garden.
 - The Department of RPCA will seek recommendations from the P&RC in November. Some requests may involve an additional public and /or City review process (i.e., SUP's and public comment).
 - Commissioner Forbes- expressed concern about the process of reviewing these requests from the public without having a public process or hearing. He stated that the process should be open and transparent.
 - Durham- said there are several steps. This is not for this years' CIP. A number of items will require greater public involvement.
 - Kagawa- reminded the Commission that the process was bought before the Commission in March, and is identified on RPCA's website -Memo identifies the process for review by the P&RC to help guide in decision making.
 - James Spengler Director RPCA- said that items that make it into RPCA's requested CIP Program would still require a formal City Council public hearing as part of the City's budget process. If the Commission is not involved with the CIP process, then all decisions are up to staff and City Council. Having the P&RC review items will allow an opportunity and time to see if an item has merit, and get required documentation into the City's process.
 - All new FY 2013 requests are due into OMB by this Friday, October 21. RPCA receives requests every month for items such as, playgrounds renovations, park lights, etc. The question is which requests should move forward. The Commission has an opportunity to be involved.
 - Action: The Chair suggested moving forward with discussing CIP requests at the November meeting. This meeting will not be a public hearing but an opportunity for the Commission to evaluation projects and provide input.
- iv. **Armistead Boothe Park Concept Plan**: - See Staff Report and Concept Plan. Mr. Kagawa provided information and answered questions about the Boothe Park Playground Renovation and related site improvements. The playground is in the approved FY 2012 CIP for renovation. The Commission determined it was not necessary to have a public hearing. Typically, replacements/renovations do not qualify for a hearing. Given the proposed site modifications outreach to various community groups is important.
- E. **Marketing, Special Events, Waterfront/Marina** – Cheryl Lawrence. See Staff Report for details & list of upcoming special events. Ms. Lawrence reviewed the report and highlighted some upcoming special events. Marina - A marina users meeting is scheduled for November 3, at City Hall. This is an opportunity for the

Waterfront Committee to speak with marina users. Commissioner Baum will attend on behalf of the P&RC.

IV. Director's Report - James Spengler (verbal updates):

A. **FY2013 Budget- See Attachment: FY2013 Summary for Budget Adjustments**

Submission:

- The City Council budget process occurs between November 2011 and May 2012. The Department of RPCA has submitted budget adjustments requests, primarily for operating funds for capital facilities coming on-line. The requests total \$493,379. The City's revenue stream forecast is to remain flat for the next two fiscal years. Council will not raise the tax rate for now. There is a \$14 million dollar budget shortfall. The Director reviewed the list of projects with the Commission (See Handout).

B. **Jones Point Park Update- See Staff Report.** There were no questions/comments project is moving forward. Also, see JPP Community Liaison Group Meeting Minutes.

Additional Discussion:

- **Hillside Park Litter-** a resident living adjacent to the park has written the City over the past two years, about illegal activity occurring within the park. He said the City should take steps to make the park safer. Warwick Village homeowners are concerned. The latest request is for security lighting in the park. The Director RPCA asked staff to submit a CIP request for security lights at Hillside Park, for approval by Council.
- **Potomac Yards (P.Y) Landbay D:**
CMO asked Director Spengler to coordinate all City Departments for this project. There is an upcoming meeting in Old Town Greens.
- **Work Session on Aquatics Master Plan and Needs Assessment -**
The Chair reported that at the request of Acting City Manager, Bruce Johnson, the work session on the Aquatics Master Plan, and the Needs Assessment originally scheduled for November is cancelled. Staff will work to rescheduled in 2012. The Open Space Summit is also deferred with a goal to begin this project in January/February and target to complete in June.
Laura Durham will follow-up and reschedule the Consultants' visit.

V. Discussion on "Friends Groups" - Laura Durham.

Ms. Durham- gave an update on Friends Groups-See Staff Report and memos dated 10/20/11. RPCA Park Planning has been reviewing and assessing existing public/private programs and agreements that support improvements in and to the City's park system. The report outlines the various partnerships both private and public for groups in Alexandria. There are a number of opportunities for citizens to be involved.

Durham explained that there are some Memorandum of Understanding (MOU) partnerships, as well as Adopt-A-Park, etc. with citizen groups. A key element is that the agreements are annual. In response to a question from Mr. Forbes, staff responded that the three signed MOU's as referenced in the memo are: 1.) Newly acquired 3550 Commonwealth Ave. - Old Vepco Site, 2.) Four Mile Run Park Farmers Market, and 3.) Passport have MOUs. Two others are pending: Jack Taylor- 433 Monroe Ave. and Fords Landing are near completion.

Chair- MOU's help ensure groups are undertaking projects that are compatible with public, not private use. A concern to be aware of is the potential privatization of public parks.

Forbes - asked Ms. Durham and Ms. Wedeles to report on how other jurisdictions operate friends groups, at a future meeting.

Durham- research for “friends groups” began when Henry Brooks was on the Commission. The focus was on how to help “friends group,” and how the City could benefit from these relationships.

Chair- An advantage to “friends groups” is that they can be a 501c3 status, which enables them to do fundraising (e.g. “Del Ray Artisans”). Another idea is for several “Friends Groups” to come together and form a joint 501c3 group, with sub-groups. Joint friends groups should operate, in some manner, under the same umbrella.

Action: The Chair asked that this item be put this back on agenda for November.

VI. Report from Commissioners (verbal updates):

A. Waterfront Committee -William Cromley.

Mr. Cromley said that attending the Waterfront meetings recently has been difficult; he is also on the steering committee for the new Jefferson Houston School. Mr. Cromley, will therefore resign from the Waterfront Committee; the Chair recommended that Gina Baum replace him. The Chair noted the importance of the P&RC’s role on this committee.

Motion: Richard Brune motioned to approve Ms. Baum as the new liaison to the City’s Waterfront Committee. Robert Moir seconded the motion. All were in favor. The Chair will write a letter supporting Ms. Baum’s appointment.

B. Youth Sport Committee - Jeffrey Murphy gave the report. Dana Wedeles, RPCA attended the last YSC meeting and gave a very informative presentation on the Needs Assessment, and answered questions. The YSC discussed the status of the Francis Hammond field lights request, scheduled to go before the BZA October 13. The YSC was disappointed that they will not be able to present comments at the hearing in support of the lights. Kagawa said in the typical process, BZA deliberations routinely occur among the staff. The Chair urged staff not to compromise on the Hammond field lights issue, as this might affect future fields.

Murphy- the YSC Field Sub-committee reported on the progress of the Miracle Field (league season and fundraising efforts); members are proud of the City’s fundraising initiative for a field at Lee Center, led by Bill Rivers, Chair, and YSC. Members received a staff report on status of field projects.

Ms. Wedeles, said that Saturday, 1:00 p.m. is the last game of the season.

Bob Moir said that Bill Rivers, will follow-up with the Harmon Killabrew foundation on a possible donation. This week he also submitted a proposal to the Crafitz Foundation, which is a major supporter of St. Colleta School.

C. Four Mile Run - Ripley Forbes. No report.

D. Freedman’s Cemetery - Bob Moir. Kagawa- project is out to bid with a contractor nearing selection. The construction schedule shows start up to be this winter, and will run for 18 months.

E. ACPS & Capital Improvements- Judy Guse-Noritake. ACPS is focusing on the next three years, beginning with redevelopment of Jefferson Houston school site. School enrollment continues to increase and available land is scarce.

- F. Jones Point Park Liaison Group- Judy Guse-Noritake - reported that the project is moving forward. See Staff Report Item IV-B.
 - G. Community Gardens Policy- Next Steps - Judy Noritake - Ms. Noritake spoke with Travest Hester, who installed cooperative gardens at G.W. School. She will convene a brief evening meeting to discuss this issue with a few key people. Target date is the week after Thanksgiving.
 - H. Ft. Ward- Robert Moir. The group is discussing procedures. They will be requesting funds in the CIP to complete various studies. T&ES recently corrected many of the water runoff problems. The Ft. Ward Committee is reviewing the overall Park Management Plan. Director Spengler said funds for the Management Plan are in contingency reserves for the 2012 budget.
- VII.** Agenda Items for November 2011 meeting and location – The next meeting is November 16, 7:00 p.m., Buddie Ford Nature Center. Agenda items include a presentation by Planning and Zoning on the Beauregard Corridor Plan, and review of CIP Citizens Requests. There is no meeting in December.
- VIII.** Public Time - At the close of the meeting, the Commission takes comments on any other topic from the public. None were received.
- IX.** Adjourned – 9:15 p.m.

City of Alexandria, Virginia
Park and Recreation Commission

REGULAR MEETING
Thursday, November 17, 2011, 7:00 p.m.
Jerome “Buddie Ford” Nature Center
5700 Sanger Avenue, Alexandria, Virginia

Summary Minutes

Commission Members Present: Chairperson, Judy Guse-Noritake, Gina Baum, Richard Brune, William Cromley, Ripley Forbes, Jeffrey Murphy, John Sullivan, Mollie Timmons, Caleb Vogt.

Absent: Clark Mercer, Robert Moir.

RPCA Staff Present: Director James Spengler, William Chesley, Deputy Director Recreation Services, Jack Browand, Acting Deputy Director Operations, Dana Wedeles and Bethany Carton, Park Planners, David Ghezzi, Architect, Robin DeShields, Executive Assistant.

Absent: Alisa Carrel, Director Office of the Arts, Ron Kagawa, Division Chief Park Planning, Design and Capital Projects, Laura Durham, Open Space Planner, Cheryl Lawrence, Acting Director Special Events/Marina.

Guests: Jeffery Farner, Deputy Director, Planning and Zoning, Zunilda Rodriguez, Planning and Zoning, Catharine Puskar, Walsh, Colucci, Lubeley, Emrich & Walsh, P.C.; Jeanne Gardner, Chinquapin Advisory Council, Jack Sullivan, resident of Seminary Hills.

I. Call to Order by Chair: 7:00 p.m.

- II. Presentation Beauregard Corridor Plan - Jeffrey Farner, Planning and Zoning:** The Chair introduced Mr. Farner, and Ms. Rodriguez of Planning & Zoning (P&Z), and Ms. Puskar, who attended the P&RC meeting in July and gave a brief presentation on the plan. **Jeffrey Farner**, project manager, gave the presentation/update. To view copy of presentation – go to www.alexandriava.gov/Recreation/Commission Reports/November 2011). The Draft Beauregard Corridor SAP was developed with input from the community; staff is working to develop final recommendations. The Beauregard Corridor is a unique area in the City for several reasons: the topography, existence of natural vegetation, the Winkler Botanical Preserves, and existing garden apartments, which relates to affordable housing. The plan area is very large and contains approximately 300 acres, not all areas are being redeveloped. A series of developers have been working with the community and City to look at potentially changing the land use and density on some of the sites. The area also includes an existing stream corridor, floodplain, and Resource Protection Area (RPA). Staff has received feedback from the community and the P&RC about the importance of preserving open space, including the existing stream valley, Winkler Botanical Preserve, Dora Kelley Park, and maintaining the school (Ramsay) on the corner of Beauregard and Sanger Ave. In the area of Dora Kelley Park, staff discussed pulling buildings back from the steep slopes, non-privatization of open space, and making the park more visible. The presentation included a discussion on: existing conditions, plan area, connectivity, proposed and existing open space, community gardens, dog parks, green streets, trail connections, public dedication vs. public access easements. In addition, a multipurpose athletic field is proposed at the corner of Beauregard St. and Sanger Ave. and adjacent to William Ramsay Elementary School., timing of the field construction is still under development. Farner said that the additional zoning will create added value. This is an incentive for some funds to come back to the City in the form of public amenities (transit, open space, affordable housing).

Next Steps: Next community meeting, Monday, November 21, 7 to 9 p.m., at John Adams School. A large focus will be Developer Contributions that will be used for amenities such as: a field, park, and open space. There will also be an overview of draft Traffic Study and upcoming meetings schedule.

Questions/Comments from the Commission:

Chair Noritake:

Q. Chair - What is timing for the Beaugard SAP to go to the Planning Commission.

R. Farner - The immediate step is to hold the meeting on November 21 to discuss Developer Contributions, with a follow-up meeting likely for December. The goal is to put all information together, and present a working draft by January, or the first quarter of 2012. A discussion still needs to be held with the community. The SAP will go to the Planning Commission and City Council for approval.

Q. Chair - What happens when the first developer proposal is received?

R. Farner - First approval is needed on the SAP and all properties will then require rezoning approvals. Next establishment and approval of specific design guidelines and finally each individual building (or development block) will require DSUP. All will require City Council approval.

Q. Chair - Traffic Ellipse - what is the number of acres here?

R. Farner - the portion on the right-hand side is about 3/4 of an acre; area south of that is about 1/2 acre. The challenge is what can be done with this space it is in a high traffic area. P&Z discussed possibly using the area for tree canopy, or a storm water amenity, there are challenges with both options. Landscaping is another option. *(The Chair asked that the existing storm water retention pond which is not currently shown, be clearly shown on the plan. She commented that if an additional retention pond is added, it should be kept as small as possible.)*

Q. Chair - Will the Winkler Botanical Preserves be accessible to link to other trails.

R. Farner - The Winkler Botanical Preserves is private open space, and not accessible. It is up to the owners, if they will allow access to trails in the future.

Q. Chair - What is the timing of the athletic field at Ramsay, it is said this may be expensive.

R. Farner - Budget priorities need to be established. Current projections are that fields are more of a mid-term item (ten years or more out). Mr. Farner urged staff to attend Monday's meeting, he said Deputy City Manager Mark Jinks is preparing a financial analysis of cost implications. *(The Chair suggested that a provision be included in the plan to install the field, prior to redevelopment of rental housing to private ownership homes.)*

Additional comments discussed by Chair included a suggestion of pulling back the perimeter and road in certain areas, to help maximize green spaces; ensuring that the existing storm water retention pond is shown; inclusion of amenities, i.e., multipurpose athletic field, dog park, additional recreational facilities, and internal community gardens. The Chair's preference is not to put gardens in publicly owned open space in this area, but, to encourage development of smaller gardens closer to homes and largely on private land. She commented that under existing City regulations, once gardens are put on public land and are leased, they in essence become privatized for long periods of time. The Commission will undertake a garden policy in the future.

Farner - Regarding field at lower Hammond, there are a couple of schools and parks adjacent to the plan area. Staff is looking at how to get open space improvements along with ACPS. Rather than designating money for a specific project amenity, the goal is to provide certain active recreational amenities at one or more locations within or adjacent to the plan area. A final

determination to be made at a later date and come back to the P&RC and School Board.

The Chair asked if there were any other questions:

Jack Sullivan- resident of the Seminary Hill area spoke about the plan, with respect to the proposed amenities e.g. improvements to lower Hammond field. When amenities were discussed with the developer of Seminary Hills Apartments, who has a proposal to tear down the existing apartments, and rebuild them with more expensive taller buildings, this would displace current residents. The field is within the boundary of Seminary Hills area, there are lots of problems with improving this field. Seminary Hills community have asked for a new park (See Slide 12) left-hand side shows development proposed by the Hekemian Corporation. Currently there are 14 single family homes on 12 lots and it is low density with a lot of green space. Area used to be called, Shirley Gardens. The increase in density would be 2000 times the current density. One parcel already is owned by the City. Seminary Hill Assn. has asked that the City to consider creating a park and soccer fields-with funds paid as a result of the Army taking open space for BRAC. Initially the City asked the Army for \$14 million in remedial costs for open space. The Army came back with \$1.4 million and the City accepted it. He believes the City should get the full \$14 million, enough to buy the properties and make a portion into a park; this is the amenity that Seminary Hills is requesting. The park does not have to be paid for by the developer. The immediate neighbors do not want this development and have signed petitions of protest and have submitted them to the City Clerk.

Catherine Puskar- said the land at corner of Beauregard St. and Seminary Rd., is not for sale. A number of the referenced parcels are already under contract to a developer. The land referenced as a park at the corner is City right-of-way. Staff has worked hard with the developer to ensure that the amount of open space present is incorporated into the project. The development will generate funds from Developer's Contributions that will be used for the other open space amenities, discussed for the plan area, as presented by Mr. Farnar, e.g., fields, open space, and programming throughout plan area. Regarding Mr. Sullivan's concerns, about displacing residents. They are redeveloping market rate affordable housing, which will result in committed affordable units. If these units were not redeveloped, chances are they might be renovated without affordable housing. Ms. Puskar said she met with Mr. Sullivan's Association and explained this. Developers are committed to making contributions for amenities, such as a dog park, and contributing additional dollars for possible improvements at lower Hammond field, or elsewhere in the plan area.

Chair- it was asked previously, how many units would there be.

Puskar- an estimated 6,469 new residential units are proposed along with new mixed use development.

Chair- Another concern aside from the fields, is availability of other recreational amenities for residents. The entire burden should not be put onto the public recreational facilities, City already needs another recreation center in the west end. One of the highest priorities from the recently completed Needs Assessment is having more active trails. The P&RC will be looking closely at how trails are configured in the plan.

Puskar- Re: Slide 6. Area with gray squares includes townhouses; many will have yards, and multi-family buildings (with rooftop amenities and pools). In these areas they can include tot lots and play areas for children. There are a lot more opportunities for green space. There has been a lot of discussion regarding trails and connectivity.

Commissioner Sullivan- What is the density change?

Puskar- under the existing zoning there is an additional four million square feet. We are looking at an estimated 3,900 new residential units net.

Farner- there are two questions, one is related to existing buildings today, and existing zoning. Proposed zoning increase is 2.4 million more sq. ft. than what exists today. Occupancy in City is about 1.3 people per unit.

Commissioner Sullivan- therefore, we are looking at an increase in population of approximately 10,000.

The Chair thanked Mr. Farner for his presentation, she will try to attend meeting Monday.

III. **Update on Waterfront and Waterfront Alternative Plan:** Jeffrey Farner was asked to provide an update. See attached memo, from Nancy Williams, Principal Planner, P&Z, dated November 17. **Farner** - As many are aware, there have been ongoing weekly meetings with various stakeholders (see memo). Councilman Smedberg has been the facilitator for the group. The goal is to try to finalize the report by the end of the year. City Council will hold a work session on January 10, 2012, to review the revised plan. The original Waterfront SAP was approved by the Planning Commission, but was deferred by City Council in June 2011 for further study. The Chair asked how does the Alternative Plan address the Old Dominion Boat Club (ODBC) parking lot. Mr. Spengler said that both plans state that it is the preferred alternative for the City, and ODBC to negotiate a peaceful resolution regarding possibly relocating the ODBC parking lot away from the waterfront, in order to have a more continuous walk path. **Baum** said, the Waterfront Plan Work Group will make its presentation to the Waterfront Committee on November 29, at 4:30 p.m. Chair Noritake asked Commissioner Baum, new liaison to the Waterfront Committee (replacing Cromley), to keep the Commission informed of the project status. Ms. Noritake thanked Jeffrey Farner, Deputy Director, P&Z for attending the meeting.

IV. **External Citizen CIP Requests - (See Staff Report for details):**

There were no members of the public present to speak on these items. Formal requests were submitted and are on file with the Department of RPCA. The requests were distributed to the Commission in October. In response to a question from Mr. Sullivan regarding the sequence, priority and timing of items. Mr. Spengler said the projects are relatively independent from each other and are not listed in any priority order. The Commission and staff held a discussion on the following items:

Park Planning District I:

1. **City Marina Utility Upgrade**- a project requests to provide electric upgrades for boat slips. The Commission discussed concerns about marina costs being out of balance with revenues. The P&RC discussed raising user fees for boat owners, in order to help complete the project with the anticipation of completion in three years. This item is currently in the CIP in later years. Chair said we should let the waterfront plan take its course and leave this item where it is in the CIP.

2. **Marina Seawall Maintenance**- a project requests to repair the existing seawall at the marina. The marina seawall is eroding and the walls are deteriorating. This project would be a high priority, but will be most impacted by any new marina design within the Waterfront Plan, which is currently under review. The project is currently in the City's CIP in later years.

3. **Marina Waterway Trash Deterrence**- a request to implement measures to help reduce debris in the water at the marina. The Chair commented that this is a 15,000 sq. mile watershed area and this is a hard problem to control, as the problem is bigger than the City waterfront. It was recommended that staff investigate options to address the debris issue, including purchasing additional bubblers that help collect debris, and ways to use existing funds instead of including in next year's CIP.

4. Marina Security Improvements- a project request to provide additional security measures at the marina. The project would primarily benefit marina leaseholders (there are 47 slip holders). Security relates to afterhours security of boats.

5. Windmill Hill Park Bulkhead Repair- a project request for repairs to the deteriorating bulkhead. The repairs are included in the City CIP in FY 2016/2017 and are part of the Windmill Hill Master Plan. The project has been pending for six or seven years in the CIP and is independent of the marina. The P&RC discussed moving this project up one year, however, the project costs four million dollars, and a separate project would need to be moved back in the CIP. Windmill Hill is not in the waterfront plan for changes.

The Chair said that some of the other projects, depending on how fast development and changes occur along the waterfront, may need extra time. The other projects are three years out, which gives plenty of time to see how Waterfront Plan develops.

Park Planning District II:

1. Mt. Jefferson Greenway- a project request to create access to Mt. Jefferson Greenway at Route I. The Chair pointed out area on the map. The area is elevated in places, has a steep slope, goes behind small Del Ray houses, ends at Raymond Ave. where there is a small playground, and is a nice amenity. It would be good to do something with it. The project request could be handled in phases. A drainage issue along Raymond Ave. is being addressed separately. It was also discussed that improvement to this area could reduce privatization of public open space in this area. Interim improvements were determined to be a good option, also using volunteer efforts, and address cost concerns. The Commission recommended that staff look into using existing department funding sources for an initial phase.

2. Simpson Park- Batting Shell Fencing- a project to modify the fence at Simpson Baseball Field to house the batting shell. This capital expenditure is proposed to be covered by T.C. Williams Boosters and Alexandria Little League. The Commission recommended approval of the request.

Park Planning District III:

1. Ben Brenman Community Gardens- a project to create community gardens at Ben Brenman Park at Cameron Station, residents continue to ask for community gardens. She and Commissioner Sullivan spoke at their last community meeting. The Commission will undertake a garden policy for the City to address the various aspects of community gardens. Additionally, funds will need to be requested through the City's CIP process for installation of irrigation. Budget implications, including infrastructure needed for garden spaces, irrigation costs and staff costs were discussed as items to be addressed with Council. The potential of a "friends group" to help manage gardens was also discussed.

The Commission by general consensus recommended leaving most items where they are in the CIP due to possible budget implications and the possible impact of changes once the City approves the Waterfront Small Area Plan. Two items were recommended to move forward: Simpson Park-Batting Shell Fencing, the capital expenditure is proposed to be covered by T.C. Williams Boosters and Alexandria Little League. Mt. Jefferson Greenway, the Commission recommended that staff look into using existing department funding sources for the initial phase.

V. Approval of Summary Minutes from October 20, 2011: deferred to January.

VI. **DIVISION UPDATES: To View Full Staff Reports - go to www.alexandriava.gov/Recreation/Commission/reports.**

A. **Recreation Programs and Service Update** - William Chesley- **See Staff Reports:**
Other:

Jeanne Gardner- member of Chinquapin Advisory Committee spoke about the need to push for the renovation of Chinquapin Recreation Center and pool up in the CIP budget. The Center is twenty-six years old, and has the only indoor pool in the City, and operated year-round. Ms. Garden stated that the pool is over-programmed. Some recent upgrades have been done, but the building is deteriorating and not up to par, pool pumps are old and break frequently, toilets also need to be replaced due to drainage issues. The Committee is concerned; facility is very busy and is worn out. Pool needs to be rebuilt. She is aware of recently completed Aquatics study -Approximately 140,000 residents live in Alexandria, and over 50,000 people visit the pools each year.

- **The Chair**- acknowledged Ms. Gardner’s concerns regarding the age, and condition of Chinquapin Center and pool, including concerns with difficulty of people getting a swim lane. She said we sell our children short, by not having enough aquatic facilities. When T.C. Williams, H.S. was planned, there was a conceptual plan to add another 25 meter pool on the side of Chinquapin, and expand the locker room, after the school was built. However, other projects took precedence, e.g., the new Police facility, DASH bus facility. The current priority is renovating and rebuilding schools. Renovation of Center is in the CIP for 2018. The Aquatics Master Plan study has been completed now, along with the Needs Assessment. The findings will be presented to City Council next year in January or February. This will be the time for discussion of more pool facilities. A large part of CIP dollars will go to ACPS for new schools and school improvements.
- Two new pools are being discussed, if the old Chinquapin pool is rebuilt, City will still have only one indoor pool, which is inadequate for City’s needs.
- **Spengler**- The Aquatics Master Plan findings could change, currently information is leaning towards tearing Center down, and building a new facility with a 25 meter x 25 yard pool. Cost estimate is \$25-\$30 million, plus staff time. Simply renovating this facility doesn’t change much in terms of usage capacity. Decision will be left up to the community and Council, whether to proceed with renovation vs. adding an addition to existing building, or building a new facility.
- **Gardner**- asked if ACPS shares in cost of use of Center.
- **Spengler**- since the facility was build; it has been programmed on an 80/20 split with ACPS. ACPS and the City share gymnasiums and Recreation Centers, this helps offset cost. Analysis done over the last 20-30 yrs. show that there is a fairly even benefit.
- **Gardner**- will driveway behind T. C. Williams be repaired.
- **Chair**- The P&RC is about to undertake a Master Plan for parks including Chinquapin, this will be discussed at that time.

B. **Park Operations Report** - Jack Browand – **See Staff Report**- there were no comments on this item.

C. **Office of the Arts Update** – report by Alisa Carrel - See Staff Report.

Mr. Spengler gave some highlights in Ms. Carrel’s absence.

- **The Alexandria Film Festival** held November 3 to 6, was very successful.
- **Wedeles**: The movie event scheduled to be held outdoors at the former “Duron” paint building site, was shown indoors due to weather, the event was well attended. **Ghezzi**- said that three bids were recently received for construction of stage. The bids are slightly high, he is trying to get lower bids.
- **Freedman’s Cemetery** - public art proposals, have been received back (See Staff Report). The Selection Panel will review submissions and identify the top three candidates and

then select final artist.

D. **Park Planning Updates** – Bethany Carton, Dana Wedeles. (See Staff Reports).

i. **Division Updates:** See Staff Report.

- **Francis C. Hammond field lights update:** The Chair, asked what were the findings of the BZA hearing held October 13, regarding the suit filed by the Seminary Hills Citizens Association, in opposition to the lights.
- **Wedeles-** The BZA findings denied the Seminary Hills Association appeal. The suit will be filed against the October BZA findings; the case will move forward to Alexandria Circuit Court. This does not preclude Seminary Hills from filing against a potential City Council action. The SUP for lights will most likely go before City Council in January or February, not December.
- **ASA-Four Mile Run Field- Wedeles-** there will be a public meeting December 15, at Cora Kelly to review plan, at 7:30 p.m, an email will go out next week.

ii. **CFMP for Recreation Centers Update** – David Ghezzi - See Staff Report.

- In October, the Commission received a memo detailing the new CFMP process. A week ago staff met with Recreation Center Directors to finalize the budget.
- With a goal of transparency, staff is working with Centers to maximize costs. His experience with construction management and design is to maximize value of the CFMP. Increase ability to enable program flexibility and facility usability. He will follow-up to ensure warranties are adhered to, systems are monitored, and that there is overall satisfaction of Recreation Center and users. The Director said the meeting was a very positive first step.

E. **Marketing, Public Relations & Special Events** – report by Cheryl Lawrence - Jack Browand gave the report in the absence of Ms. Lawrence-See Staff Report. In addition he reported that: The Occupied Movement - will move through City next Tuesday, a rally will be held in Market Square; The Annual Tree Lighting – is Friday, 11/25, 7-9 p.m., City Hall, Market Square; The 35th Annual Turkey Trot Race- is Saturday, 11/24, 8 a.m. to noon, event will start at G.W. Middle school.

VII. **Director's Report - James Spengler (verbal updates):**

A. **FY2013 Budget and CIP:** See Staff Report.

- The Acting City Manager, Bruce Johnson has asked departments to prepare a 6% budget reduction options to operating budget for FY13. The City is forecasting a 15-20 million dollar deficit of current services vs. projected revenue. ACPS is forecasting a 25-30 million dollar deficit. The new City Manager, will present his recommendations to Council in February 2012. During the last three fiscal years, the Department lost 30 positions, reduced hours at Recreation Centers, and also reduced programming. Staff met over the last few days to review budget reduction options. Actual numbers will be available later. The Department will seek to maintain its core programs, such as: after school, and Out of School Time (OSTP) programs for youth, youth sports and athletic programs, proper maintenance to ensure parks open daily for their intended use activities safely. Cultural and performing arts special events, and preservation/acquisition of open space, which was stressed as being important to residents, in the recently completed Needs Assessment. Items that are largely aesthetic will take less priority. The Director reviewed the list of potential budget reductions with the Commission. Actual reductions will be determined by City Council during this year's budget process which begins in February (increase in taxes is unlikely).

- B. Jones Point Park Construction:- See Staff Report- there were no comment.
- C. Park and Recreation Commission Future Meeting Times:
The P&RC agreed to permanently change its meeting start time to 7:00 p.m. instead of 7:30 p.m. Staff will process this through the City Clerk's office.

VIII. Report from Commissioners (verbal updates):

- A. **Waterfront Committee** -Gina Baum.
 - The Waterfront Plan Work Group will release its alternative report on December 13, the report will go to City Council for a decision early next year. Mr. Spengler said that both the Waterfront Plan SAP, and Francis Hammond field lights request will go before City Council on January 21, 2012 for a public hearing.
- B. **Youth Sport Committee** - Jeffrey Murphy.
 - Miracle field fundraising is coming along; they will be working with Washington Nationals to get them on-board. Wedeles- a meeting on the Miracle Field was held last night \$40,000 dollars is in the bank. More is coming.
 - Ewald lights - that are supposed to be shining on the basketball courts are getting turned to the field, it may be guys playing soccer-climbing poles (lights are 40 ft. high).
 - Proposed increase in fees for the youth sports programs- Budget cuts were discussed at meeting, and possible increase in fees for youth programs. Alexandria City's program fees are relatively inexpensive as compared to other jurisdictions. A moderate increase may be acceptable, but not market rate.
 - Baum- regarding fee policy suggested adding a provision that would give people the opportunity to make donations/contributions, to help others attend programs.
- C. **Four Mile Run** - Ripley Forbes- no report
- D. **Freedman's Cemetery** - Bob Moir- was absent.
- E. **ACPS & Capital Improvements**- Judy Guse-Noritake.
- F. **Jones Point Park Liaison Group**- Judy Guse-Noritake. Project is moving along fine-See Staff Report on JPP VII-B.
- G. **Community Gardens Policy**- Next Steps-Judy Noritake. Will be discussed later.
- H. **Ft. Ward- Ripley Forbes**- (corrected text) - Mr. Forbes was unable to attend the entire meeting but said a presentation was given on the components of a Management Plan. Once something is written in the plan, it must go back through the Department and City Council for review and approval. Public and stakeholder comment is expected to be an important part of a process to develop a Management Plan for the park. The Chair said that the Management Plan should include a revisitation schedule.

IX. Agenda Items for January 2012 meeting and location (No meeting in December):

The Next Meeting will be January, 19, 2012, at Charles Houston Center, agenda item- continued discussion on Friends Groups.

X. Adjourned: 9:40 p.m.

XI. At the close of the meeting, the Commission will take comments on any other topic from the public. See Item VI-A, comments by Jeanne Gardner, Chinquapin Advisory Council.

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 9, 2012

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: RASHAD K. FRIDAY, MBA, MS, CIVIL ENGINEER III;
LISA JAATINEN, P.E., CIVIL ENGINEER IV

SUBJECT: WASHINGTON STREET STREETScape PROJECT-ITEM III

ITEM:

As a part of the Woodrow Wilson Bridge (WWB/Federal Highway Administration settlement agreement, The City of Alexandria is planning to make improvements to the South Washington Street Right-Of-Way between Church Street and Gibbon Street. The proposed improvements are intended as infrastructure improvements that will aesthetically improve and enhance the existing streetscape. The scope of the project includes enhancements to the lighting, sidewalk and streetscape improvements, traffic safety improvements, landscape improvements, and drainage improvements. On January 25, 2012 at 6:00 p.m., T&ES has scheduled a public meeting at City Hall, Sister Cities Conference Room 1101, to discuss the proposed project improvements, project schedule, potential impacts, mitigation efforts, and answer questions. The project is scheduled to begin construction in the summer of 2012. If you have any questions, please feel free to contact rashad.friday@alexandriava.gov.

ANTICIPATED PROJECT TIMELINE:

March 1, 1999	Project part of WWB/FHWA Settlement Agreement
August 2011	Project Kickoff with VDOT/FHWA
Septemeber 2011	Project Design Begins
December 2011	30% Plans complete
January 6, 2012	Memo to Council Update
January 11, 2012	Citizen Information Meetings
January 18, 2012	BAR Informational Meeting
January 19, 2012	Update to Park and Recreation Commission
January 25, 2012	Public Hearing
February 17, 2012	90% Plans complete
February 28, 2012	Council Design Approval & Resolution
March 15, 2012	VDOT Design Approval
April 16, 2012	Advertisement
June 15, 2102	Construction Award
July 2, 2012	Begin Construction

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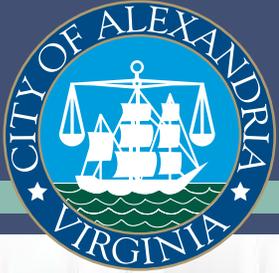
Washington Street Streetscape Improvement Project

VDOT Project # U000-100-616



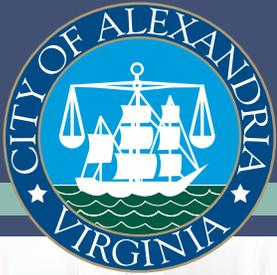
City of Alexandria
**Department of Transportation &
Environmental Services**

January 19, 2012

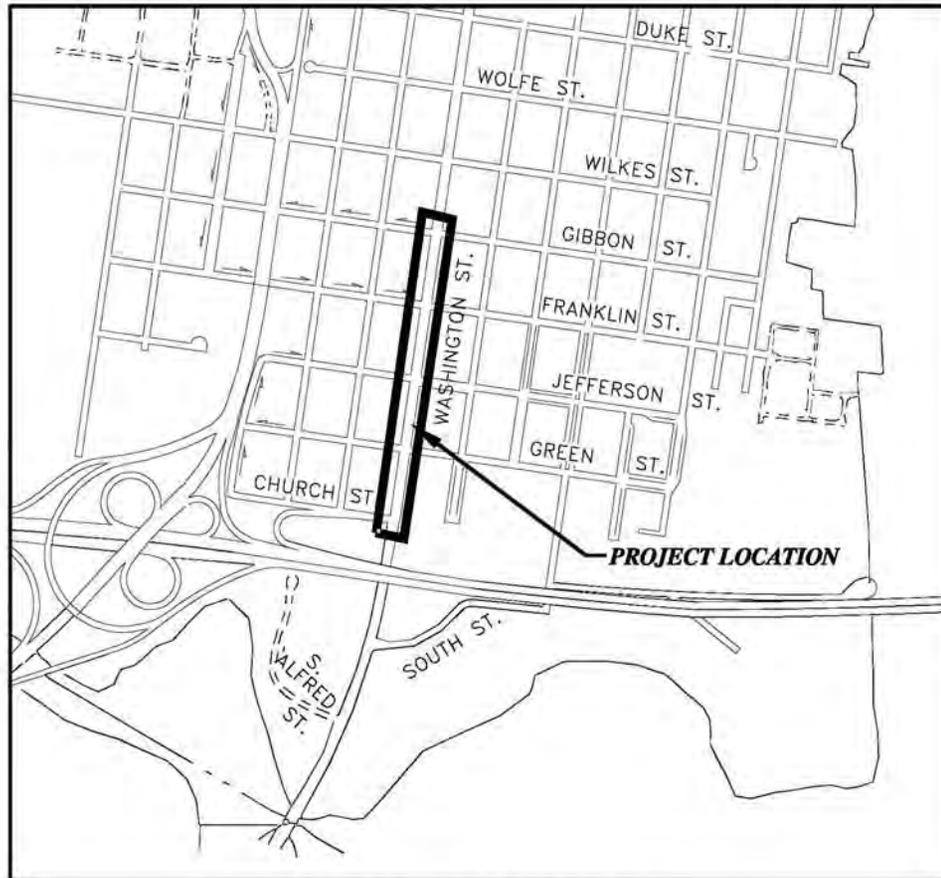


Introduction

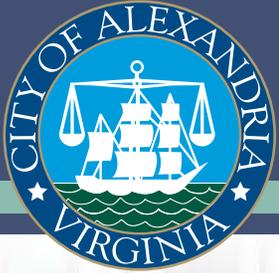
- The project team includes . . .
- City of Alexandria
 - Rashad K Friday, MBA, MS, Project Manager, T&ES
 - Lisa Jaatinen, P.E., Project Manager, T&ES
- Design Team
 - Mike Randolph, P.E., Project Manager, STV, Inc.
 - Other design team staff
- The citizens of Alexandria
- Virginia Department of Transportation (VDOT)
- National Park Service (NPS)
- Federal Highway Administration (FHWA)



Location Map



CITY OF ALEXANDRIA
N.T.S.



Welcome!

- We are here to . . .

Present the design of the Washington Street Streetscape Project

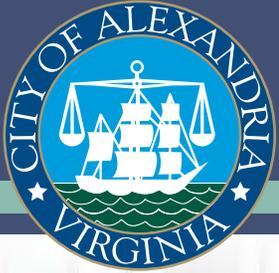
Facilitate your participation

Receive your suggestions and input

- Court Reporter
- Comment card
- Email us: rashad.friday@alexandriava.gov
- Talk to City Representatives

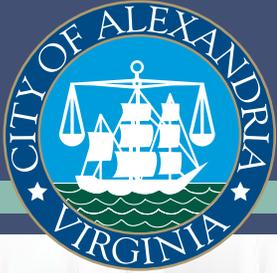
Find us on the Web at

<http://alexandriava.gov/tes/info/default.aspx?id=2876>



Project History

- **1999**
 - Part of the WWB/FHWA Settlement Agreement
 - Federally funded project
- **2011**
 - Project Kickoff
 - Project Design Begins
 - Environmental Document Amendment
 - 30% Plans
- **2012**
 - Citizen Information Meetings
 - Public Hearing
 - 90% Plans
 - Plans out to bid in April 2012
 - Construction begins July 2012



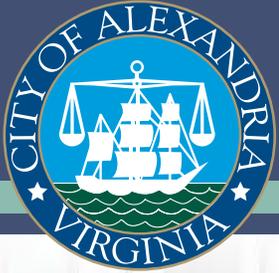
Major Considerations

Impacts to Sidewalks and Lighting

- Existing concrete sidewalks will be changed to brick sidewalks
- Existing Cobrahead light fixtures and bases will be changed to National Park Service Antique Decorum Light Fixture
- Construction to be coordinated with property owners on a block by block basis

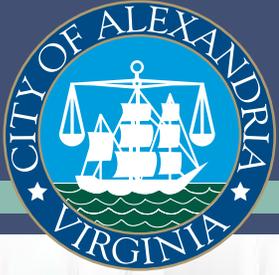
Limited Impacts to Parking

- Parking accommodations will be assessed individually during Construction Mobilization since the light poles, trees, and brick sidewalk will be replaced



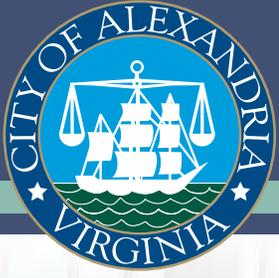
Project Objectives & Benefits

- **Promote safety for pedestrians and bicyclists**
 - Increase sidewalk width to 6-ft. and upgrade sidewalks to brick
 - Add 6-ft. landscaped buffers between street and sidewalks
 - Install accessible pedestrian signals
 - Upgrade signals with countdown timers
 - Install bike station
- **Landscaping Improvements**
 - Add additional street trees and landscape buffers
 - Remove old or dead trees and prune existing healthy trees
 - Remove and replace lighting fixtures, poles, and bases



Project Considerations

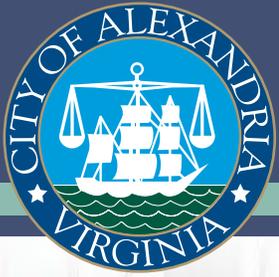
- Maintain access and minimize impacts to commercial and residential areas
- Meet current safety standards



Existing Conditions



*Department of Transportation
& Environmental Services*



Proposed Design



- LEGEND**
- EXISTING TREE TO REMAIN
 - PROPOSED NEW TREE

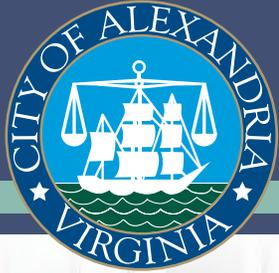


December 6, 2011



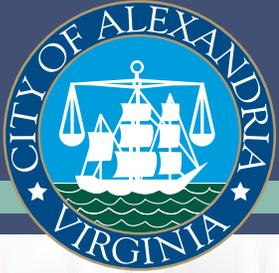
WASHINGTON STREET STREETScape





Schedule

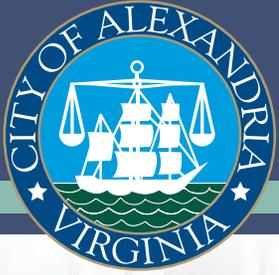
- Public Meeting January 2012
- Design complete March 2012
- Advertisement April 2012
- Construction Summer 2012 – Winter 2012



Funding

Project is funded by a combination of Federal and State Funding

- Total Project Cost: \$1.5 Million
- Design: \$200K
- Construction: \$1.3 Million



Communication

1. E-News – enews.alexandriava.gov
2. Facebook - www.alexandriava.gov/facebook
3. Twitter – www.alexandriava.gov/twitter
4. City's Website – www.alexandriava.gov

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 17, 2012

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: WILLIAM CHESLEY, DEPUTY DIRECTOR
RECREATION SERVICES DIVISION

SUBJECT: JANUARY 19, 2012 COMMISSION MEETING ITEM # V-A
RECREATION PROGRAMS AND SERVICES REPORT

Youth Activities

- Alexandria City Community Theatre (ACCT) held its third Annual “Celebrations around the Globe” performance at the Richard Kauffman Auditorium at Lee Center on December 10. Youth celebrated the cultures of North America, Mexico, Japan and China through art projects and musical and dance performances.
- Staff implemented the “Power Play” fitness and sports program this past September with the goal of encouraging children to be more active, improve their overall health and to teach them the fundamentals of fitness and sports related activities. More than 50% of the children enrolled in the OSTP are participating in the program. This program is a component of the Power On and Power Up after-school programs.
- Staff collaborated with ASA to plan one-day soccer clinics for two age groups at each of our afterschool program sites. This program will begin on January 17 and run through January 27.
- The Titan Youth Football Program hosted its annual Awards Program at T.C. Williams HS on December 18. Former Dallas Cowboy Mark Washington was the guest speaker at the event and he assisted staff in presenting the awards to youth participants and coaches. More than 400 people attended the event.
- The Girls’ Volleyball Program’s 9th season ended with championship matches of the 9-11 year old and the 12-14 year old divisions that were held at T.C. Williams HS on December 16. The program consisted of 165 girls, which is the highest number of youth we have ever had in the program.



- Sixty-three youth participated in the Fundamental Basketball and “Lil Slammers” Basketball Schools that operated from November through mid- December.
- We held the winter Cheerleader Invitational at T.C. Williams HS on December 17. The event consisted of 21 teams competing in the peewee, youth and junior divisions. We generated nearly \$5,800 in revenue from the event. We will hold the spring Cheerleader Invitational on April 28. Registration is underway for spring youth sports programs.



- The winter Youth Basketball Program began league play on January 7. We have 994 youth on 104 teams participating in the program.
- Staff implemented the new “Winter Kickers” indoor soccer program at Mount Vernon Recreation Center on January 15. We enrolled fifty-four youth in the program. The program runs every Sunday through March 4.
- Enrollment increased to 186 high school students in the “Titan Lounge” after school program at T.C. Williams High School.
- We held the December “Saturday Nite Hype” middle school party at Chinquapin Park Recreation Center on December 3.
- Virginia Cooperative Extension filled the vacant Unit Director position, which supports the Alexandria-Arlington Extension Office. This position was vacant for several years due to state budget cuts and other related reasons. We expect this position to help us create some new youth programming opportunities and strengthen our health oriented and environmental programming, especially for youth.

- Staff began distributing "Save the Date" post cards a few weeks ago advertising the May 19, 2012 Kelly Cares 5K Run/Walk to the public. Kelly Cares will hold the event at the George Washington Middle School.

Adult Activities

- Virginia Cooperative Extension staff conducted nutrition and other health related workshops for senior adults at recreation centers, schools and the St. Martin Seniors Center.
- The winter adult basketball program began in December. Staff offered a preseason tournament that attracted seven teams.
- Staff work on senior programming continues through the Senior Programming Work Group and focus group meetings with seniors currently enrolled in our programs. Seniors in the focus group meetings have presented suggestions on how best to publicize activities and new program ideas.
- Thirty seniors participated in the new pickle ball activity held at Charles Houston on January 12. Staff is planning several more pickle ball clinics in hopes of generating enough interest to sustain a drop in play program, run a league, or both. Seniors in one of the focus group meetings presented this idea.
- Staff is promoting a bowling league to see if there is enough interest to establish a program. Seniors in one of the focus group meetings presented this idea.
- Charles Houston Recreation Center staff collaborated with the AKA Sorority to implement a Seniors Holiday Luncheon on December 3. More than 200 seniors attended the event.
- Staff worked with the Successful Aging Committee's Seniors Holiday Celebration held at First Baptist Church on December 16.

Recreation Centers

- As of December 31, we have 1,294 children enrolled in our Power- On/Power-Up after school programs. Enrollment is up by slightly over 11% based on YTD enrollment at this time last year.
- Staff planned and implemented a variety of holiday events for children at all of the recreation centers and after school program sites in December.
- ARHA and Charles Houston Recreation Center staff collaborated on the third annual Winter Wonderland event. The event involved scheduled activities over a 3-day period beginning on December 19-21. ARHA distributed more than 3,000 donated toys to children on the final day of the event.
- We are collaborating with Job Link to provide job-counseling services at Cora Kelly, Charles Houston, William Ramsay and Lee/Nannie Lee Recreation Centers. This initiative is set to begin in February 2012.
- The Northern Virginia Alumnae Chapter of Delta Sigma Theta Sorority and Charles Houston Recreation Center collaborated to present the second Annual Youth Arts Symposium on January 14. Delta Sigma Theta and staff offered a variety of visual and performing including dancing, stepping, drama, drawing, painting and candy making. The event was free.

Aquatic Program

- Staff coordinated usage of the Rixse Pool for T.C. Williams' 2011-2012 swim team practices and the annual City High School swim meet. The December 6 City High School swim meet involved teams from T.C. Williams, Bishop Ireton and Saint Stephens/Saint Agnes.
- Winter learn to swim classes for youth began on December 14. The program continues to operate at capacity with 368 youth registered and 68 youth on the waiting list.

Environmental Education

- Staff conducted outreach programs at several local elementary schools and the Duncan Library in December.
- Staff conducted a workshop on animal adoption at Mount Vernon Elementary School in December. Ninety students and teachers attended the event.
- Birthday party packages for children continue to be a popular program for the Nature Center. Staff coordinated five parties at the Nature Center in December.

Other

- Staff received more than 300 applications for two vacant Recreation Coordinator positions. One position will work with multiple programs including the Senior Program and the other position will work with the Fee Class and Camp Program. We expect to select candidates for these positions in late January and have them on board by early March. Our new Recreation Services Division Chief will begin working on January 23, 2012.
- Over 200 people answered our most recent fee class survey and of those that answered the survey, 47% participated in Youth classes, 50% in Adult classes, and 3% in both Youth and Adult Classes. Further analysis of respondents reflected that 43% participated in swimming lessons, 31% in Aqua exercise, 18% in Exercise and fitness, 9% in Sports, 4% in Art classes and less than 2% in Dance, Dog Training, Music, Martial Arts and Nature. The overall summary of results reflected that 82% of the respondents were either extremely satisfied or very satisfied; 13% were moderately satisfied in the class they enrolled in; and 87% were either extremely satisfied or very satisfied with the instructor. ; 36% of those surveyed had no interaction with office staff; 49% were either extremely satisfied or very satisfied with the office staff; 76% said that registration was extremely easy or very easy; 18% said it was moderately easy; 75% answered that classes were priced based on value perfectly; and, 83% said they are extremely likely or very likely to recommend one of our classes to a friend or family. When asked what other programs they would like to see offered the most popular answers were; Gymnastics (offered Winter 2012), Arts & Crafts (offered Winter 2012), Senior fitness (currently offered but adding more classes) Tennis (currently offered with a proposal coming in for a Youth program).
- The winter "Rock Your Park" community open play days and nights at the artificial turf field in Ben Brenman Park is attracting children, adults and families. The program drew an average of 25 participants over the 6 days the field was open in December.

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 19, 2012

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: JACK BROWAND, ACTING DEPUTY DIRECTOR, PARK OPERATIONS
DEPARTMENT OF RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: PARK AND RECREATION COMMISSION - ITEM V-B
PARK OPERATIONS UPDATE

Trail Flooding Signs Installed

Staff completed the installation of ten (10) signs at the public entrances of Dora Kelley and Holmes Run Trails. Following heavy rain events, these trails experience frequent minor to moderate flooding resulting from storm runoff and the opening of the Barcroft Dam in Fairfax County.

Native Oak and Fern Planting at Chinquapin Park

On December 3, 2011, 32 restored native species to sections of the Chinquapin Park that lacked native flora as a result of past disturbance, stream cleanup, and invasive exotic plant removal. Volunteers participating in the ecological restoration work included numerous City of Alexandria residents; staff and volunteers with the Northern Virginia Conservation Trust (NVCT); Arlington Regional Master Naturalists (ARMN); T.C. Williams High School students; Northern Virginia Community College (NVCC) students; a Hayfield Intermediate School student; volunteers with the Virginia Native Plant Society; Earth Sangha volunteers; City staff; and others - and drew folks from all over the region and as far away as Kensington, Maryland and Woodbridge, Virginia. Special thanks to Jim Clark, Alexandria resident with the Arlington Regional Master Naturalists, for helping get the workday initiated and organized.



City of Alexandria & Alexandria City Public Schools Facility and Outdoor Maintenance and Use Agreement Approved

The purpose of this updated memorandum of understanding (MOU) is to detail maintenance responsibilities in RPCA areas, ACPS areas, and shared areas within each facility, and identifies outdoor maintenance levels and responsibility. The MOU promotes clear communication between the Departments of Recreation, Parks & Cultural Activities; General Services; and Transportation & Environmental Services (TES); and Alexandria City Public Schools. The approved document is currently in process of being signed by the City Manager and School Superintendent.

Announcements

- Marvin Paz, Laborer III, received the Del Ray Star Award from the Del Ray Business Association for excellent customer service. Mr. Paz provides staff support in the placement, monitoring and operation of the City's mobile stage for events including the Del Ray Music Festival, Art on the Avenue, Del Ray Halloween Parade, and annual Scottish Christmas Walk, George Washington Birthday Parade and St. Patrick's Day Parade.
- RPCA will be welcoming Robert Taylor to the position of Division Chief, Natural Resources in the Park Operations Division on Monday, January 23. Mr. Taylor brings an extensive background in Natural Resource Management and Nature Center Operations.
- Final interviews have been completed for the position of Division Chief, Park Maintenance in the Park Operations Division. A recommendation for hire is being processed and it is anticipated the successful candidate will begin work in mid February.

Project Updates

- Simpson Park building demolition has begun with preliminary site preparation and inspections. Work is anticipated to be completed by the fall.
- TES contract work continues in Brookvalley Park resulting from the sewer line breakage that occurred back in October 2011.
- City of Alexandria has submitted the damage to the irrigation system and fencing resulting from the Tropical Storm Irene's erosion of the Holmes Run stream bank adjacent to Armistead L. Boothe Park. Restoration efforts costing approximately \$1,500 will be reimbursed by FEMA.

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 19, 2011

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: ALISA CARREL, DEPUTY DIRECTOR, OFFICE OF THE ARTS
DEPARTMENT OF RECREATION, PARKS AND CULTURAL ACTIVITIES

SUBJECT: **JANUARY 2012 COMMISSION MEETING, ITEM V-C
UPDATE ON THE OFFICE OF THE ARTS AND ARTS COMMISSION
ACTIVITIES**

Please see Attachment:
OFFICE OF THE ARTS MONTHLY STAFF REPORT – JANUARY 2012.

**OFFICE OF THE ARTS MONTHLY STAFF REPORT
JANUARY 2012**

GRANTS PROGRAM:

Alexandria Commission for the Arts Grants Program

Team Lead: Cheryl Anne Colton

Status: All but one Panel (Music-Choral) have been set for the Fiscal Year 2013 Resource Panel Interviews. The dates for the Panels are:

Theatre

Monday, February 6, 6 pm

Charles Houston Recreation Center, 901 Wythe St

Visual Arts

Tuesday, February 7, 6:30 pm

Durant Arts Center, 1605 Cameron St

Music-Instrumental

Thursday, February 9, 5:45 pm

Durant Arts Center, 1605 Cameron St

Interdisciplinary

Thursday, February 16, 4 pm

Durant Arts Center; 1605 Cameron St

Dance

Saturday, February 18, 12 noon, Charles Houston Recreation Center, 901 Wythe St.

Important Dates: February, 2012, Dates, Times and Locations see above.

PUBLIC ART POLICY:

Team Lead: Alisa Carrel

Status: No new information.

PUBLIC ART PROJECTS:

The former Duron Paint Building

Team Lead: Alisa Carrel

Status: Construction of the stage is expected to move forward in late February.

Contrabands & Freedmen's Cemetery Memorial Sculpture

Team Lead: Alisa Carrel

Status: The Selection Panel is currently reviewing the submissions received in response to the Request for Qualifications (RFQ). The Panel will meet on Saturday, January 28 to review and select the top three artists to invite to submit a proposal for the sculpture. The goal is to get approval from City Council in June in order to stay on track with the construction of the cemetery.

Police Memorial

Team Lead: Alisa Carrel

Status: No new information.

Charles Hamilton Houston Memorial

Team Lead: Alisa Carrel

Status: No new information.

King Street Gardens Park

Team Lead: Cheryl Anne Colton

Status: No new information.

PUBLIC ART IN URBAN PLANNING:

Waterfront Plan

Team Lead: Alisa Carrel

Status: Public Art Committee reviewed and discussed the Waterfront Work Group's recommendation. This topic will be covered at the January 17 Arts Commission meeting.

ALEXANDRIA POET LAUREATE:

Team Lead: Cheryl Anne Colton

Status: Amy Young, Poet Laureate has worked with eight individuals for the "Come Write with Me Again" workshop series. This session ended on December 12. To date, four individuals are registered for the third set of "Come Write with Me" writing workshop beginning January 23.

Amy Young wrote a poem for the Friday, January 13 Chinese delegation from Jiangsu's visit to Alexandria. It was translated to simplified Chinese, was read at the reception, and given as gifts to the delegation. Also in January, Ms. Young will be a Reflections judge for John Adams School.

Ms. Young received an invitation from the Metropolitan Airports Authority to serve as a judge along with Ms. Nikki Giovanni, American poet, writer, commentator, activist, and educator. The Poetry Slam will celebrate Black History Month and will take place in the Ronald Regan Airport's historic lobby, terminal A, on Monday February 27, 10 am. Selected middle and high school students will compete in the Poetry Slam.

Ms. Young is also preparing a presentation for the Alpha Beta Kappa convention in April, national Poetry Month, and for the national "Poem in Your Pocket Day" scheduled for Thursday, April 26. On April 26, an evening poetry event is scheduled at the Athenaeum.

Important Date(s): Beginning January 23, Writers Group meetings, Mondays, 7-9 pm, Community Arts Room, Durant Arts Center;

COLLABORATION:

Anti-Stigma/Mental Health Awareness

Team Lead: Cheryl Anne Colton

Status: Planning efforts for the 2012 "Art Uniting People" exhibit will begin on Thursday, January 19, 4:30 pm, 720 N. Saint Asaph 4th Floor. The tentative event day is May 10, 2012.

Important Date(s): "2012 "Art Uniting People" Planning meeting, Thursday, January 19, 4:30 pm, 720 N. Saint Asaph 4th Floor, Tentative Event Day is May 10, 2012

ARTS MARKETING INITIATIVES/SPECIAL EVENTS:

Branding Project

Team Lead: Alisa Carrel

Status: No new information.

Film Festival – November 3 - 6

Team Lead: Alisa Carrel

Status: A post-film festival debriefing meeting was held on November 29. Much discussion was held regarding the future the festival. The festival has been gaining momentum with the press

and the filmmaking community. However, with the reduced attendance this year, down 100 from 1400 primarily due to the cold conditions of the Masonic Memorial, it is harder to justify the expenditure of staff resources. The Film Festival Executive Committee suggested we consider alternatives for the film festival and meet again to discuss after the holidays.

This topic will be discussed further at the January 17 Arts Commission meeting.

Pat Miller and Alisa Carrel met with Councilman Frank Fannon on December 7 to discuss the film festival. Detailed information was provided to the Councilman. He indicated that he supported the film festival and the current plans to find an alternate way to continue the event and offered a few suggestions and contacts.

Outreach/International:

Team Leads: Alisa Carrel and Cheryl Anne Colton

An international travel group, Triway International Group, Falls Church, VA, requested that the the City of Alexandria host a Chinese cultural delegation of 22 members from Jiangsu, Province, China. The visit was organized by the Office of the Arts staff and held on Friday, January 13. The delegation began their visit in the Sister Cities room in City Hall , where they received an official welcome by Mayor Euille and Councilman Rob Krupicka; an overview of the Alexandria Commission for the Arts' programs and services by Vice Chair Donna Fowler; an overview of the Office of the Arts, introduction to the City's venues and public art and overview of arts policies and research by Alisa Carrel; introduction of First Night Alexandria from Executive Director Ann Dorman; an introduction and video of the Alexandria Harmonizers by board member Stephen Murane; and introduction to the Torpedo Factory Art Center and its Governing Board by Assistant City Manager Tom Gates.

The delegation then walked to the Torpedo Factory Art Center where they received a guided tour of artists' studios. A total of sixty people attended the delegation reception held at the Torpedo Factory Art Center. Attendees included members of the Alexandria Commission for the Arts; the Chinese Delegation Outreach Committee, Alexandria Arts Forum; local media representatives; and Councilwoman Alicia Hughes. Artists showcased were Ben Fiore-Walker, Alexandria Town Crier; Vaughn Ambrose Jazz; and the Alexandria Singers. Special highlights for the reception included an impromptu performance of a Chinese folk song by Ms. Yunxia Chu, State First Class Artist, Jiangsu Performance Art Group Company, Ltd.; and Amy Young, Poet Laureate reciting a poem written for the occasion with Mr. Qiang Gu, Suzhou Broadcasting Corporation reciting the poem in Mandarin.

Youth Arts Festival

Team Lead: Cheryl Anne Colton

Status: No update.

CITY GALLERIES PROGRAM:

Call for Artists/Placements

Team Lead: Cheryl Anne Colton

Status: Artist placements are occurring between now and first week in February.

PROFESSIONAL DEVELOPMENT

Internship Program

Team Lead: Cheryl Anne Colton

Status: On January 22, two spring interns (Jessica Ghazi and Lian-Yao Wang) will begin working with the Office of the Arts staff. The primary focus for both interns will be the City Galleries program.

Alisa Carrel and Cheryl Anne Colton will attend the ArtWorks for Virginia sponsored by the Virginia Commission for the Arts on January 24 and 25 in Richmond, VA. Ms. Colton will be out of the office January 24 and 25; Ms. Carrel will be out of the office on January 25.

RESEARCH:

Local Arts Index & the Arts and Economic Prosperity IV Study

Team Leads: Alisa Carrel and Cheryl Anne Colton

Status: No update.

Alexandria Quality of Life Indicators

Team Leads: Alisa Carrel and Cheryl Anne Colton

Status: Allen Lomax, Partnership for a Healthier Alexandria, is spearheading an initiative to identify Quality of Life Indicators. Planning faculty at Virginia Tech's Alexandria Campus is assisting. Alisa met with Alan and Carrie Fesperman, Partnership for a Healthier Alexandria, on December 12 to discuss the lack of the arts in their draft report. Additional thoughts and preliminary recommendations were provided to Allen on December 16. The Executive Committee invited Allen to meet with them on January 6. Alisa and Cheryl Anne were also in attendance. Allen provided background and welcomed additional suggestions. Because the timing of their report is close to the timing of the Local Arts Index (LAI), the committee recommended that they insert placeholders under four indicators until the Arts Commission and Office of the Arts have had a chance to review the LAI report (anticipated to be released by Americans for the Arts in late January/early February. Allen also mentioned that this is the first year's version and that next year's will be more comprehensive and will provide an opportunity to consider a theme devoted to the arts.

Submitted by Alisa Carrel and Cheryl Anne Colton

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CALENDAR [January/February 2012]

Alexandria Commission for the Arts

Tuesday, January 17, 7 pm, Durant Arts Center

Executive Committee/Alexandria Arts Forum

Thursday, January 19, 9 am, Durant Arts Center

Art Uniting People/Anti-Stigma

Thursday, January 19, 4:30 p.m., 720 N. Saint Asaph 4th Fl.

ArtWorks for Virginia Conference

Tuesday & Wednesday, January 24 & 25, Richmond

King Street Gardens Park Foundation

Wednesday, January 25, 7 pm, Durant Arts Center

Alexandria Arts Forum

Thursday, January 26, 12 noon, Durant Arts Center

Freedmen Cemetery's Selection Panel

Saturday, January 28, 9:30 am, Lee Center

Fiscal Year 2013 Theatre Panel Interviews

Monday, February 6, 6 pm, Charles Houston Recreation Center

Fiscal Year 2013 Visual Arts Panel Interviews

Tuesday, February 7, 6:30 pm, Durant Arts Center

Fiscal Year 2013 Music-Instrumental Interviews

Thursday, February 9, 5:45 pm, Durant Arts Center

City Manager's Proposed FY13 Budget Presentation to City Council

Tuesday, February 14, 7:30 pm, City Council Chambers

2012 Alex Arts Award Selection Committee

Wednesday, February 15, 6 pm, Durant Arts Center

Public Art Committee

Wednesday, February 15, 7 pm, Durant Arts Center

Fiscal Year 2013 Interdisciplinary Panel Interviews

Thursday, February 16, 4 pm, Durant Arts Center

Fiscal Year 2013 Dance Panel Interviews

Saturday, February 18, 12 noon, Charles Houston Recreation Center.

Alexandria Commission for the Arts

Tuesday, February 21, 7 pm, Durant Arts Center.

City Galleries:

- **City Council's Office**, Rm 2204, City Hall, Linda Bankerd, paintings, through January 2012; Cianne Fragione, paintings, through July 2012.
- **Mayor's Office**, Rm 2331, City Hall, Polk Elementary School students, Norman Rockwell-inspired "Saturday Evening Polk" photographs, through January 2012; Inmates Art Exhibit will be installed in January and will be exhibited through July, 2012.
- **Department of Planning and Zoning**, 2nd Floor, Rm 2100, City Hall, Noel Harris, architectural drawings, through January 2012; Charles Whestone, paintings through July 2012.
- **City Manager's Office**, Patsie Uchello, paintings, through July, 2012.
- **Second Floor, City Hall**, Ray Nadeem, paintings, late January through March 16, 2012.
- **Third Floor, City Hall**, "Growing Pains," mixed mediums, through July, 2012.
- **Market Square Lobby**, City Hall, Living Legends of Alexandria, photographed by Nina Tisara, through January 2012.
- **Department of Transportation and Environmental Services**, 4th Fl, City Hall, Gary Meus, photography, through July, 2012.
- **Employee Lounge**, 5th Fl, City Hall, Regina Barker-Barzel, paintings, through January 2012; Julie Hart, paintings, through July 2012.
- **Charles E. Beatley, Jr. Central Library**, Foyer, Kimberly Bush, sculptures, through July, 2012.
- **Main Gallery, Beatley Library**, Carol Dupre, paintings, through July, 2012.
- **Lee Center**, 1108 Jefferson Street, **Upstairs Gallery**, David Camero, paintings/collages, through July 2012.

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 19, 2012

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF
LAURA D. DURHAM, CITY OPEN SPACE COORDINATOR
BETHANY A. CARTON, ASLA PARK PLANNER
DAVID H. GHEZZI, AIA LEED AP ARCHITECT
JUDY LO, ASLA LANDSCAPE ARCHITECT
DANA W. WEDELES, PARK PLANNER

SUBJECT: **ACTIVITIES UPDATE DECEMBER, 2011-JANUARY, 2012
OVERVIEW – SELECTED PROJECTS AT A GLANCE, ITEM V-D-i**

Please see that attached items:

1. External Project Requests-Update to November 17 Parks & Recreation Commission Meeting
2. Active Park Projects including Capital Improvement Projects - Update.
3. Capital Facilities Maintenance Projects - Update
4. Memorandum to City Council dated January 04, 2012.

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City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 19, 2012

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF
LAURA D. DURHAM, CITY OPEN SPACE COORDINATOR
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DAVID H. GHEZZI, AIA STAFF ARCHITECT
JUDY LO, ASLA LANDSCAPE ARCHITECT
DANA W. WEDELES, PARK PLANNER

**SUBJECT: CAPITAL IMPROVEMENT PROGRAM
EXTERNAL PROJECT REQUESTS – DISCUSSION FALL 2011, ITEM# V-D-i**

On November 17, 2011 the Parks and Recreation Commission made recommendations on the eight 2011 Fall External Project Requests. The following items are summaries of the projects and the Commission's recommendations. Park Planning staff will contact the project representatives and move forward according to the recommendations below.

1. **City Marina Utility Upgrade**

The project request pertains to an existing project in the City's Capital Improvement Program. Improvements to modernize the utility connections at the City Marina are identified and scheduled for FY 2016 (\$250,000 for planning) and FY 2017 (\$1,000,000 for construction). This timeframe coincides with proposed improvements to the Marina Seawall. The external project request concerns the timing of the improvements and proposes addressing the project sooner than FY 2016/2017. The outcome of the current Waterfront Planning Process may affect the proposed project. The proposal suggests recouping the capital expenditure through increased user fees at the City Marina. Due to the existing fiscal climate, shifting any project forward in the City Capital Improvement Program will require shifting a commensurate project further into the future. (Project contact: Cheryl Lawrence)

Commission Recommendation: The commission did not support this request. It was determined that the utilities should remain in their current CIP timeframe in order to allow for the Waterfront Plan to be approved and implemented. If users would like utility upgrades prior to the CIP timeframe they could create a fund to support it.

2. City Marina Seawall Maintenance

The project request pertains to an existing project in the City's Capital Improvement Program. Improvements to renovate the north seawall at the City Marina are identified and scheduled for FY 2016 (\$200,000 for planning) and FY 2017 (\$1,500,000 for construction). This timeframe coincides with proposed improvements to the Marina utility systems. The external project request concerns the timing of the improvements and proposes addressing the project sooner than FY 2016/2017. The outcome of the current Waterfront Planning Process may affect the proposed project. Due to the existing fiscal climate, shifting any project forward in the City Capital Improvement Program will require shifting a commensurate project further into the future. No private funds are identified for this project. (Project contact: Cheryl Lawrence)

Commission Recommendation: The commission did not support this request. It was determined that the seawall should remain in the current CIP timeframe in order to allow for the Waterfront Plan to be approved and implemented.

3. Marina Waterway Trash Deterrence

The proposed project requests installation of additional measures to reduce debris in the water at the City Marina. The proposed project would improve the visual character of the Marina and potentially reduce the necessary labor to remove debris from the facility. Implementation of additional debris reducing methods varies widely for both engineering and construction, as well as annual operating costs. Such measures may also conflict with anticipated future waterfront capital improvements. No private funds are identified for this project. (Project contact: Cheryl Lawrence)

Commission Recommendation: City Staff will look into potential trash deterrence measures, such as installing a bubbler. There is potential for existing Marina CFMP fund use.

4. Marina Security Improvements

The proposed project would provide additional security measures at the City Marina. Existing security measures include security cameras and contracted security guards through the Department of General Services. Additional measures would increase safety and security of private property at the City Marina. Installation of permanent gates or other infrastructure could be impacted by the current Waterfront Planning Process. Any permanent structures would require review by the Board of Architectural Review. Capital implementation costs and annual operating costs would be determined through the design process. Implementation of motion detectors and additional cameras would require a plan and the necessary utility and communication infrastructure and would require annual expenditures for maintenance. The City currently contracts security services for the City Marina. Utilizing City staff for night security would require additional staff beyond current levels and would be an annual expenditure. Current Marina staff are not trained for security assignments. No private funds are identified for this project. (Project contact: Cheryl Lawrence)

Commission Recommendation: The commission did not support this request.

5. Windmill Hill Park Bulkhead Repairs

The project request pertains to an existing project in the City's Capital Improvement Program. Improvements to renovate the Windmill Hill Park Bulkhead are identified and scheduled for FY 2016 (\$300,000 for planning) and FY 2017 (\$3,700,000 for construction). The external project request concerns the timing of the improvements and proposes addressing the project sooner than FY 2016/2017 to mitigate current safety concerns. The proposal suggests re-examining the current proposal to identify cost saving measures and investigating additional funding sources to resolve the current condition as soon as possible. Spring/Summer 2011 discussions with T&ES concurred that existing CIP funds may be used to complete an updated study and cost estimate for the repairs with approval of requested allocation. Due to the existing fiscal climate, shifting any project forward in the City Capital Improvement Program will require shifting a commensurate project further into the future. No private funds are identified for this project. (Project contact: Laura Durham)

Commission Recommendation: The commission did not support this request. It was determined that the project should remain in the current CIP timeframe.

6. Mount Jefferson Greenway Area

The proposed project would create an additional public access point from Route 1 to the lower portion of the Mount Jefferson Greenway. The public property is currently accessible at E. Raymond Avenue and is currently used as passive open space. The proposed project would improve access to public open space and address the need for enhanced connectivity in the City's Open Space network. Long range improvements would require a survey and engineered plans to provide ADA accessible routes throughout the greenway and at Route 1. Depending on the extent of required grading, a City approved site plan may be necessary. Anticipated capital expenditures range will be identified with a refined scope of work, but are expected to be at least \$200,000 for engineering and construction. Interim improvements at Route 1 would consist of vegetation clearing, minor grading, path surfacing, and fence modifications to provide a non-ADA accessible entry point. The estimated cost of interim improvements may range from \$12,500 to \$20,000. Additional annual operating expenses would be determined through detailed design and selected materials through the plan process. Volunteer efforts for the construction stage are offered in the project proposal. (Project contact: Laura Durham)

Commission Recommendation: The Commission supported this request. Park Planning staff will look into using existing department funding sources for a phased implementation.

7. Simpson Park Batting Shell Fencing

The proposed project would create a secure storage area adjacent to the existing field to house the batting shell at the Simpson Park baseball field. The request addresses a concern for player safety during games when the shell is relocated to the left field foul line. The additional fenced area would be approximately 500 square feet and include approximately 70 linear feet of additional fencing. Initial capital expenditures are anticipated to be approximately \$1,400. The additional operating cost of maintaining the fence and additional warning track material is minimal and anticipated to be offset by reductions in the mowing requirements. The initial capital expenditure is proposed to be covered by the T.C. Williams Boosters Organization and the Alexandria Little League. (Project contact: Beth Carton)

Commission Recommendation: The Commission supported this request. T.C. Williams should go forward in securing funding and then work with Park Planning Staff for implementation.

8. Ben Brenman Park Community Gardens

The proposed project would create community garden plots within Ben Brenman Park. Ben Brenman Park was approved in 1998 as SUP #98-0048. Modifications to the existing park plan would require a plan amendment and a full public process including approval by City Council. Implementation of the project would require preparation of land and installation of a water source. Based on previous land use, soil tests would be required to determine suitability for the proposed use. The 2011 Needs Assessment identified a reported need for community gardens in the vicinity of Ben Brenman Park ranging from 21% to 80% with approximately 50% of the need being met. Initial capital expenditures for the proposed project, dependent upon water service and soil testing, are anticipated to range from \$50,000 to \$100,000. Additional operating costs, including administrative processing, are also anticipated. Staff is currently working with the Park and Recreation Commission on a community garden policy which would likely impact this proposal. No private matching funds are proposed with the project, however, volunteer efforts are anticipated for the initial installation. (Project contact: Laura Durham)

Commission Recommendation: The Commission did not support this request at this time. Park Planning Staff will develop a community gardens policy, set to be approved in Spring 2012. Once a policy is set in place this project should be reconsidered.

###

Active Park Planning Projects

Friday, January 13, 2012

11:39:04 AM

Lead	Project Name	Team	%Complete	Est. Completion
VDOT/NPS/PCC				
	Jones Point Improvement/Renovation	RMK JB		12-Jun-12
	Notes: RPCA Staff as City lead. Completion date remains June 25, 2012.			
VDOT				
	Four Mile Pedestrian Bridge	DW RK		01-Mar-12
	Notes: Contract drafting between NVRC and design consultant(s). Scope is being refined based on cost constraints. Contract expected by end of January.			
	Freedman's Cemetery	LD RMK		01-Nov-12
	Notes: All Bids were rejected : Rebid: January 4, 11:00AM pre-bid meeting at site			
	Freedman's Cemetery Sculpture	AC RK	Preliminary Plan	
	Notes: Alisa Carrel coordinating RFP for artists. Timing based on anticipated construction schedule.			
	Witter	BC RK	40% CA	01-Nov-12
	Notes: Construction is underway. Final earthwork elements are concluding and field construction has started. Anticipated project delivery Spring 2012 and softball field/plantings Fall 2012.			
TE&S				
	Holmes Run trail Feasibility Study	DW		15-Feb-12
	Notes: TE&S is working with consultant team to improve trail between Brookvalley Park and 395. Three concepts have been proposed.			
	S. Washington St. Improvements	RPCA: DG, RK, J		
	Notes: RPCA attend 90% consultant work pre-review. Schedule: 1/18: BAR 1/19: PRC			
	Trail Improvements			
	Notes: Demonstration using pourous paving, in collaboration with TES. TES to initiate community outreach.			
RPCA				
	1 & 7 East Del Ray	LD JL	99%	18-Aug-11
	Notes: Gameboards to be installed weather permitting. Plantings installed late September. Park dedication withDRCA to occur next Spring. Playground open to the public in mid-August.			
	ADA Study	RMK JL DW		
	Notes: Scope of work needed. DW and JL to begin.			

Lead	Project Name	Team	%Complete	Est. Completion
	Aquatics Master Plan	LD RMK		30-Nov-11
	Notes: Consultant team of KHI/Cousilman-Hunsaker and Brailesford-Dunaway provided Phase II update at June PRC. City Council Work Session presentation defered. Staff preparing memorandum.			
	Ben Brenman Lighting	JL WP	0%	06-Jan-12
	Notes: Lights installed Jan. 5-6, 2012. Replace 13 lights; Cost estimates finalized. Scheduled for Fall, 2011 implementation.			
	Ben Brenman Supervisor Room	DHG		
	Notes: Scope is revised: BB office shall be covered to new muster room so that existing muster room shall be returned to original use, field maintenance equipment storage. Drawings sent to GS for pricing.			
	Boothe Park Playground Renovations	JL, BC		31-Jul-12
	Notes: Design engineer to be under contract Jan/Feb 2012.			
	Brookvalley Playground repairs	JL, WP		01-Mar-12
	Notes: Replace swing set because of structural failure.			
	CAPRA Policies	JB RMK		
	Notes: Ongoing to sustain accreditation requirements.			
	Dora Kelley Trail Improvements			
	Notes: Surface materials to be determined by Ft. Williams demonstration			
	Drainage Issues into Colasanto Center	AC RK		
	Notes: Site viist will be schedules in two weeks with Dale Norman of TES to develop scope and mover forward to impletmentation.			
	Dugouts and Press Box	WP BC		
	Notes: To be replaced as part of the FY12 CIP. Project kick-off scheduled for January			
	Ewald Playground Repairs	JL, DK, TT		01-Mar-12
	Notes: Replace parts on modular structure to correct safety issues.			
	Forest Park Bridge Replacement	JL, RMK	95%	02-Sep-11
	Notes: Permanent guard rail to be installed weather permitting. Bridge completed Sept 2 w/temp. railing.			
	Fort Ward Ball Court Renovations	TT, BC		
	Notes: Complete renovation scheduled for June 2012 in coordination with St. Stephens and St. Agnes School calendar.			

Lead	Project Name	Team	%Complete	Est. Completion
	Fort Ward Furniture Replacement			
	Notes: Benches in picnic area to be replaced in spring 2012.			
	Founders park irrigation replacement			
	Notes: RFP for project in initial stages.			
	Four Mile Run Restoration	DW, RMK	90% design	
	Notes: Congressional reauthorization required to qualify for Army Corp permitting. Jurisdictions worked with Moran's office to draft letter to Army Corps. Waiting on Army corps response.			
	Ft Ward Park	LD		
	Notes: Interdept. MOU signed by all depts. Sept. 2011. Funding for addl. implementation is contingent funds for FY12, including management plan. Advisory Group held second meeting October 12, 2011.			
	Furniture Replacement	DW BC & Ops		
	Notes: CIP allocation request submitted for January. Replacements of "poor condition" furniture to begin in February.			
	Hooffs Run Playground Repairs	JL, DK		01-Mar-12
	Notes: Replace exit sections on tube slides.			
	Hume Springs Fence Improvements	RB Identified		
	Notes: Needs upgraded locking system (Park Ops).			
	James Bland	LD RK		
	Notes: Phase with City park site is in final site plan review with expected construction starting in Fall, 2011.			
	King Street Gardens Improvements	AC		
	Notes: To be scheduled around farmers market (ends Oct., begins May)			
	Landover Park Irrigation	KW RT DC	90%	
	Notes: Working with electrical contractors to determine source of power for the system but the irrigation has been installed. Project is delaying planting.			
	Luckett Field Improvements	TT BC		
	Notes: Backstop and Raise Net - part of FY12 CIP			
	Marina Electrical Upgrades	JH DW		
	Notes: new Electrical wiring for cameras; Divide 30 Amp receptacles for transient boaters G/H pier; reduce amp at E/F and 2 amps at E/F			

Lead	Project Name	Team	%Complete	Est. Completion
	Maxicom Audit	KW BC		
	Notes: Data changed in database for Charles Houston Rec Ctr. Formulating RFP's for physical inventory and data collection for irrigation city-wide.			
	Montgomery Court Lights Replacement	BC RJ CL		
	Notes: Project completion pending Dominion Power connection.			
	Montgomery Park Tennis Court Repairs	BC RMK RT		
	Notes: Repairs to court surfacing and subgrade pending weather. Requisition approved.			
	Mount Jefferson Playground Renovation	JL	90%DD	01-Jun-12
	Notes: Cost estimates to be obtained January. Approved final drawings to be completed February 2012. Construction anticipated March/April.			
	Oronoco Bay Irrigation Replacement			
	Notes: RFP for project in initial stages.			
	Oronoco Bay Observation Deck	RJ CL		
	Notes: See New attachment, The project started today 11-7-11, it's now in the demolition phase. Contractor submitted drawings, permit. Proposed completion date is scheduled for Dec. 7,2011.			
	Park Inventory	DW	90%	14-Sep-11
	Notes: All data collected. Minor edits in GIS remain. Organization of information to be completed in format to inform Park Framework plans.			
	Park Standards	BC JL		
	Notes: Comments received from Recreation Services and T&ES Staff. Revisions in progress on Standards Draft.			
	Parking Improvements	BC WP		
	Notes: Minor Amendment to Ben Brenman SUP required. Staff is coordinating with OEQ on Water Quality Impact Assessment.			
	Piling Replacement	JB JH CL		
	Notes: New scope of work needed for composite piling w/caps. 50 ft. length. Jim Hixon to schedule mtg with engineer.			
	Potomac Yard Soccer Goals and netting	KW MS BC	0%	01-Feb-12
	Notes: APO ready for processing pending coordination with ASA.			
	Powhatan Basketball Renovation	BC KW		
	Notes: Published as FY 2010 Project			

Lead	Project Name	Team	%Complete	Est. Completion
	Rehabilitation of new Parcels	LD	10%	01-Jul-11
	Notes: Park Plan approved by PRC in March 2011. Implementation of Phase I through fall 2011/spring 2012 in coordination with TES.			
	Simpson Tennis Court Improvements	BC	0%	
	Notes: Project anticipated to be complete Spring/Summer 2012. Purchase order completed.			
	Timberbranch Bridge Replacement	JL		01-Jul-12
	Notes: Construction cost estimate w/ abutment design to be obtained January/February 2012 by Purchasing.			
	Waterfront trail improvements	JL RJ		
	Notes: Project in progress			
	Waterfront Trail Upgrades	Randy/Judy		01-Apr-12
	Notes: Scope refinements and cost estimates to be obtained Winter 2012 (in coordination w/ TES as applicable).			
	Windmill Hill Court Renovation	RJ CL BC		
	Notes: Project is approved by Purchasing. Anticipate renovation in Spring 2012.			
	Windmill Hill Irrigation Replacement			
	Notes: RFP for project in initial stages.			
P&Z				
	Arlandria Implementation	LD DW	80% Planning	
	Notes: Ongoing planning and implementation of Phase I of Four Mile Run Park Expansion and Community Building project implementation over late Fall 2011/early Spring 2012.			
	Beauregard Corridor Small Area Plan	LD RMK	90% Planning	
	Notes: Ongoing open space and park contributions are being discussed by stakeholder group, staff and ACPS. Update briefing to PRC at November meeting.			
	Braddock Small Area Plan	LD	90% Planning	
	Notes: G. Services providing property mgmt for open space property on N. Henry with 18 mo. Tenant lease signed in 2/2011. Ongoing discussions with P&Z on remaining open space.			
	Eisenhower ASA	BC, RMK		
	Notes: DSUP for ASA tanks and above structure field was approved by Planning Commission and City Council in October, 2011. Anticipate field use in 2015/2016.			
	Eisenhower Avenue Widening	BC RMK	30% Design	
	Notes: 30% Submission Drawings reviewed and comments submitted to T&ES.			

Lead	Project Name	Team	%Complete	Est. Completion
	Eisenhower Station	BC, RMK	40% Design	
	Notes: Eisenhower Metro Station Square final design in progress.			
	Four Mile Run ASA	RMK BC DW	10% Design	
	Notes: Conditions currently being drafted by staff. MOU between City and ASA underway. Public meeting postponed until March.			
	Landbay K	BC RMK		01-Oct-12
	Notes: Construction underway. Simpson Restroom Building is scheduled for demolition late January or early February. Park construction completion expected Spring 2013.			
	Mount Vernon Village Center	RK BC LD		
	Notes: Project may impact adjacent Four Mile Run Park. Ongoing negotiations with applicant. Hearing planned for late fall/early winter 2011.			
	Potomac Avenue	BC RMK	80% Construction	30-Sep-11
	Notes: Road open. Minor vegetation modifications anticipated in spring with next as-built submission.			
	Potomac Greens Park	BC	85% Construction	
	Notes: Construction complete. As-Builts expected Winter, 2011/2012.			
	Potomac Yard/Landbay D	BC	0	30-Mar-12
	Notes: Environmental remediation planned for early 2012.			
	Potomac Yard/Landbay I/J	BC		01-Jan-13
	Notes: Anticipate construction early 2011 and acceptance by the City for phase one (Custis) late 2012 and phase two (Howell) late 2013.			
	Public Safety Center	RK	70% Construction	01-Sep-12
	Notes: Project Complete. Ribbon cutting, November, 2011.			
	Ramsey House Visitor's Garden	JL RK		
	Notes: Garden Club of Alexandria and PZ BAR Staff project. Project scoped only. MOA to be developed upon receipt of additional materials. No activity May-Oct., 2011. Project likely terminated by GCA.			
	Route 1 Improvements	BC	90% Design	
	Notes: Infrastructure construction on Phase I commenced September 2011. Design coordination ongoing with T&ES for Phase II Mass Transit project.			
	Simpson/Potomac Yard Field Replacem	BC	95% Construction	01-Sep-11
	Notes: Project is anticipated to be dedicated to the City in January 2012.			

Lead	Project Name	Team	%Complete	Est. Completion
	Waterfront Plan	LD RK		01-Sep-11
	Notes: The City Council established Waterfront work group with Council decision deferred to late Fall 2011/early winter 2012. Update to be provided at November PRC meeting			
ACPS				
	Hammond Upper Field	DW RMK		
	Notes: School Board approved additional funding to construct field and track during summer 2012. Lights are pending.			
	Jefferson-Houston	DW RMK		01-Sep-14
	Notes: VMDO selected as lead for A/E. first community meeting held 1/10 to present studies.			

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 19, 2012

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: DAVID H. GHEZZI, AIA LEED AP; STAFF ARCHITECT
RON M. KAGAWA, ASLA LEED AP; DIVISION CHIEF
PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM

**SUBJECT: CAPITAL FACILITIES MAINTENANCE PROJECTS (CFMP)
RECREATION CENTERS UPDATE JANUARY, 2012**

The purpose of this update is to provide the first in a continuing monthly overview of the new CFMP process implementation to the PRC Commission.

FY12 JANUARY UPDATE:

<u>Charles Barrett: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Replace Gym Floor	\$15,200	Active Solicitation
2.) Paint Floor/Lines Etc.	\$ 1,000	Active Solicitation
3.) Paint Gym	\$ 3,750	Active Solicitation

<u>Chinquapin: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Water Leak in Basement Storage Area and Boiler Room	\$50,000	RFQ
2.) Locker Room Renovations: Relocate Water Cooler, Replace Exterior HM Doors	\$ 9,300	(cost will be reduced)
Loading Dock;	\$ 7,767	Substantial Completion
Cubicle Shelving for Pool Room;	\$15,100	
Cabinet Work;	\$ 2,500	
Replace Diverters, New Tile-work, Replace Shower Heads.	\$58,990	

<u>Colasanto: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Roof and Gutter Repairs	\$19,135	Submitted for P.O.
2.) Miscellaneous Plumbing	\$ 3,790	Work Complete

<u>Cora Kelley: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Replace Exterior Gym Doors	\$49,104	Pending Solicitation
2.) Replace Shower Diverters	\$55,480	Pending Solicitation
Contractors		
<u>4 Mile Run (Duron): Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Complete Suspended Ceiling	\$1000	Contract Awarded
2.) Exterior Stage*	*Open Space Fund	Contract Awarded
<u>Buddy Ford Nature: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Replace A/C Unit	\$17,560	Work Complete
<u>Lee Center: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) HVAC: Replace Two Compressors	\$25,000	Active Solicitation
2.) Building Assessment	\$15,000	Submitted for PO
<u>Oswald Durnat: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Install Vapor Barrier under Floor	\$ 8,330	Work Starts in 2 weeks
<u>Patrick Henry: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Replace Entry Doors	\$ 8,688	Work Complete
2.) Repair Millwork & Counter tops in Kitchen	\$ 3,850	Work Complete
<u>Ramsay: Current CFMP Items</u>	<u>Cost:</u>	<u>Status:</u>
1.) Replace Heat Wheel	\$10,000	Project under Consideration
2.) Automatic Controls (HVAC)	\$10,000	Project under Consideration
3.) Interior Renovation of Offices	\$ 9,598	Work Complete
4.) Replace Front Doors	\$16,924	Work Complete
Totals	\$417,066	
10% Contingency	\$ 41,722	
GRAND TOTAL	\$458,788	
BUDGETED CFMP	\$425,000	
Difference	\$(33,788)	

###

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 4, 2012

TO: HONORABLE MAYOR, WILLIAM D. EUILLE
& MEMBERS OF ALEXANDRIA CITY COUNCIL

FROM: JAMES B. SPENGLER, DIRECTOR
RECREATION, PARKS & CULTURAL ACTIVITIES

RE: PROGRESS UPDATE
JONES POINT PARK, WITTER ATHLETIC COMPLEX, POTOMAC YARD
PARK AND POTOMAC YARD / SIMPSON PARK ATHLETIC FIELDS -
ITEM # V-D-i.

The purpose of this memorandum is to provide a progress update on construction related activities for Jones Point Park, Witter Athletic Complex and Potomac Yard Park and the Potomac Yard / Simpson Athletic Fields. This information is provided in response to an inquiry by Councilman, Frank Fannon on January 4, 2012. Additional information for these projects may be found at <http://alexandriava.gov/recreation/info/default.aspx?id=18078>.

1. Jones Point Park

Construction of Jones Point Park commenced in November, 2010. The project is approximately 65 percent complete and the contract completion date remains as mid-June, 2012. Upon completion of the project, all park facilities will remain under management, scheduling and maintenance jurisdiction of the US Department of Interior-National Park Service.

To ensure that construction activities continue with little disruption, and to provide a forum for open dialogue with the surrounding community, the Virginia Department of Transportation, with participation of the National Park Service and City of Alexandria, has created a Community Liaison Information Group on Jones Point Park Construction. The group is comprised of a representative from resident groups that may be most impacted by ongoing work at Jones Point Park. The Community Liaison Information Group meets quarterly to discuss the project and to allow for members to ask questions and to be briefed on ongoing work. The next meeting of the group is scheduled for 7:00 PM; January 17 at Alexandria's Lee Center.

2. Witter Athletic Complex

Construction of the Witter Athletic complex commenced in March, 2011. The project is approximately 40 percent complete. Project delivery is anticipated in Spring, 2012 for the two rectangular fields and Fall, 2012 for the softball field and site plantings. The project is being constructed by a City contractor with oversight provided by the City. Upon completion, the project will be managed, scheduled and maintained by the City.

3. Potomac Yard Park/Landbay K.

Construction of the approximately 24 acre Potomac Yard Park/Landbay K began in June, 2011 and is anticipated to be complete in Spring, 2013. The project is approximately 25 percent complete and is being constructed by Potomac Yard Development, LLC as a part of the Potomac Yard development, with in-progress review provided by the City. Upon completion and acceptance by the City, the facility will be managed and maintained by the City.

4. Potomac Yard / Simpson Park Athletic Fields

Two replacement multi-purpose athletic fields were constructed west of US Route 1 and adjacent to Simpson Park in 2010 and 2011. Construction of the fields was completed late 2011, and it is anticipated that the fields will be open for scheduled play in the Spring, 2012. The fields were constructed by Potomac Yard Development, LLC as part of the Potomac Yard development and as approved with the Potomac Yard Park / Landbay K plan. Upon completion and final acceptance by the City, the facility will be managed and maintained by the City.

As part of the project, Potomac Yard Development, LLC will demolish the existing restroom and maintenance building in Simpson Park and replace it with a new modern facility on the same footprint. Demolition of the building is anticipated in January, 2012 with subsequent completion in the Summer, 2012. The existing dog park in Simpson Park adjacent to the existing building will be closed briefly during the demolition work, but is anticipated to remain open during the remainder of scheduled construction.

###

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 17, 2012

TO: PARK AND RECREATION COMMISSION MEMBERS

FROM: CHERYL LAWRENCE, ACTING DIVISION CHIEF
MARKETING, SPECIAL EVENTS & WATERFRONT DISTRICT

SUBJECT: PARK AND RECREATION COMMISSION
MARKETING, SPECIAL EVENTS & WATERFRONT
DIVISION UPDATE- ITEM #V-E

SPECIAL EVENTS MANAGEMENT:

The City's Special Events Committee meeting reviewed and approved; eight events of which four events are new, the meeting was held on Thursday, January 12:

4th Annual Armed Forces Community Covenant – **February 20th (New Event)**
28th Annual G.W. Parkway Classic 10 Miler – **April 22**
1st Annual Carpenter's Shelter Run for Shelter 10 – **April 28th (New Event)**
Civil War Ballooning Event – **April 28th (New Event)**
Washington Revels Heritage Voices Civil War 150th – **May 24th (New Event)**
Alexandria Running Festival (Half Marathon) – **May 27th**

The Holiday Festivities, the annual City Tree Lighting Program and the holiday concerts, the Scottish Xmas Walk and First Night were all successful programs that drew lots of visitors and residents throughout the season.

The new City mobile stage delivery occurred over the holiday season in December. Staff is working toward the proper licensing and permits needed for use. Preparations are in place to have the stage ready for use by the summer season.

CITY MARINA:

Triple Marina, LLC, - was awarded the marina piling replacement contract in the City Marina for composite piling with caps 50 ft. in length, project is set to start in February. The completion of the project is dependent upon the weather.

WATERFRONT DISTRICT MAINTENANCE PROJECTS UPDATES:

The Montgomery Park tennis court lights installation is completed pending Dominion Power connection. Staff coordination to finish the project is at the end of the week; pending the weather.

Tennis court repair at the Montgomery Park Court 4, the surface and subgrade has moved forward; the American Tennis Association (ATA.) is scheduled to begin the repairs, the requisition has been approved to **(Ongoing Project)**

UPCOMING SPECIAL EVENTS IN FEBRUARY/MARCH

- George Washington Birthday 10K Race – **February 18th**
- George Washington Birthday Re-enactment – **February 19th**
- 280th George Washington Parade – **February 20th**
- George Washington Parade One Mile Sprint – **February 2th**
- GWBC Armed Forces Community Covenant Day – **February 20th (New Event)**
- Carlyle Food & Wine Festival – **June 23rd (New Event)**
- St. Patrick's Day Parade – **March 3rd**

MEMORANDUM

City of Alexandria, Virginia

DATE: JANUARY 19, 2012

TO: PARK & RECREATION COMMISSION

FROM: BETH CARTON; URBAN PLANNER, RPCA
RON M. KAGAWA; DIVISION CHIEF, RPCA

SUBJECT: POTOMAC YARD METRO STUDY UPDATE- ITEM VI-A

BACKGROUND

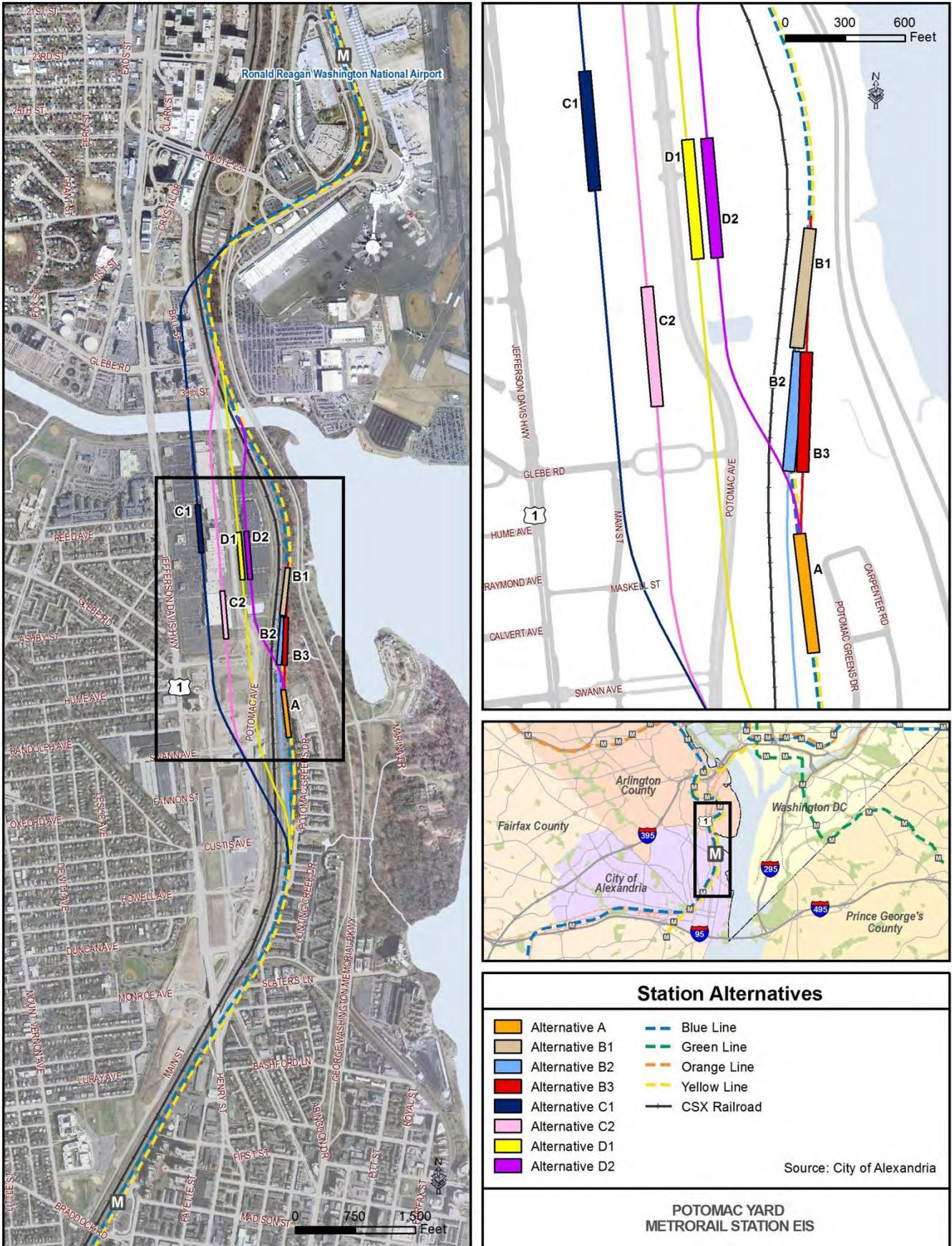
The Federal Transit Administration (FTA), as the federal lead agency, in cooperation with the City of Alexandria, the Washington Metropolitan Area Transit Authority (WMATA), and the National Park Service (NPS), are preparing an Environmental Impact Statement (EIS) for the proposed Potomac Yard Metrorail Station. As part of this study, a series of alternative locations was screened in 2011. The summary of this phase of the study can be found online at <http://www.potomacyardmetro.com/>. The results of the initial screening are the basis for the next phase of the EIS. Staff is currently reviewing more refined studies of the remaining location options. The options will be presented at the next Potomac Yard Metro Meeting, scheduled for February 6.

MAP

A map of all the alternative locations is attached for reference.

###

Figure 1-2: Location Map



City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 6, 2012

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: RASHAD M. YOUNG, CITY MANAGER 

SUBJECT: CMO-SENIOR STAFF REALIGNMENT

Yesterday I sent you a brief e-mail outlining a senior staff and departmental realignment and promising a more detailed and formal memorandum on these changes in roles and responsibilities. (See attached organizational chart.)

These changes to the reporting and liaison relationships among the departments and the City Manager's Office are being made to create reporting relationships that are more thematic and support a "line of business" structure among operating staff agencies and the senior manager who works with them, as well as increase accountability and performance across the organization. I also want to emphasize that these changes create an organizational structure that can help reinforce our ability to focus on implementing Council's strategic goals and objectives.

- A new role of Chief of Staff is being created with the responsibility to assist me during the transition, focus on the docket preparation process, coordinate Council work session activities, and supervise our legislative liaison activities and management of responses to public inquiries received by City Council and referred to staff for response. Bruce Johnson will serve in this capacity until his planned retirement from the City sometime in FY 2013, which he had previously communicated to you before my arrival.
- Deputy City Manager Michele Evans will focus on public safety activities with her direct reports being the Police Chief, the Fire Chief, and the Director of Emergency Communications. The Director of the Office of Human Rights and the Director of General Services will also report to Michele. She will also be our liaison with the Courts, the Commonwealth Attorney, the Sheriff, other law enforcement and judicial organizations, and the Office the Registrar.
- Deputy City Manager Mark Jinks will focus on development and planning related activities with his direct reports being the Directors of Planning and Zoning, Transportation and Environmental Services, Code Administration, Office of Housing and the Office of Historic Alexandria. He will also be our liaison to the Alexandria

Convention and Visitors Association, the Alexandria Economic Development Partnership, and the Small Business Development Center.

- Assistant City Manager Debra Collins will focus on human and social services and youth-related activities, with her direct reports being the Director of the Department of Community and Human Services, and the Director of the Recreation, Parks and Cultural Activities. She will also serve as liaison to the Health Department, the Library, and the Alexandria City Public Schools.
- Assistant City Manager Tom Gates will continue to lead our management improvement initiatives, including improving the linkage of Council's strategic plan with our budget and the development of a new departmental work planning process. His direct reports will be the Director of Information Technology Services and the Director of Internal Audit.

Internal Audit will become a critical resource as we begin to look at opportunities to increase efficiency within our departments through performance auditing and efficiency reviews. Consistent with our designation of the IT Director as CIO, we want to drive the use and application of technology and technological solutions to enhance the strategic performance and improvement of department and agency business processes. Using these two departments as resources to our management improvement initiatives greatly improves our focus on and attention to this critical effort.

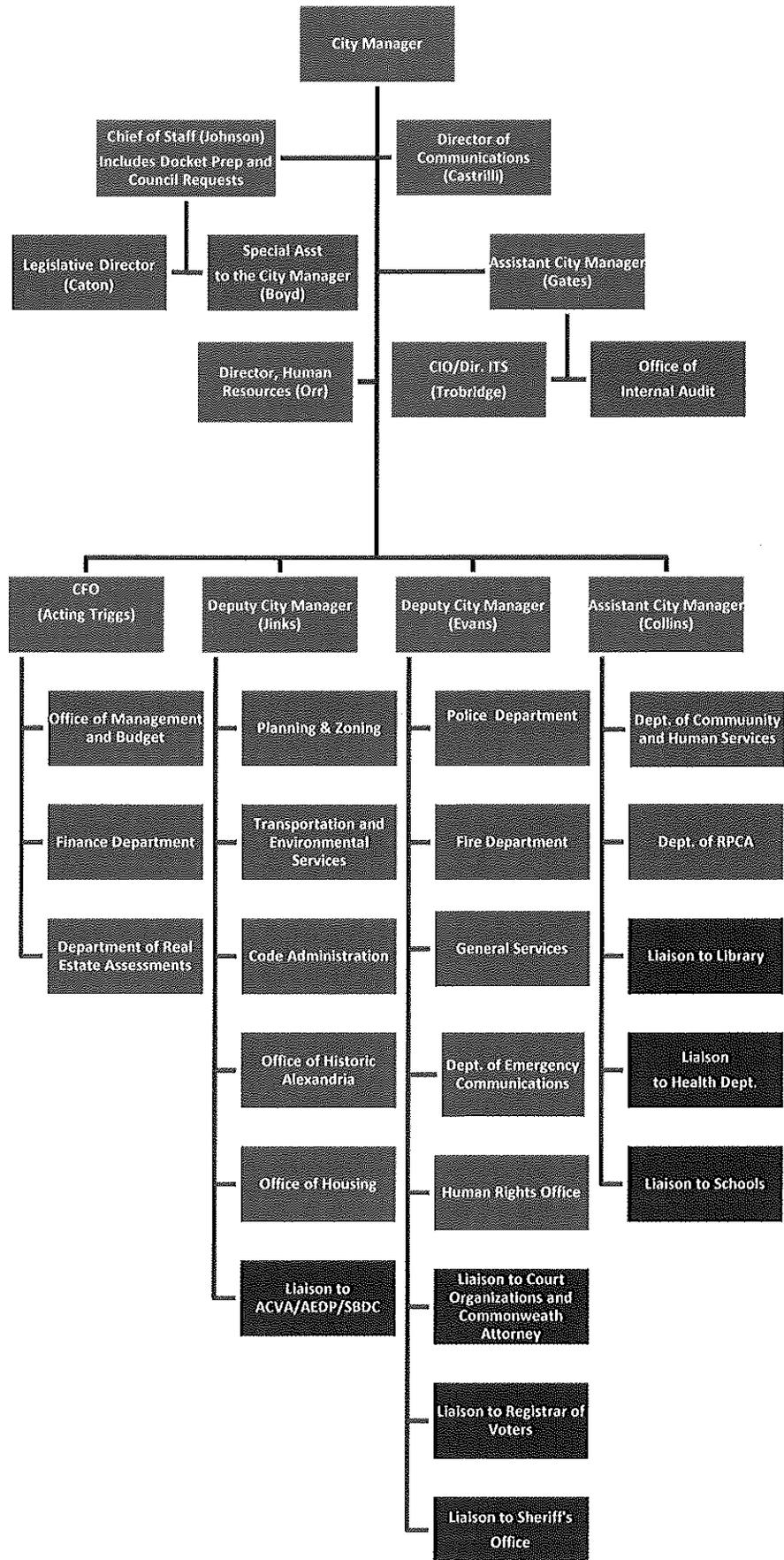
- Laura Triggs will continue as Acting Chief Financial Officer and have as her direct reports the Director of the Office of Management and Budget, the Director of Finance, and the Director of Real Estate Assessments. A process to appoint a permanent CFO will be conducted after the FY 2013 budget process has been completed.
- Tony Castrilli, the Director of Communications and Public Information, and Cheryl Orr, the Director of Human Resources, will continue to report directly to me.

These changes are designed and planned so that they will not require any additional resources in the remainder of fiscal year 2012 and prospectively in fiscal year 2013. Also, Bruce and Michele are working closely together to achieve a seamless transition of activities that directly support Council operations. Bruce will assume docket preparation responsibilities fully, beginning with preparations for the February 14 Council legislative meeting.

If you have any questions about these changes, please feel free to contact me.

Attachment

cc: Department Heads and Elected Officials
Mort Sherman, Superintendent, Alexandria City Public Schools



RPCA and ACPS Shared Facility Combined CIPs

	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22
SAMUEL TUCKER (ADJACENT TO BOOTHE PARK)										
ACPS								rubber safety surface at playground (\$173,755)		
RPCA	Boothe park shelter replacement Boothe will be park of a large park planning process	Boothe Park Basketball and Tennis Court upgrades	Renovate Boothe Park restrooms							
* Note: RPCA is renovating the Boothe Playground in FY12										
MT. VERNON COMMUNITY SCHOOL										
ACPS	Playground surface (\$20,161)				upgrade playground equipment (\$23,777)		upgrade playground equipment (\$24,977)	upgrade playground equipment (\$6,762)		
RPCA			Mount Vernon Rec Basketball Court Renovation					Hardscape repairs (\$9,171)		
HAMMOND MIDDLE SCHOOL										
ACPS	Tennis Court resurfacing (\$20,722)	Sports equipment replacement (\$45,493)							Sports equipment replacement (\$12,993)	
ACPS	Hardscape repairs (\$41,461)						Artificial turf at lower field (\$1,814,809)	Hardscape repairs (\$187,950)		
ACPS	Install rubber surfacing under exercise equipment (\$44,488)									
No Scheduled RPCA Projects										
GEORGE WASHINGTON MIDDLE SCHOOL (ADJACENT TO BRADDOCK FIELD)										
ACPS	Sports equipment replacement (\$11,307)					Tennis Court re-surfacing (\$30,460)		Storm Water Management (\$114,443)	Sports equipment replacement (\$13,780)	
ACPS	Hardscape repairs (\$252,341)					Hardscape repairs (\$1,062,848)		Hardscape repairs (\$19,770)		
ACPS	Stormwater Management (\$355,296)				Install artificial turf (\$1,889,208)	Playground surface (\$248,682)				
RPCA		Field fence replacement								
MINNIE HOWARD										
ACPS	Hardscape repairs (\$184,990)					Hardscape repairs (\$18,818)		Replace artificial sports turf (\$2,594,182)	Hardscape repairs (\$62,264)	
ACPS	Add four additional tennis courts (\$492,001)						Expansion of classroom space			
ACPS							Replace basketball courts (\$237,745)			
ACPS							Replace Bleachers (\$237,745)			
RPCA			Basketball Court resurfacing	Replace restrooms at field	Replace artificial sports field surface					
TC WILLIAMS (ADJACENT TO CHINQUAPIN PARK)										
ACPS	Stormwater management (\$8,615)				Stormwater Management (\$9,513)	Stormwater Management (\$9,750)	Install artificial turf baseball field (\$1,426,430)			
ACPS					Renovate Stadium Press Box (\$33,948)		Stormwater Management (\$9,994)	Stormwater Management (\$10,244)	Stormwater Management (\$10,500)	Stormwater Management (\$10,762)
ACPS					Plaza Greenspace (\$113,146)					
ACPS					Construct stadium concession stand (\$79,204)					
RPCA	Chinquapin Aquatics Center upgrades (\$1,440,000)				Chinquapin Aquatics Center renovations (\$1,000,000)	Chinquapin Aquatics Center renovations (\$2,000,000)	Chinquapin Aquatics Center renovations (\$2,000,000)			
RPCA	Chinquapin will be park of a large park planning process									

NOTE: \$2,500,000 is programmed in RPCA's CIP for athletic field conversion and renovation each year from FY17-FY20. The exact location for the renovations has not specifically been chosen, but will be guided by the 2007 Field Strategy plan and existing needs.

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 19, 2012

TO: PARK & RECREATION COMMISSION MEMBERS

FROM: PARK PLANNING, DESIGN & CAPITAL DEVELOPMENT TEAM
RON M. KAGAWA, ASLA LEED AP DIVISION CHIEF
JACK R. BROWAND, CPRP DIVISION CHIEF

SUBJECT: JONES POINT PARK; UPDATE OCTOBER, 2011 -ITEM VI-G

The purpose of this update is to provide an overview of activities related to Jones Point Park construction which commenced on November 18, 2010, for the month of December, 2011. Project status as of January 04, indicates that 70.7 percent or 413 contract days have been expended and that the installed work is equivalent to 69.70 percent of total project completion. There is no change to the contract completion date – which remains anticipated as June 25, 2012. The Commission will be similarly updated at its regularly scheduled meetings until completion of construction.

VDOT-COMMUNITUY LIAISON INFORMATION GROUP

To ensure that construction activities continue with little disruption, and to provide a forum for open dialogue with the surrounding community, the Virginia Department of Transportation (VDOT), with participation of the National Park Service and City of Alexandria, has created a Community Liaison Information Group on Jones Point Park Construction. The group is comprised of a representative from resident groups that may be most impacted by ongoing work at Jones Point Park.

The Community Liaison Information Group will meet quarterly to discuss the project and to allow for members to ask questions and to be briefed on ongoing work. The meetings are open to the public and include representatives from the project's managing parties - VDOT and the National Park Service, as well as staff from City of Alexandria. Members of the Liaison Group have been identified as direct points of contact for gathering information on neighborhood concerns or questions, and will have direct contact to VDOT to address such items as they arise.

The most recent meeting of the Community Liaison Information Group was held on Tuesday evening January 17, 2012 at the City's Lee Center. Meeting information will be provided as a part of the Commission's February project update.

ADDITIONAL & FOLLOW-UP INFORMATION

Information regarding Jones Point Park construction is continuously updated on Alexandria's Recreation, Parks & Cultural Activities department website at <http://alexandriava.gov/recreation> and VDOT's website for the Woodrow Wilson Bridge project at <http://www.wilsonbridge.com/>. These links include information regarding community meetings, construction updates and other information and resources including how citizens may stay informed by subscribing to E-News or other advisories. The Recreation, Parks & Cultural Activities website includes a continuously updated overview of construction activities for a three week look-ahead schedule of anticipated work. The January 09, 2012 "Construction Schedule at a Glance" with activities related to progress for the past month is attached below.

###

**Jones Point Park Restoration Project
Construction Update at a Glance:**

Date: 01.09.2012

The following provides an overview of major tasks undertaken by the project General Contractor. Future Scheduling Week and Work Anticipated Items are subject to change in response to construction activities, weather and project conditions.

Week	Work Anticipated:
02.27.2012	not available
02.20.2012	not available
02.13.2012	not available
02.06.2012	not available
01.30.2012	not available
01.23.2012	Playground Adjust fence to coordinate seating boulders Ship Lawn Place reinforcing and concrete for wall Comfort Station Establish handholds and conduit for meters Grade and place sidewalk
01.16.2012	Fishing Pier Complete deck Ship Lawn Place reinforcing and concrete for wall Comfort Station Install plumbing Commence interior painting Install louvers Inspection and punchlist Connect exterior water line
01.09.2012	Restricted Access Road Place foundations for pipe bollards Fishing Pier Complete deck

Ship Lawn
Place reinforcing and concrete for wall
Receive and offload boulders
Set boulders

Light House Shed
Paint

Invasive Species/Reforestation
Install new plantings

Comfort Station
Install electrical system

01.02.2012 Royal Street
Place rock mulch beneath bridge

Hunting Towers Parking Area
Place curb and gutter

Ship Lawn
Form reinforcing steel and concrete

Fishing Pier
Complete deck

Invasive Species
Install reforestation plantings

Comfort Station
Install interior utilities

2012 ↑↑↑

2011 ↓↓↓

12.26.2011 Very limited work on-site December 26-30

12.19.2011 No work on-site December 24-25

Royal Street
Place rock mulch beneath bridge

Hunting Towers Parking Area
Install base pavement
Place curb and gutter

Ship Lawn
Form reinforcing steel and concrete

Fishing Pier
Complete deck

Invasive Species
Continue removal
Install reforestation plantings

Comfort Station
Install interior utilities
Install interior finishes

12.12.2011 Royal Street
Place rock mulch beneath bridge
Place sidewalk and curb north of bridge

Hunting Towers Parking Area
Install base pavement
Place curb and gutter

Tot-Lot
Fine grade
Place sidewalk

Ship Lawn
Form reinforcing steel and concrete

Fishing Pier
Complete deck

Light House
Exterior trim and siding

Invasive Species
Continue removal
Install reforestation plantings

Comfort Station
Install interior utilities
Install windows
Install interior finishes

12.05.2011 Royal Street
Place rock mulch beneath bridge

Hunting Towers Parking Area
Install base pavement

Fishing Pier
Form reinforcing steel
Place concrete

Light House
Install cat walk

Comfort Station
Install interior utilities