

**CITY OF ALEXANDRIA  
TRAFFIC AND PARKING BOARD PUBLIC HEARING  
MONDAY NOVEMBER 25, 2013, 7:30 P.M.  
301 KING STREET, 2nd FLOOR  
COUNCIL CHAMBERS**

**D O C K E T**

1. Announcement of deferrals and withdrawals.
2. Approval of the October 28, 2013, Traffic and Parking Board meeting minutes.
3. **STAFF REPORTS AND UPDATES**

**PUBLIC HEARING:**

4. **ISSUE:** Consideration of a request to remove parking on King Street from West Cedar Street to Highland Place in order to add Bike Lanes.
5. **ISSUE:** Consideration of a request to install one handicap parking space in front of the Abundant Life Church on East Del Ray Avenue with the following restriction: Sundays, 8A.M-10P.M, and Tuesdays 6P.M.-10P.M. The space would be available to the public outside of those hours.
6. **ISSUE:** Consideration of a request to replace two, “3 Hour, 9A.M.-5P.M., Monday-Friday,” parking spaces with two handicap parking only, 9A.M.- 9P.M. parking spaces in front of the Mount Vernon Recreational Center along Commonwealth Avenue.
7. **ISSUE:** Consideration of a request to remove 40 feet of unrestricted parking on the east side of North Howard Street across from the emergency exit at INOVA Alexandria Hospital.
8. **ISSUE:** Consideration of an appeal to the denial for a two curb cuts, 16 feet each, at 1203 Orchard Street in order to install a U-shaped driveway.

**NEXT TRAFFIC & PARKING BOARD PUBLIC HEARING JANUARY 27, 2014**

**CITY OF ALEXANDRIA  
TRAFFIC AND PARKING BOARD PUBLIC HEARING  
MONDAY OCTOBER 28, 2013, 7:30 P.M.  
301 KING STREET, 2nd FLOOR  
COUNCIL CHAMBERS**

**MINUTES**

**BOARD MEMBERS PRESENT:** Chair, Jay Johnson, Gregory Cota, William Schuyler, Kevin Posey, and James Lewis.

**BOARD MEMBERS ABSENT:** Vice Chair, Larry Ruggiero, and Mary White.

**STAFF MEMBERS PRESENT:** Joel Marcuson, Deputy Director, Transportation and Environmental Services, Bob Garbacz, Division Chief, Traffic, Ravi Raut, Traffic Studies Engineer, Carrie Beach, Division Chief, Neighborhood Planning and Community Development, Hillary Poole, Complete Streets Coordinator, and Chris Dowling, Traffic Engineer I.

1. Announcement of deferrals and withdrawals: Item number nine was deferred by City Staff until further outreach is conducted.
2. Approval of the September 24, 2013, Traffic and Parking Board meeting minutes: Mr. Schuyler made a motion, seconded by Mr. Posey, to approve the minutes from the September 24, 2013, Traffic and Parking Board meeting. The motion carried unanimously.
3. **STAFF REPORTS AND UPDATES:** City Staff updated the Traffic and Parking Board on Special Use Permits within the City of Alexandria. Carrie Beach, Division Chief of Neighborhood Planning and Community Development also updated the Traffic and Parking Board on “What’s Next Alexandria,” a City initiative to develop guidelines for improving and expanding civic engagement in Alexandria.

**PUBLIC HEARING:**

4. **ISSUE:** Consideration of a request to modify parking regulations in order to install a crosswalk and upgrade bus stops to ADA compliance.

**PUBLIC TESTIMONY:** Ms. Woods and Ms. Wildes spoke in favor of the request with a request to leave the northbound bus stop along Martha Custis on the south side of the intersection as opposed to moving it to the north side of the intersection.

**BOARD ACTION:** Mr. Posey made a motion, seconded by Mr. Lewis, to approve Staff’s recommendation but to leave the northbound bus stop on the south side of the intersection of Martha Custis and Mt. Eagle Place, pending a safety analysis by City Staff. The motion carried unanimously.

5. **ISSUE:** Consideration of a request to install a Loading Zone, Monday through Friday, 8 A.M. – 5P.M. in front of 216 South Peyton Street.

**PUBLIC TESTIMONY:** Laura Hamming, representing ACPS, spoke in favor of the request.

**BOARD ACTION:** Mr. Lewis made a motion, seconded by Mr. Cota, to approve Staff's recommendation to install the Loading Zone in front of 216 South Peyton Street. The motion carried unanimously.

6. **ISSUE:** Consideration of a request to extend the 2 Hour, 7A.M.-9P.M., parking restriction to 7A.M.-Midnight in front of the Port City Brewing Company at 3950 Wheeler Avenue.

**PUBLIC TESTIMONY:** Steven Graboyes, representing House of Doors, spoke against the request. Cathy Puskar, representing Port City Brewing Company, spoke in favor of the request.

**BOARD ACTION:** Mr. Cota made a motion, seconded by Mr. Posey, to approve Staff's recommendation to extend the 2 Hour parking restriction from 7A.M.-9P.M., to 7A.M.-Midnight. The motion carried unanimously.

7. **ISSUE:** Consideration of a request to remove a parking space in between 3824 and 3824A Elbert Avenue.

**PUBLIC TESTIMONY:** Ms. Littlejohn, Ms. Malooley, and Ms. Agnew spoke in favor of the request. Ms. Wolfer and Ms. Poetzman spoke against the request.

**BOARD ACTION:** Mr. Cota made a motion, seconded by Mr. Lewis, to approve Staff's recommendation to remove the parking space in between 3824 and 3824A Elbert Avenue. The motion carried unanimously.

8. **ISSUE:** Consideration of a request to remove one parking space on Mt. Vernon Avenue on the southeast corner of Mt. Vernon Avenue and E. Nelson Avenue.

**PUBLIC TESTIMONY:** No one from the public testified.

**BOARD ACTION:** Mr. Posey made a motion, seconded by Mr. Cota, to approve Staff's recommendation to remove 15' of parking on Mt. Vernon Avenue at the southeast corner of Mt. Vernon Avenue and E. Nelson Avenue. The motion carried unanimously.

9. **ISSUE:** Consideration of a request to remove parking to accommodate a crosswalk.

**PUBLIC TESTIMONY:** This item was deferred by City Staff.

**BOARD ACTION:** This item was deferred by City Staff.

10. **ISSUE:** Consideration of a request to replace (2), 20 minute parking spaces with a Loading Zone in front of Madison Cleaners at Braddock Road and N. West Street.

**PUBLIC TESTIMONY:** Mr. Tom Van Wagoner, representing Madison Cleaners, spoke in favor of the request.

**BOARD ACTION:** Mr. Lewis made a motion, seconded by Mr. Schuyler to approve Staff's recommendation to install a Loading Zone in front of Madison Cleaners, Monday through Friday, 7A.M.-7P.M. The motion carried unanimously.

**TRAFFIC AND PARKING BOARD PUBLIC HEARING  
NOVEMBER 25, 2013**

**DOCKET ITEM:** 4

**ISSUE:** Consideration of a request to remove parking on King Street from West Cedar Street to Highland Place in order to add Bike Lanes.

**APPLICANT:** City of Alexandria, Transportation and Environmental Services

**LOCATION:** East side of King Street from West Cedar Street to Highland Place

**STAFF RECOMMENDATION:**

Staff recommends approval of the request to remove parking on the north side of King Street from West Cedar Street to Highland Place to install traffic calming and bicycle lanes.

**DISCUSSION:**

The portion of King Street from Russell Road to Janneys Lane was resurfaced this fall and was evaluated based on the Complete Street's Policy, which states that "if the safety and convenience of users can be improved within the scope of the pavement resurfacing... such projects shall implement Complete Streets infrastructure to increase safety for users." In conjunction with the resurfacing project, the City is proposing to narrow the moving lanes to provide traffic calming, install bicycle lanes in both directions and provide pedestrian safety upgrades to the roadway.

This project is intended to slow vehicle speeds and provide a safer environment for pedestrians and cyclists as well as safer routes to the nearby schools. The before and after design plans between West Cedar St. and Highland Pl. can be viewed in Figure 4a. Figure 4b outlines the changes made for the three segments of roadway – from West Cedar St to Highland Pl., from Highland to just east of West View Terrace, and from West View Terrace to Janney's Lane.

**The proposed changes include:**

- Narrow the moving lanes from 11 ½ feet to 10 ½ feet
- Install a 5' bike lane in the westbound direction and a 4' bike lane in the eastbound direction with shared lanes shown in yellow below and a signed alternate bike route through the neighborhood
- Provide a wide edge line from Janney's Lane to Highland Place on the south side of the street to provide a buffer for the sidewalk in the stretch where there are no bike lanes to buffer the sidewalk
- Provide a safer pedestrian crossing at Upland Place and King Street by installing the rapid flashing beacon. The crosswalk at this intersection has been upgraded to high visibility for improved safety.
- Install, as feasible, pedestrian improvements to Highland Place at King Street which could include pedestrian signals and push buttons for crossing King Street.

Bicycle facilities are recommended for King Street in the City's Pedestrian and Bicycle Mobility Plan which involved an extensive public outreach process in the development of the Plan's recommendations. These bicycle lanes would provide a connection from the King Street

Metrorail Station to the newly installed bicycle facilities on Janneys Lane. The bike lanes would require the removal of parking along King Street from West Cedar Street to Highland Place.

Currently, there are approximately 27 parking spaces along the east curb of King Street with no parking on the west curb. The City conducted fourteen surveys of the parking utilization of these spaces over a month long period at different times of day and during different days of the week. The survey showed that, on average, there were less than three cars parked along this section of roadway at a time. Many of the houses from West Rosemont Avenue to Upland Place abut King Street but have a main entrance on North View Terrace. Parking utilization for this portion of the roadway was, on average, less than one vehicle per survey period. Vehicles parked along this roadway tend to be delivery or service vehicles and have out-of-state plates. The changes to parking are shown in Figure 4c.

The City has received a number of requests from residents and civic associations for traffic calming along King Street and better bicycle access to the King Street Metrorail Station, and the public outreach process for this project is listed below:

- Taylor Run Civic Association - 6.12.13
- Traffic and Parking Board Briefing - 7.22.13
- Alexandria Bicycle and Pedestrian Advisory Committee (BPAC) - 8.19.13
- Neighborhood flyers distributed - 9.11.13
- Public Meeting 1 - 9.18.13
- Public Meeting 2 - 10.30.13
- Environmental Policy Commission - 11.4.13



Figure 4a - Before and After (West Cedar St. to Highland Pl.)

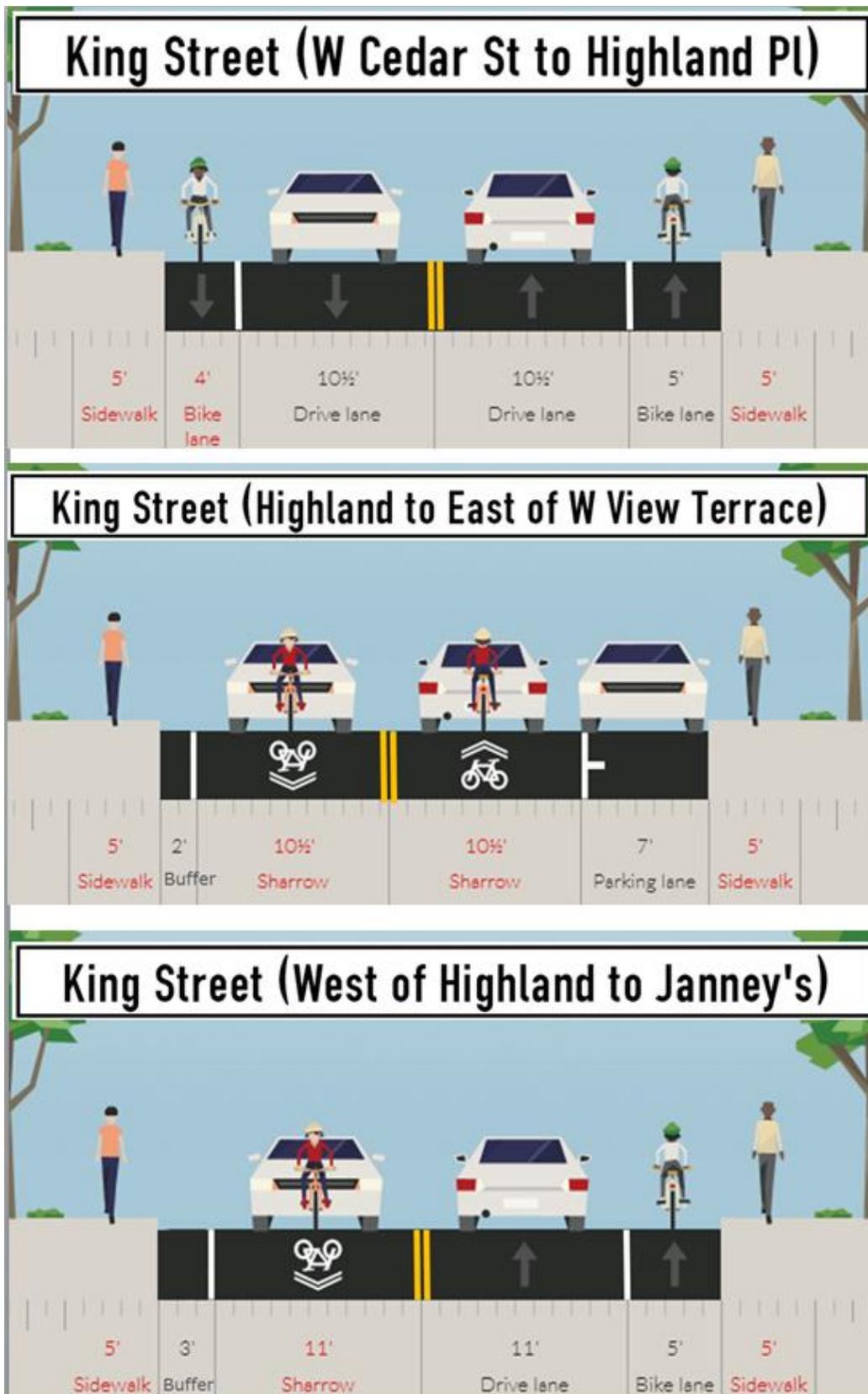


Figure 4b - Proposed Cross Sections



**TRAFFIC AND PARKING BOARD PUBLIC HEARING  
NOVEMBER 25, 2013**

**DOCKET ITEM:** 5

**ISSUE:** Consideration of a request to install one handicap parking space in front of the Abundant Life Church on East Del Ray Avenue with the following restriction: Sundays, 8A.M-10P.M, and Tuesdays 6P.M.-10P.M. The space would be available to the public outside of those hours.

**APPLICANT:** Bishop Hildred L. Perry, Sr. and members of Abundant Life Church

**LOCATION:** 204 East Del Ray Avenue

**STAFF RECOMMENDATION:**

Staff recommends approving the request to install one handicap parking space in front of the Abundant Life Church at 204 East Del Ray Avenue with the restrictions, Sundays, 8A.M.-10P.M., and Tuesdays 6P.M.-10P.M.

**DISCUSSION:**

The members of Abundant Life Church have requested a handicap parking space be installed in front of their church. The church has been located at 204 East Del Ray Avenue since 1979, and over the past few years parking near this area of Mt. Vernon Avenue has become increasingly difficult. This has caused a strain in finding parking spaces near the church during worship hours, and occasionally some of the church's handicapped or disabled members have had to park multiple blocks away from the church.

There is currently no parking restriction along this block of East Del Ray, and there is a very high demand for parking in this area. City Staff recommends installing one handicap space in front of the church with the following time restrictions: Sundays, 8A.M-10P.M., and Tuesdays 6P.M.-10P.M. These hours were requested by the Abundant Life Church members, as they have multiple events on the requested days. The space would be available to the public outside of these hours. Staff recommends installing the handicap sign adjacent to the driveway located directly to the east of the church. This location can be seen in Figures 5b and 5c.

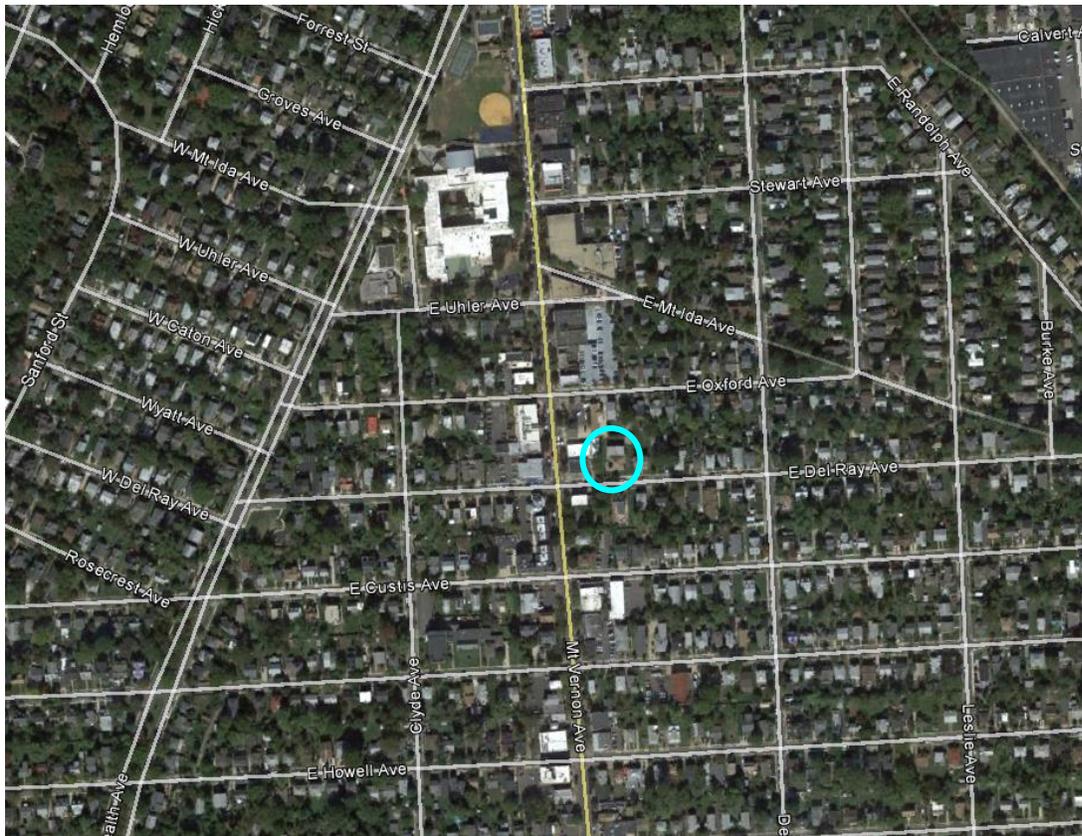


Figure 5a – location of Abundant Life Church at 204 E. Del Ray Ave.



Figure 5b – recommended location of one handicap parking space



Figure 5c – street view of recommended handicap space location



October 23, 2013

Traffic Department, City of Alexandria  
301 King Street  
Suite 4100  
Alexandria, VA 22314

Dear Mr. Bob Garbacz:

We, the Pastor and members of the Abundant Life United Holy Church, located at 204 East Del Ray Avenue in Alexandria, Virginia 22301 are requesting to have a handicap sign placed in the front of our church.

We have been at this location since June of 1979. Over the past few years, there have been several businesses and restaurants established on Mt. Vernon Avenue. This has caused a strain in finding parking spaces in front of our church for some of our handicapped/disabled members. They are currently parking from *one to three* blocks away from the church during our services.

We are asking the city of Alexandria to be generous and provide at least one handicap sign for our church for the following days and hours listed below:

Sundays 8:00AM – 10:00PM  
Tuesdays 6:00PM – 10:00PM

We would greatly appreciate this accommodation and we thank you in advance for your consideration in this matter.

Sincerely,

*Bishop Hildred L. Perry, Sr.*  
Bishop Hildred L. Perry, Sr.  
Pastor, Abundant Life United Holy Church

Pastor: Bishop Hildred L. Perry, Sr.

204 EAST DEL RAY AVENUE ALEXANDRIA, VIRGINIA 22301 • PHONE: 703 548-2813

**TRAFFIC AND PARKING BOARD PUBLIC HEARING  
NOVEMBER 25, 2013**

**DOCKET ITEM: 6**

**ISSUE:** Consideration of a request to replace two, “3 Hour, 9A.M.-5P.M., Monday-Friday,” parking spaces with two handicap parking only, 9A.M.-9P.M. parking spaces in front of the Mount Vernon Recreational Center along Commonwealth Avenue.

**APPLICANT:** City of Alexandria, Recreation, Parks, and Cultural Activities

**LOCATION:** 2701 Commonwealth Avenue

**STAFF RECOMMENDATION:**

Staff recommends installing the two handicap spaces at 2701 Commonwealth Avenue, one on either side of the ADA ramp in front of the Mount Vernon Recreational Center with the following restriction: 9A.M.-9P.M., Every Day, including holidays.

**DISCUSSION:**

The Mount Vernon Recreational Center has many Alexandria residents visit its location on a daily basis for various activities. Many of these visitors are elderly, and some have disabilities. Currently there is an ADA ramp directly in front of the recreational center with a “No Parking Between Signs,” restriction 20 feet on either side of the ramp. Visitors will use this area of No Parking to pick up and drop off from the recreational center should they need to do so. This can be seen in Figure 6b. Currently there is a 3 Hour, 9A.M.-5P.M., Monday through Friday, except holidays, parking restriction on Commonwealth Avenue on this block.

There is a high demand for parking in this area, and often there is no parking in the immediate area of the recreational center forcing visitors to park blocks away at times. This can be difficult for elderly visitors or those with disabilities who have driven themselves to the recreational center and cannot be dropped off in the current area of No Parking near the ADA ramp.

City Staff recommends adding two handicap spaces, one on either side of the current ADA ramp located in front of the building. Staff is recommending moving the current “No Parking Between Signs” restriction from 20 feet on either side of the ramp to 10 feet on either side of the ramp and adding the two handicap spaces on either side of this restriction. This will still allow enough room to pick up and drop off visitors, while minimizing the loss of parking available to the public, due to the two handicap spaces. Staff’s recommendation can be seen in Figures 6c and 6d.

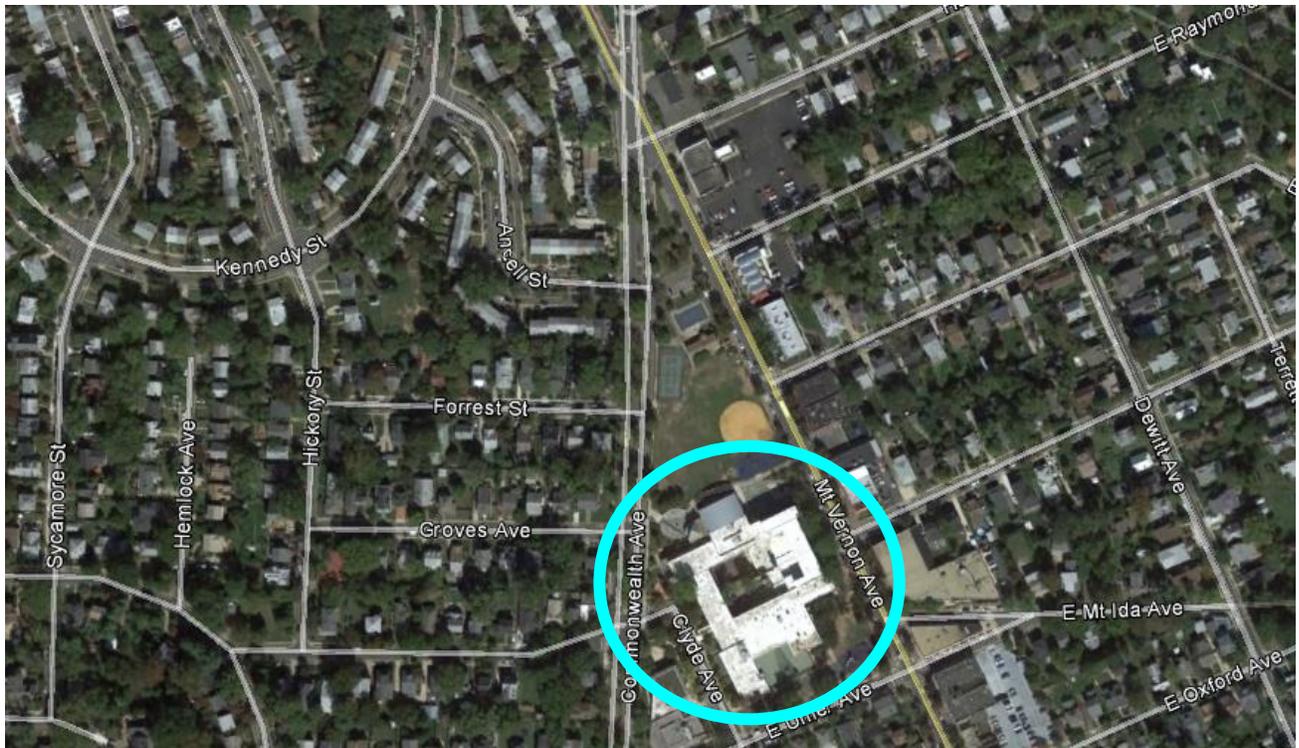


Figure 6a – location of the Mount Vernon Recreational Center at 2701 Commonwealth Ave.



Figure 6b – Current location of the “No Parking Between Signs” restriction and ADA ramp



Figure 6c – Existing parking conditions



Figure 6d – Staff’s proposed parking conditions

**From:** Elsie Akinbobola  
**Sent:** Tuesday, October 22, 2013 11:21 AM  
**To:** Bob Garbacz  
**Subject:** Handicap Parking at Mt. Vernon Recreation Center

Mr. Garbacz,

I am requesting Handicap parking in front of the Mt. Vernon Recreation Center. The Center has a large senior population that attends programs at the Center daily, as well as community special events. There are disable patrons that would benefit from this parking as well. Please see listed below specifics:

Location	2701 Commonwealth Avenue(Front of Center
Spaces	2
Days	Monday-Sunday
Hours	9am-9pm (Holidays included)

Please let me know if additional information is needed. I can be reach on (703)746-5475. Thank you.

**TRAFFIC AND PARKING BOARD PUBLIC HEARING  
NOVEMBER 25, 2013**

**DOCKET ITEM:** 7

**ISSUE:** Consideration of a request to remove 40 feet of unrestricted parking on the east side of North Howard Street across from the emergency exit at INOVA Alexandria Hospital.

**APPLICANT:** INOVA Alexandria Hospital

**LOCATION:** 4302 Seminary Road

**STAFF RECOMMENDATION:**

Staff recommends approval of the request to remove 40 feet of unrestricted parking on North Howard Street across from the emergency exit at INOVA Alexandria Hospital.

**DISCUSSION:**

INOVA Alexandria Hospital has received numerous complaints from employees and the public related to a safety concern when exiting the Emergency Department onto N. Howard Street. The location of the emergency entrance and exit can be seen in Figure 7a. North Howard Street is a divided road connecting Seminary Road with both the Hospital access and with residential housing. Parking is not allowed on North Howard Street north of the emergency exit but is allowed on the east side of the street beginning at the emergency exit and extending south. The current parking restrictions can be seen in Figure 7b.

There is not a great demand for parking on the section of North Howard across from the emergency exit, but INOVA has noticed within the last few months an increase in the occurrence of vehicles parking directly across from the emergency exit up to the end of the unrestricted parking. When a larger vehicle exits the Emergency Department left onto North Howard, and a vehicle is parked on the east side of the street where parking is unrestricted, it can force the larger vehicle to maneuver around the parked vehicle in an effort to avoid contact. Should there be a vehicle parked across from the emergency exit during an emergency situation, it can potentially impede the quick response time. Please see Figure 7c for a visual of this situation.

INOVA requests removing 40 feet of parking from where the current unrestricted parking is allowed on the east side of North Howard Street, in order to make it safer and easier from emergency vehicles to exit left onto North Howard Street from the emergency exit. Staff recommends approval of the request, and its proposed parking restrictions can be seen in Figure 7d.

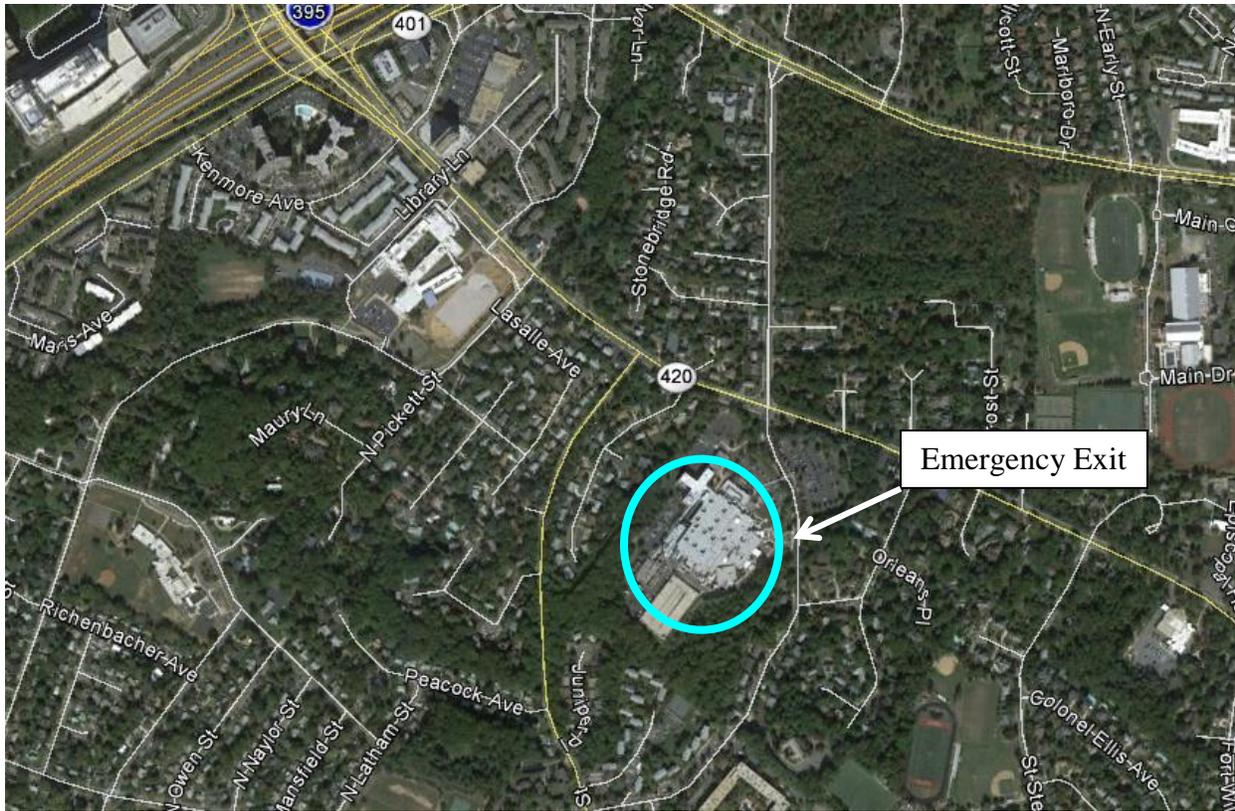


Figure 7a – location of INOVA Alexandria Hospital and the emergency exit

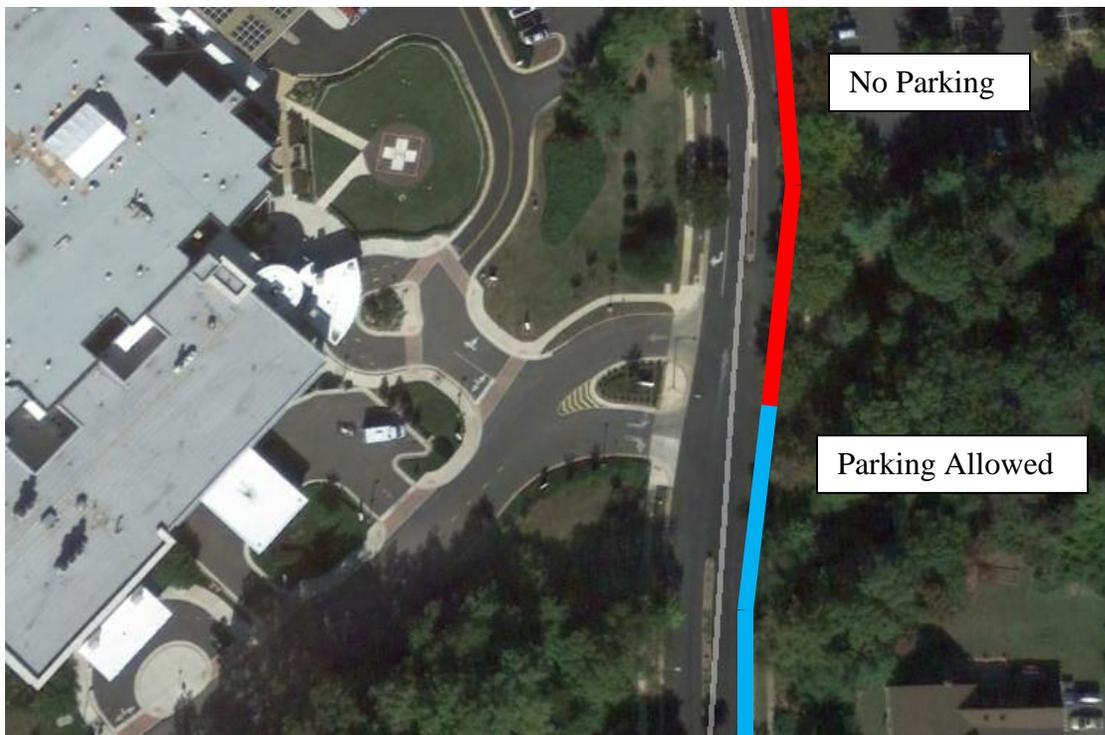


Figure 7b – Current parking restrictions

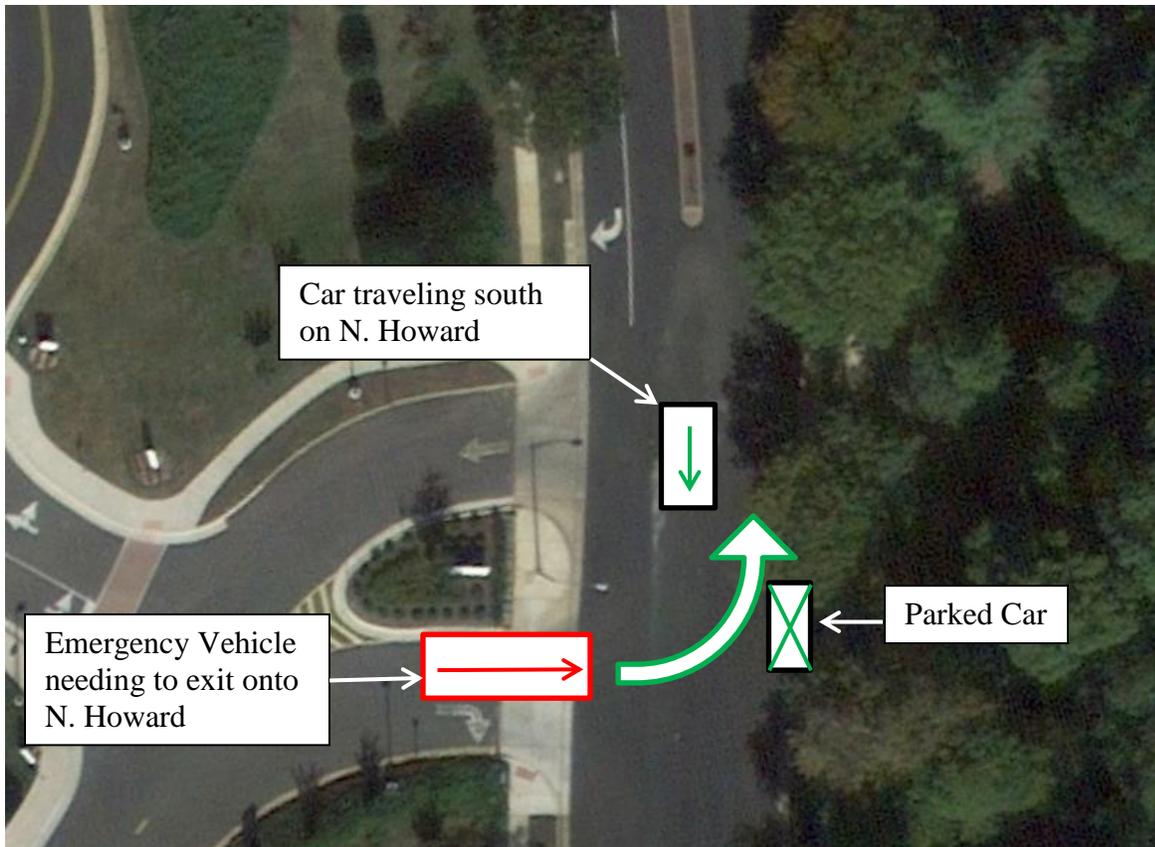


Figure 7c – situation where an emergency vehicle needs to exit quickly and there is a car parked on the east side of N. Howard St. directly across from the exit. The situation becomes more difficult should a car be traveling south on N. Howard Street while the emergency vehicle exits, pushing the emergency vehicle’s turn further towards the east of N. Howard Street.

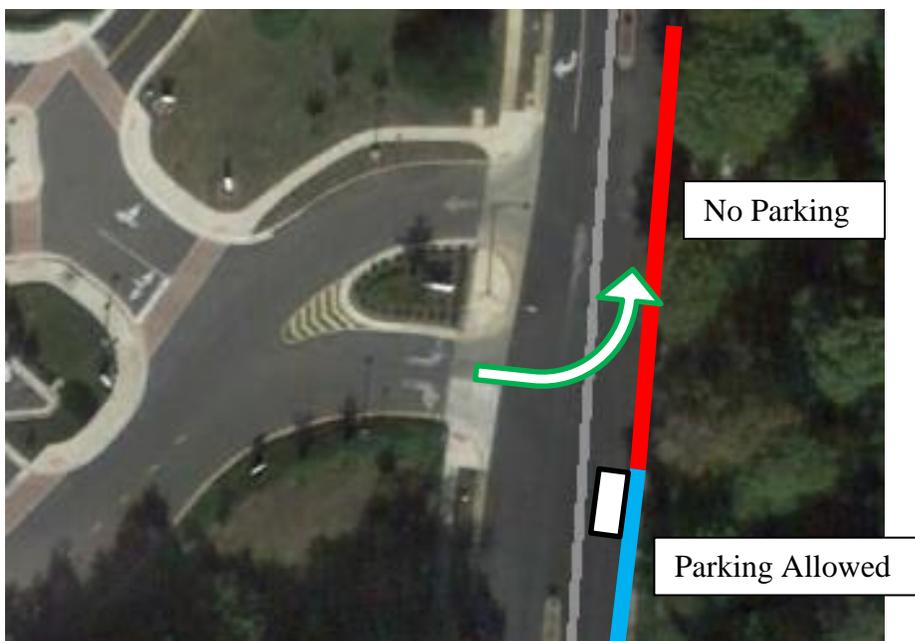


Figure 7d – Proposed parking conditions showing 40’ of parking removed and the turning lane safer for emergency vehicles.



**INOVA™**

Join the future of health.

Inova Alexandria Hospital

September 27, 2013

Mr. Robert Garbacz  
Division Chief of Traffic  
City of Alexandria  
Department of Transportation and Environmental Services  
301 King Street, Room 4100  
Alexandria, Virginia 22314

Dear Mr. Garbacz,

We wanted to share with you a recent observation in hopes that you can assist in addressing our concerns. Within the last 3 months, we have noticed an increase in vehicles parking in front of the Inova Alexandria Hospital Emergency Department Entrance. The No Parking Sign located on Howard Street permits vehicles to park in that location which is directly across from the Entrance.

After receiving numerous complaints from the public and employees related to safety concerns when entering and exiting the Emergency Department Entrance, we have since observed and agree that this area is a public safety concern. We have noticed that larger vehicles when entering or exiting the Entrance oftentimes have to maneuver their vehicles around the parked vehicles in an effort to avoid contact. As you are aware, this presents a major concern when vehicles; especially, emergency vehicles are entering and/or exiting the property at that Entrance.

We ask that you accept this letter as our request to relocate the No Parking Sign located on Howard Street to within 40-60 feet of its current location to ensure continued safety of the public and our employees.

We have provided pictures illustrating our concerns to assist in your decision-making process.

Please contact us with any questions you may have in order to properly address this concern. We are also available to speak or meet with you to discuss this matter in further detail.

Sincerely,

Christine Candio, RN, FACHE  
Chief Executive Officer  
Inova Alexandria Hospital

Todd Lockhart, MBA  
Chief Financial Officer  
Inova Alexandria Hospital



Pictures taken by INOVA Hospital of cars parked directly across from the emergency exit

**TRAFFIC AND PARKING BOARD PUBLIC HEARING  
NOVEMBER 25, 2013**

**DOCKET ITEM:** 8

**ISSUE:** Consideration of an appeal to the denial for a two curb cuts, 16 feet each, at 1203 Orchard Street in order to install a U-shaped driveway.

**APPLICANT:** Mr. Robert W. Shaw, Jr. and Ms. Martha Dare Marks

**LOCATION:** 1203 Orchard Street

**STAFF RECOMMENDATION:**

Staff recommends denying the request per City Code 5-2-14(c)(2); the health, welfare and safety of the public will be impaired unreasonably by the curb cuts due to its location at the intersection of two streets.

**DISCUSSION:**

Mr. Robert W. Shaw, Jr. and Ms. Martha Dare Marks have requested two new curb cuts to be installed at their home at 1203 Orchard Street, in order to build a U-shaped driveway. Please see Figure 8a for the location of the request.

Their family has owned the home since 1959, and they plan to stay here for some time. Ms. Marks has stated that in order for her to safely enter her house, she needs to enter from a flat area. The applicants currently have a driveway and a garage located on their property, and there is available on-street parking and a staircase with access to their house along the curb outside their residence. Please see Figure 8b to see the location of their driveway and garage. However, in order to enter the house from their driveway, she must descend approximately 20 steps, and in order to enter the house from the street, she must descend approximately 6 steps. Please see Figure 8c to see the location of the steps accessing their house from the street. Orchard Street is very narrow at approximately 20 feet wide, and if the applicants park on the street to access their house from Orchard Street, it becomes difficult for the neighbors across the street to enter and exit their driveway.

The requested curb cuts would each be 16 feet wide and would form a 12 foot wide U-shaped driveway. The original application for the two curb cuts was reviewed by City Staff from Construction Management and Inspection of Transportation and Environmental Services and sent to the Department of Planning and Zoning, where it was recommended to be denied per City code section 5-2-14(c)(2), stating that the request will “impair the health, welfare, and safety of the public, because the location of the requested curb cuts is located near a traffic channelization island at two intersecting streets. Staff is concerned that the new driveway is also in the vision clearance area which may cause sight distance difficulties for vehicles leaving the new driveway.” Please see Figure 8d for the requested location of the curb cut, and Figures 8e and 8f for the sight distance looking in each direction from the requested location of the driveway.

The applicants state that the driveway would provide them with safer access to their home, it would give them more off street parking to keep their vehicles off of the narrow Orchard Street,

and that they have removed all of the arborvitaes that were causing sight distance issues along the curve in Orchard Street.

Section 5-2-14, *Sidewalk crossovers and curb cuts generally*, of the City Code allows the applicant 15 days to appeal the City Manager's decision to the Traffic and Parking Board. In deciding the appeal the Board may affirm, modify, or overturn the Manager's decision only if the Board concludes that the Manager clearly erred in applying the following factors:

1. That the location and operation of the curb cut will not interfere unreasonable with vehicular and pedestrian traffic, the demand and necessity for parking spaces, and means of ingress and egress to and from adjacent properties.
2. That the health, welfare and safety of the public will not be impaired unreasonably by the curb cut.
3. That the curb cut is of adequate width under existing conditions and circumstances.
4. That the plans submitted comply with the standard specifications of the City for public work of like character, and that the design of the curb cut has been approved by the director of Transportation and Environmental Services as being in accord with City specifications; provided, however, that the City Manager may grant variances from these specifications when strict application of the specifications will prohibit or unreasonably restrict the use of property.
5. That the cost of construction, as estimated by the director of Transportation and Environmental Services, have been paid for by the applicant if the work on the curb cut is to be done by the City or a contractor employed by the City; however, if the applicant for a permit under this section elects to do the work himself or through his own contractor, he or his contractor shall comply with article E of chapter 2 of this title.

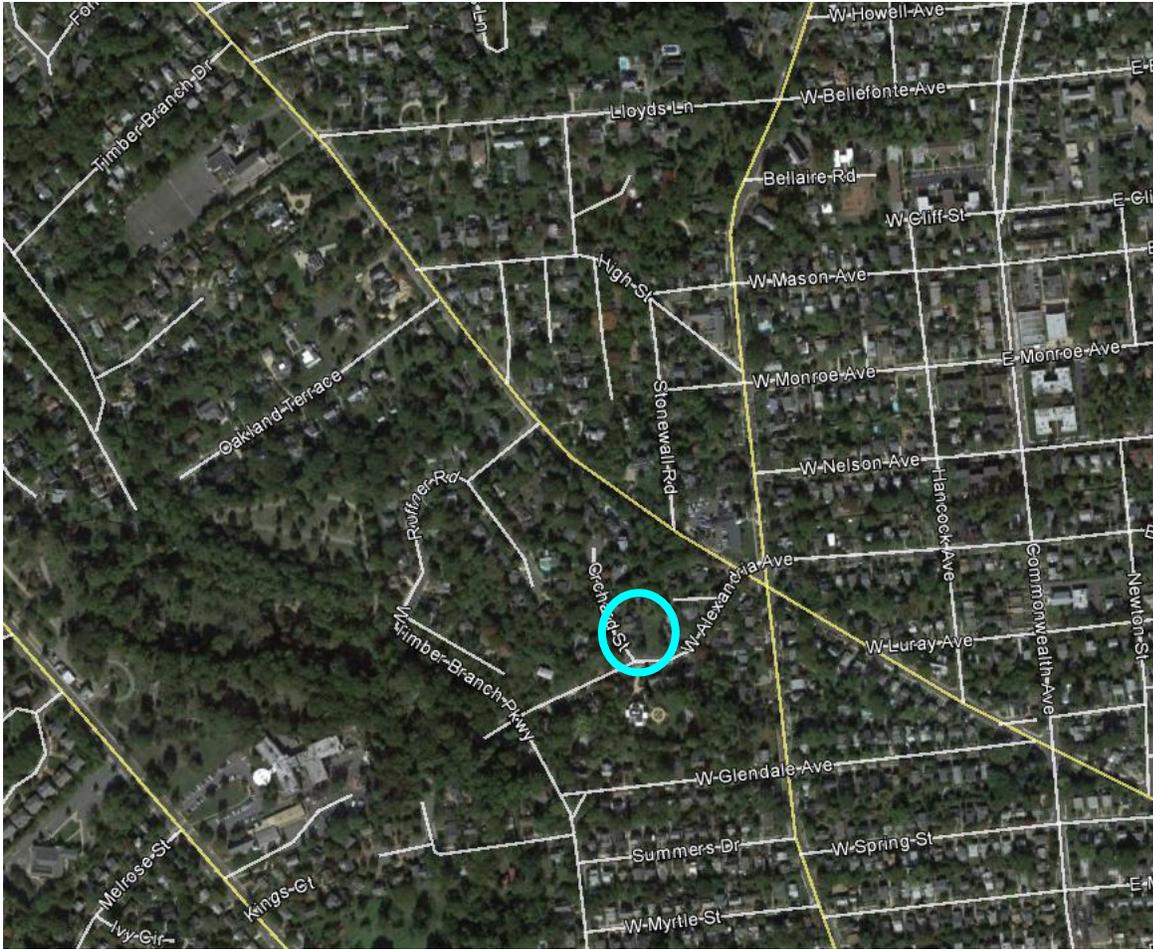


Figure 8a – location of 1203 Orchard Street



Figure 8b – existing driveway and garage



Figure 8c – showing existing access to 1203 Orchard Street from the street



Figure 8d – aerial view of requested U-shaped driveway location.



Figure 8e – view from requested driveway looking north



Figure 8f – view from requested driveway looking south



DEPARTMENT OF TRANSPORTATION  
AND ENVIRONMENTAL SERVICES  
P.O. Box 178 - City Hall  
Alexandria, Virginia 22313

703-746-4035 (office)

alexandriava.gov

703-838-6438 (fax)

May 10, 2013

Martha Dare Marks  
Robert W. Shaw, Jr.  
1203 Orchard Street  
Alexandria, VA 22302

Re: Proposed Curb Cut  
1203 Orchard Street

Dear Ms. Marks & Mr. Shaw:

Your request for an appeal to the denial of your request for a curb cut at 1203 Orchard Street was received in our office on May 8, 2013. It is noted that although your letter was dated April 22, you had stated to me that the envelope was not postmarked until April 24. We are using the postmark date on the envelope for the beginning of your 15 days to request an appeal.

The next available meeting of the Traffic and Parking Board is June 24. Your appeal is scheduled for that meeting. The location is City Hall, 301 King Street, 2<sup>nd</sup> floor, Council Chambers. The meeting begins at 7:30 p.m. You may attend that meeting to present your position to the Board.

If you have any questions, please call me at 703-746-4035.

Very truly yours,

Joan Wagner, Management Analyst II  
Construction Management & Inspection Division  
Transportation & Environmental Services

Cc: Bob Garbacz, Division Chief, Transportation

P:\consins\city hall\driveway information\appeal scheduled

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**Joan Wagner**

**From:** shawmarks@comcast.net  
**Sent:** Wednesday, May 08, 2013 12:07 PM  
**To:** Joan Wagner  
**Cc:** Lucky Stokes  
**Subject:** Follow Up - 1203 Orchard Street

Dear Ms. Wagner,

I spoke with Lucky Stokes earlier today about my husband's and my request to install two curb cuts on our property at 1203 Orchard Street. He was able to provide me with some additional information regarding the staff's decision, and suggested that we take our request to the Traffic and Parking Board. Although my husband is still out of the country and I have not had the opportunity to discuss this matter with him, I would like to appeal the decision made by the staff. Since I am not familiar with this process, please let me know what is required from us so that we will be prepared for the meeting. I look forward to hearing from you regarding the date, time and location.

Thank you for your help.

Sincerely,  
Martha Marks

1203 Orchard Street  
Alexandria, Virginia 22302  
h) 703-549-6907  
o) 703-845-7080  
c) 703-627-0677

Joan Wagner

**From:** shawmarks@comcast.net  
**Sent:** Monday, May 06, 2013 4:41 PM  
**To:** Joan Wagner  
**Cc:** lucky.stokes@alexandriava.org  
**Subject:** 1203 Orchard Street - Curb Cuts

Dear Ms. Wagner,

Thank you for talking with me this past Friday about my property, 1203 Orchard Street, and our desire to put in a drive which would provide better, safer access to our home. As I mentioned, my husband, Rob Shaw, made the initial request for the curb cuts, but he is currently in Afghanistan so he is unable to respond to the letter we received on April 27, 2013 from Lucky Stokes. We would like the opportunity to work with your department to find a solution to the problems we have experience related to egress to our home. We also desire more off street parking which is supported by the neighbors in our community.

I am not sure when the inspector visited our property, but we have removed all of the arborvitaes which were along the curb. We would like to protect the existing magnolia which has been in the yard throughout my husband's life. As you and I discussed, we are willing to consider an adjustment to the plan which was submitted.

My husband's family has owned our home since 1959 and we hope to live there into our old age. To do that we, and in particular I, need to be able to enter the house from a flat area. Although the city records indicate that our lot is level, it most definitely is not. Presently, one must descend twenty steps from the garage or six steps from the street to enter the house. The entrance off the street is across from our neighbor's driveway. The street is narrow and it is difficult for our neighbors to exit their driveway when a car is parked in that area.

We would like to find a solution that will be safe for all concerned, pleasant to the eye, remove our vehicles from the street and as affordable as possible. I have been away from my office most of the day, but I will do not best to contact Mr. Stokes tomorrow.

Sincerely,  
Martha Marks

1203 Orchard Street  
Alexandria, Virginia 22302  
h) 703-549-6907  
o) 703-845-7080  
c) 703-627-0677



**DEPARTMENT OF TRANSPORTATION  
AND ENVIRONMENTAL SERVICES**  
P.O. Box 178 - City Hall  
Alexandria, Virginia 22313

703-746-4035 (office)

alexandriava.gov

703-838-6438 (fax)

April 22, 2013

Martha Dare Marks  
Robert W. Shaw, Jr.  
1203 Orchard Street  
Alexandria, VA 22302

Dear Ms. Marks and Mr. Shaw:

Your application for two curb cuts on your property at 1203 Orchard Street has been reviewed by staff.

Staff finds that this request will impair the health, welfare and safety of the public because of its location at the intersection of two streets and the resulting lack of sight distance. Therefore, your request is denied, per City code section 5-2-14 (c)(2), copy enclosed for your reference.

You may appeal this decision to the Traffic and Parking Board. If you wish to appeal, you must submit your request in writing within 15 days of the date of this letter. The request is to be mailed to: City of Alexandria, T&ES, Attention: Joan Wagner, P.O. Box 178, Alexandria, VA 22313. You may also send an email request to [joan.wagner@alexandriava.gov](mailto:joan.wagner@alexandriava.gov). You will be notified of the date, time and place of the next available Traffic and Parking Board meeting.

If you have any questions, please call the Permit Office at 703.746.4035.

Sincerely,

A handwritten signature in cursive script that reads "L. Stokes".

Lucky Stokes, P.E., Division Chief  
Construction Management & Inspection  
Transportation & Environmental Services



APPLICATION FOR NEW CURB CUT  
OR TO WIDEN EXISTING CURB CUT 4 FEET OR MORE

CITY OF ALEXANDRIA, VIRGINIA  
TRANSPORTATION & ENVIRONMENTAL SERVICES  
301 KING STREET, ROOM 4130  
ALEXANDRIA, VA 22314  
703-746-4035 (office); 703-838-6438 (fax)  
alexandriava.gov

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*CW*

As per City Ordinance No. 3176, approved by City Council on January 24, 1987, I, the undersigned, have notified the owners of the adjacent properties, by way of this form, within five (5) calendar days after submission of an application for a curb cut.

Applicant Email Address: mmarks@naicopva.org

Property Address: 1203 Orchard Street

Curb Cut Street Name: 1st curb cut: West Alexandria Avenue 2nd curb cut: Orchard Street

Request for a New Curb Cut? Yes  No  What is the Requested Width? 16' WIDE AT APPROX, 12' DRIVE

Request for a Second Curb Cut? Yes  No  What is the Requested Width? 16' WIDE " " "

Will the Existing Curb Cut be Removed? Yes  No

Will the Existing Curb Cut be Widened? Yes  No  What is the Requested Width? \_\_\_\_\_

Property Owner Name: Martha Dare Marks and Robert W. Shaw, Jr.

Street Name and No.: 1203 Orchard Street

City: Alexandria State: Virginia Zip Code: 22302

Home Phone: 703-549-6907 Work Phone: 703-845-7080 Cell Phone: 703-627-0677

Mailing Address (if different from above): \_\_\_\_\_

THE SIGNATURE(S) OF THE PROPERTY OWNER(S) ON EACH SIDE OF YOUR PROPERTY IS REQUIRED. IF THE REQUEST IS FOR A CORNER LOT, YOU WILL NEED TO OBTAIN THE SIGNATURE OF THE PROPERTY OWNER(S) AROUND THE CORNER. IF THE PROPERTY OWNER(S) DO NOT RESIDE AT THIS LOCATION, IT IS REQUIRED THAT THE FORM BE MAILED VIA CERTIFIED MAIL TO THE OWNER(S), RETURN RECEIPT REQUESTED. AFTER THE ADJACENT PROPERTY OWNER(S) HAVE SIGNED THIS FORM, AND INDICATED WHETHER OR NOT THEY OBJECT TO THE PROPOSED CURB CUT, PLEASE SUBMIT THIS COMPLETED FORM, AND A COPY OF YOUR SURVEY PLAT, INDICATING WHERE THE CURB CUT IS TO BE INSTALLED. THE FORM AND SURVEY PLAT MAY BE MAILED TO: CITY OF ALEXANDRIA, TRANSPORTATION & ENVIRONMENTAL SERVICES, CONSTRUCTION & INSPECTION DIVISION, P.O. BOX 178, ALEXANDRIA, VA 22313. YOU MAY ALSO BRING THE FORM AND SURVEY PLAT TO OUR OFFICE AT 301 KING STREET, ROOM 4130, ALEXANDRIA, VA 22314.

Property Owner Signature: Martha Marks Date: Apr 1 2013  
ROBERT SHAW

APPLICATION FOR NEW CURB CUT  
OR TO WIDEN EXISTING CURB CUT 4 FEET OR MORE

Curb Cut Street Name: West Alexandria Avenue and Orchard Street

Adjacent property owners have five (5) calendar days from receipt of this notification to express an objection to the proposed curb cut, either on this form or in writing, to the Director of Transportation & Environmental Services.

PROPERTY OWNERS ACKNOWLEDGEMENT

Objection: Yes  No

Property Owner Name: Anna D. Carson Address: 1399 Orchard St.

Mailing Address (if different from adjacent property where curb cut is requested): \_\_\_\_\_

Property Owner Signature: Anna D. Carson Date: March 26, 2013

If objecting, give reason: \_\_\_\_\_

Objection: Yes  No

Property Owner Name: Anthony Smith Address: 20500 Alexandria Ave

Mailing Address (if different from adjacent property where curb cut is requested): \_\_\_\_\_

Property Owner Signature: Anthony Smith Date: 3/26/13

If objecting, give reason: \_\_\_\_\_

**APPLICATION FOR NEW CURB CUT  
OR TO WIDEN EXISTING CURB CUT 4 FEET OR MORE**

Curb Cut Street Name: 1203 Orchard Street

**FOR OFFICE USE ONLY**

**PLANNING & ZONING REVIEW**

Property Is  Is Not  Within the Old & Historic District  
 Property Is  Is Not  Within the Parker Gray District  
 Property Is  Is Not  Within the Town of Potomac Historic District  
 Property Is  Is Not  Within the Rosemont Historic District

Recommendation: Approve  Deny

Reason for Denial: See memo

Signature: Mano S. Sr. Jari Date: April 5, 2013

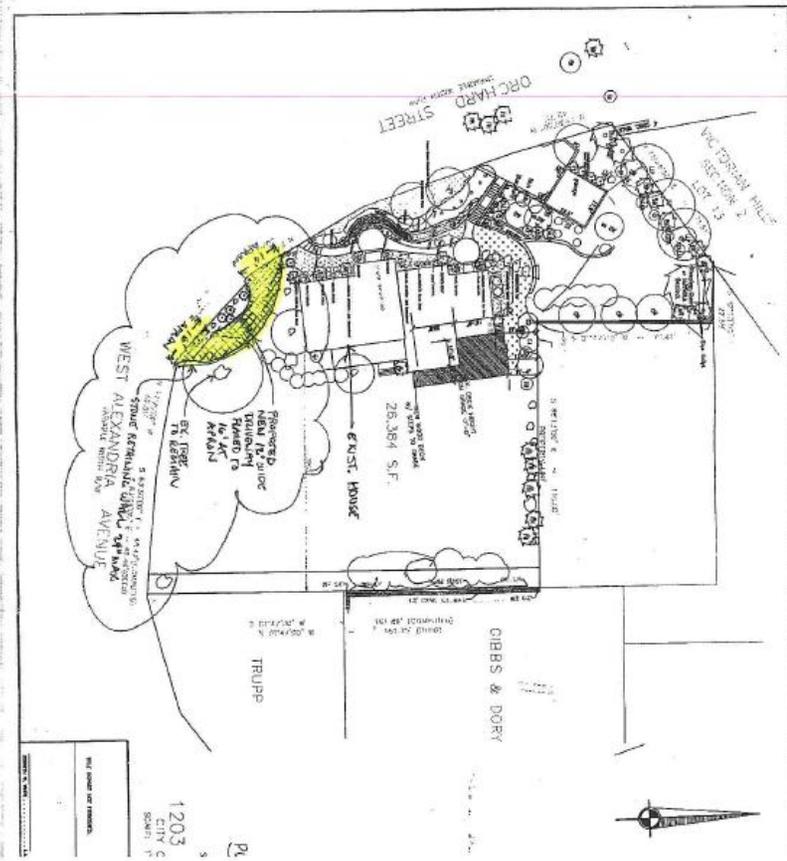
**TRANSPORTATION & ENVIRONMENTAL SERVICES REVIEW**

Application Mailed to Applicant: \_\_\_\_\_  
 Application Received from Applicant: 4/4/13  
 Application Sent to Planning & Zoning: 4/4/13 To C&I Inspector: 4/4/13  
 Application Received from Planning & Zoning: 4/10/13 From C&I Inspector: 4/11/13  
 Application to TES/C&I Division Chief: 4/11/13

Decision of TES/C&I Division Chief: Approve  Deny

Reason for Denial: Staff finds that this request will impair the health, welfare, and safety of the public because of its location at the intersection of two streets and the resulting lack of sight distance.

Signature: L. Stokes Date: 7/18/13





**City of Alexandria, Virginia**  
**MEMORANDUM**

DATE: APRIL 5, 2013

TO: JOAN WAGNER, SUPERVISORY ADMINISTRATIVE OFFICER  
DEPARTMENT OF TRANSPORTATION AND ENVIRONMENTAL SERVICES

THRU: PETER LEIBERG, ZONING MANAGER *PL*  
DEPARTMENT OF PLANNING AND ZONING

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FROM: MARLO FORD, URBAN PLANNER, ZONING COMPLIANCE  
DEPARTMENT OF PLANNING AND ZONING

SUBJECT: NEW DRIVEWAY FOR 1203 ORCHARD STREET

The Department of Planning and Zoning has reviewed the request for two new driveway aprons at 1203 Orchard Street.

The applicant currently has a driveway apron that leads to an existing detached garage at the north-west side of the property. The applicant is now requesting two new curb cuts to create a semi-circular driveway on the south-west side of the property. Each driveway apron is to measure 16.00 feet in width.

The Department of Planning and Zoning **recommends denial** of the proposed new curbcuts. The reason is that the new proposed curbcut is located near a traffic channelization island at two intersecting streets. Staff is concerned that the new driveway is also in the vision clearance area which may cause difficulties for vehicles leaving the new driveway.

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APR 10 2013

TRANSPORTATION & ENV. SERVICES  
CONSTRUCTION & INSPECTION

