



**DEPARTMENT OF RECREATION, PARKS
AND CULTURAL ACTIVITIES**

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**COMMUNITY GARDEN PLOT
WAITING LIST
APPLICATION FORM**

Fill out the application below to request that your name be added to the Waiting List for assignment of a Garden Plot at one of the City of Alexandria’s Community Gardens.

APPLICANT NAME (one name per residence only)

RESIDENCE FULL ADDRESS _____
[# Street, City, State Zip]

E-MAIL _____ (required)

By submitting this application I agree to share my email and phone number for the purpose of receiving information regarding plot registration or other operational/administrative information relating to the Community Garden. The City is not responsible for invitations to garden that are not delivered due to incorrect or out-of-date contact information.

PHONE: _____ (no dashes or spaces needed)

Please indicate your residency status:

I am a legal resident of the City of Alexandria

I am **not** a legal resident of the City of Alexandria

Non-residents will be placed on a separate waiting list. Preference will be given to residents, and residency will be verified.

Please place my name on the Waiting List for:

Chinquapin Community Garden

Holmes Run Community Garden

Either Garden (first available)

You prefer half-plot or full-plot (prices vary):

Half-plot (Chinquapin only)

Full-plot

Either (Chinquapin only)

I acknowledge receipt of a copy of the **Community Garden Plot Policy/Regulations**, and I agree to abide by all of the current and future rules and guidelines if I am awarded a garden plot permit in the future. Additionally, I have reviewed my application carefully to ensure that it is filled out completely and accurately. I understand that incomplete applications or erroneous information will cause my application to be denied. I also understand that the gardening season typically runs from March 1 through November 30 each year.

SIGNATURE _____ DATE _____
(Emailing your application *IS* your electronic signature)

Return the completed form to the City Representative (Department of Recreation, Parks and Cultural Activities) by e-mail to RPCAgardens@alexandriava.gov. Alternatively, if you have technical difficulty with the form, you may type the required information separately into an email.