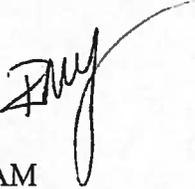


City of Alexandria, Virginia

MEMORANDUM

DATE: MAY 1, 2012
TO: ALL CITY EMPLOYEES
FROM: RASHAD M. YOUNG, CITY MANAGER 
SUBJECT: AIR QUALITY ACTION DAYS PROGRAM

The City of Alexandria has begun its annual "Air Quality Action Days" program to increase awareness among City employees and the public about the dangers of ground-level ozone (i.e., smog) and airborne fine particulate matter (PM_{2.5}).

Air Quality Action Days is a workplace-based outreach program. May 1 through September 30, Air Quality is forecasted for the following day on a region wide basis and is coded as **purple, red, orange, yellow or green**, with purple and red being the unhealthiest. Weather characteristics of Air Quality Action Days include sunny skies, temperatures in the mid 80's or above, stagnant air with little or no wind and little chance of rain.

Forecasted purple and red days will be shown in a display located in the Market Square Lobby of City Hall. Additionally, an air quality alert box, as shown here, will appear at the top of AlexNet home page and the City's public homepage by 4pm the day before an Air Quality Action Day. Although helpful every day, staff is encouraged to take voluntary actions to reduce air pollution such as using mass transit, stopping unnecessary vehicle idling, and "spreading the word" by sharing your actions via *AlexNet Air Quality Action Day wiki*.



An Quality Alert: Today's air quality forecast is Code Red

For more information on the City's Air Quality Action Days program or air quality, please contact Erica Bannerman with Transportation and Environmental Services, Office of Environmental Quality, at 703-746-4067 or visit <http://alexandriava.gov/AirQuality>.

cc: Mark Jinks, Deputy City Manager
Rich Baier, Director, T&ES
William Skrabak, Deputy Director, T&ES, OEQ
Lalit Sharma, Division Chief, T&ES, OEQ